

Semester \_\_\_\_\_ Year: \_\_\_\_\_  1<sup>st</sup> or  2<sup>nd</sup> Practicum<sub>1</sub> or  3<sup>rd</sup> Practicum<sub>2</sub>

**SAHE 731 Practicum in Student Affairs  
Indiana University of Pennsylvania  
Practicum Proposal**

\_\_\_\_\_ Date Rec'd

Student: \_\_\_\_\_ Banner #: @ \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Practicum Supervisor (name and title): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Institution & Department Name: \_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_

<sub>1</sub> If this is your 2<sup>nd</sup> Practicum, indicate your 1<sup>st</sup> Practicum Office Site: \_\_\_\_\_

<sub>2</sub> If this is your 3<sup>rd</sup> Practicum, indicate your 2<sup>nd</sup> Practicum Office Site: \_\_\_\_\_

- I. Attach a sheet that identifies the basic expectations, duties and/or assignments for which the student will be responsible.
- II. The student should attach a list of learning goals which he/she expects to address.
- III. The student must invest a minimum of 150 hours in the practicum experience. The number of hours per week may vary depending on when the practicum occurs. Start and end dates are proposed as follows:  

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_
- IV. In addition to the above, it is understood that the student will be expected to attend seminars and individual meetings with the Practicum Coordinator, participate in site and performance evaluations, and maintain time logs and a personal journal regarding the practicum experience.
- V. The student affirms by submitting this form that he/she has read IUP's Sexual Violence/Sexual Harassment, Students of Concern and Protections of Minors Manual.

**Proposed by:**

\_\_\_\_\_ **Site Supervisor / Date**                      \_\_\_\_\_ **Student / Date**

**Return to:** Faculty Practicum Coordinator  
206 Stouffer Hall, IUP, Indiana, PA 15705

**Approved by:** \_\_\_\_\_ **Practicum Coordinator, SAHE Faculty**                      \_\_\_\_\_ **Date**