

**MINUTES OF THE  
IUP UNIVERSITY SENATE**

**February 3, 2015**

Chairperson LaPorte called the February 3, 2015 meeting of the University Senate to order at 3:32 PM, in Eberly Auditorium.

Attendance at the Senate meeting can be found on the Senate website under Meeting Minutes.

Agenda items for the February 3, 2015 meeting were **APPROVED**.

The minutes from the December 2, 2014 meeting were **APPROVED**.

**REPORTS AND ANNOUNCEMENTS**

**President's Report**

President Driscoll began his remarks by providing information about the Board of Governors meeting.

- The board approved several changes and amendments to the Protection of Minors policy. These are not final and IUP is currently working on how to implement the policy.
- The board approved the Tuition Pricing Flexibility Pilot.
- The membership of the board will be changing. These changes are due to openings on the board and will be affected by the newly elected legislature and governor.

President Driscoll reported that Spring 2015 enrollment is at or above projections. Fall 2015 applications are ahead of last year, but lagging in terms of students who have made a deposit. Lastly, President Driscoll stated that the Foundation for IUP is increasing funding for the Sutton Scholars program.

**Provost's Report**

Good afternoon.

As you may know the proposed revision to the curricular process that was approved at the December 2014 University Senate meeting has been accepted at the state level. We have already begun using the new process in an electronic email forum as the final process is being developed. Several proposals have already been submitted using the new process with positive reviews.

Regarding Middle States reaffirmation. The site visit team is coming together. We anticipate a visit this fall from our site team chair with the full site visit planned for Spring 2016.

I would like to remind all Senators that the draft university strategic plan is on the web open for comment. We are seeking feedback. There will be an announcement soon regarding public forums that are scheduled for later in the month. These have been scheduled at various dates and time that hopefully all individuals will be able to find at least one that is compatible with their schedule.

### Curriculum Revisions

In response to the Senate recommendations from the December 2, 2014 meeting, I accept the following:

From the University-Wide Undergraduate Curriculum Committee:

A. The following courses are approved by me and may be offered immediately:

- GEOS 345 – Igneous and Metamorphic Petrology
- GEOS 363 – Volcanology
- GEOS 490 – Field Studies in Geology
- HPED 185 – Introduction to Athletic Training
- MGMT 440 – Introduction to Energy Management
- COMM 350 – Advanced Radio Production
- MUSC 140 – Popular Music Ensemble
- QBUS 450 – Data Science for Business

B. Program revisions from the following departments that will be forwarded to the Council of Trustees for final approval:

- Psychological Science minor from the department of Psychology
- Anthropology minor from the department of Anthropology
- Religious Studies minor from the department of Religious Studies
- Finance minor from the department of Finance and Legal Studies
- English minor from the department of English
- BS in Geology/Energy Resources track, the BS in Geology/Environmental track, and the BS in Geology/Geology track from the department of Geoscience
- BS in Athletic Training from the department of Kinesiology, Health and Sport Science
- BSED in Early Childhood Education/Special Education from the departments of Communication Disorders, Special Education and Disability Services; and Professional Studies in Education.
- BS in Regional Planning/Environmental Planner track, and the BS in Regional Planning/Land Use Planning and GIS Concentration track from the department of Geography and Regional Planning

C. New concentrations from the Management department in the Bachelor of Science Management program. The new concentrations are Energy Management, Energy Management Accounting and Finance, and Professional Land and Resource Management.

D. From the University-Wide Graduate Committee:

E. Program revisions from the following departments that will be forwarded to the Council of Trustees for final approval:

- MA in History from the department of History

**Question:** Senator Greenawalt inquired if the new humanities building is on schedule. Provost Moreland responded that it was on schedule.

### **Chairperson's Report**

The chair did not have a report.

### **Parliamentarian's Report**

Robert's Rules 'Tip of the Month' - February 2015

*haiku*

February 1, 2015

Ad Bowl XLIX

Deflate-gate versus botched call

Divide the question

\*\*\*

February 2, 2015

No two-hour delay

Six more weeks says Punxsy Phil

Decision appealed

\*\*\*

February 3, 2015

Best of times or worst?

First meeting, short agenda

Tip of month postponed

### **Vice Chairperson's Report**

The vice chairperson had no report.

### **Rules Committee Report (Senator Korns)**

Senator Korns noted that copies of the roster were distributed to senators as they swiped in for their attendance and asked senators to review the information in the roster for accuracy as well to note their current status in the Senate.

Senator Korns reviewed the various Senate codes and their meaning. Department senators with terms expiring this year (code FD1) should report back to their departments of the need to elect a senator for another two year term. Appointed administrative senators with terms expiring this year (AA1) who are interested in continuing to serve should express so to the Provost. Finally, at large senators, either faculty, administrative, or staff, with terms expiring this year (FL1, AE1, or S1) who are interested in continuing to serve in the Senate should nominate themselves in phase 1 of the election this year. Senator Korns also noted that departmental and appointed administrative senators, regardless of their term, are eligible to run at large in the phase 1 election. Invitations for nomination will be sent the week of February 16th.

Senator Korns noted that all senators for next year need to be identified before phase 2 of the elections takes place in late March.

Senator Korns announced that the Rules Committee will meet Tuesday, February 10th at 3:30 pm in Keith Hall, Room 6.

***Question:*** Senator Witthöft inquired if temporary faculty members can serve as department and at-large senators. Senator Korns responded that the Senate should represent everyone and that temporary faculty members are allowed to be senators.

### **University-Wide Undergraduate Curriculum Committee (Senator Sechrist)**

#### **FOR INFORMATION:**

**The following courses were approved by the UWUCC to be offered as distance education courses:**

**Note that the provost is the final signature on these proposals.**

**COMM 205 Making Presentations with Media  
COMM 380 The History of African Americans in Film  
COMM 480 Seminar in Communications Media**

**FOR ACTION:**

**1. Department of Food and Nutrition—Revision of Minor and Program Catalog Description Change**

**APPROVED**

<b>Current Program:</b>		<b>Proposed Program:</b>	
<b>Minor—Nutrition</b>	<b>16-17</b>	<b>Minor—Nutrition</b>	<b>18-19</b>
<b>Required Courses:</b>	<b>7</b>	<b>Required Courses:</b>	<b>6</b>
FDNT 151 Foods Laboratory	1cr	FDNT 212 Nutrition	3cr
FDNT 212 Nutrition	3cr	FDNT 213 Life Cycle Nutrition	3cr
FDNT 213 Life Cycle Nutrition	3cr		
<b>Controlled Electives:</b>	<b>9-10</b>	<b>Controlled Electives:</b>	<b>12-13</b>
Select at least one course from the following:	3-6cr	Select 4 additional courses from the following list.	
FDNT 150 Foods	3cr	Other FDNT courses may be selected, but must be pre-approved by the Department Chair. Must meet any course prerequisites.	
FDNT 470 Human Food Consumption Patterns	3cr		
Select two courses from the following to be approved by the department chair:	<b>3-7</b>	FDNT 150 Foods	3cr
FDNT 245 Sports Nutrition	3cr	FDNT 245 Sports Nutrition	3cr
FDNT 355 Medical Nutrition Therapy I	3cr	FDNT 355 Medical Nutrition Therapy I	3cr
FDNT 362 Experimental Foods	3cr	FDNT 402 Community Nutrition	3cr
FDNT 402 Community Nutrition	3cr	FDNT 410 Food, Nutrition, and Aging	3cr
FDNT 455 Medical Nutrition Therapy II	3cr	FDNT 470 Human Food Consumption Patterns	3cr
FDNT 458 Advanced Human Nutrition	4cr	FDNT 458 Advanced Human Nutrition	4cr

**Current Catalog Description:**

**Nutrition Minor**

This minor is recommended for students majoring in related disciplines, such as nursing and allied health, pre-medical, pre-pharmacy, food service management, health and physical education, child development, and family and consumer sciences, and for students who have a personal, consumer-oriented interest in nutrition. Science prerequisites for the minor are CHEM 101/102 or BIOL 104 and 106.

**Proposed Catalog Description:**

**Nutrition Minor**

This minor is recommended for students majoring in related disciplines, such as nursing and allied health, pre-medical, pre-pharmacy, hospitality management, kinesiology, health and sport science, child development and family relations, and family and consumer sciences education, and for students who have a personal, consumer-oriented interest in nutrition. Science prerequisites for the minor are, at a minimum, CHEM 101/102 or BIOL 104/106.

**Rationale:** The proposed changes accomplish the PASSHE requirement that a minor contains a minimum of 18 credits. In addition to the increase in credits: courses less appropriate for non-nutrition majors have been removed (e.g. FDNT 455), students have more flexibility with the revised minor since they may take other FDNT courses as long as they are pre-approved by the

Department Chair, and the Foods Laboratory (FDNT 151) requirement has been removed due to the financial burden of the cost of food on the department budget.

## **2. Department of Communications Media—Course Revision and Catalog Description Change**

**APPROVED**

### **Current Catalog Description:**

#### **COMM 380 The History of African Americans in Film** **3c-01-3cr**

Traces the historical development of the roles of African Americans in film and television. Examines the early stereotypic portrayals of this group, the origins of these stereotypes, and the ongoing changes, positive and negative, that have occurred regarding the media representation through research, film, and archetypal analysis, observation, and discussion. The new generation of African American filmmakers and their creative efforts to promote more realistic portrayals are analyzed.

### **Proposed Catalog Description:**

#### **COMM 380 The History of African Americans in Film** **3c-01-3cr**

Traces the historical development of the roles of African Americans in film. Examines the early stereotypic portrayals of this group, the origins of these stereotypes, and the ongoing changes, positive and negative, that have occurred regarding the media representation through research, film, and archetypal analysis, observation, and discussion. The new generation of African American filmmakers and their creative efforts to promote more realistic portrayals are analyzed.

**Rationale:** The course is currently approved as a Liberal Studies Elective, and is being revised to meet the new curriculum criteria for this category. The objectives were revised to align with the Expected Undergraduate Student Learning Outcomes. The course was also updated. The reference to television is being removed from the catalog description because it was not removed earlier when the course title was changed from The History of African Americans in Film and Television to The History of African Americans in Film.

## **3. Liberal Studies Committee and UWUCC approved: the above course in the following category:**

**APPROVED**

- COMM 380 The History of African Americans in Film was approved as a Liberal Studies Elective in the Information Literacy category.

## **4. University-wide Undergraduate Curriculum Committee and University-wide Graduate Committee—Minor wording change to Streamlined Curricular Process**

**APPROVED**

Add the following verbiage to the approval process for distance education proposals: “Final approval for distance education proposals will need the Provost’s approval prior to course offering.”

**Rationale:** This wording was accidentally left off of the curricular approval process for distance education courses, it is necessary because of the resource implications.

**University Wide Graduate Committee (Senator Piper)**

**FOR CORRECTION:**

SAFE 602 credits were incorrectly listed as 3 on the December agenda. The course will be offered for 2 credits.

Corrected proposed catalog description is as follows:

**Proposed Catalog Description:**

SAFE 602 Research Methods in Safety Management 2 cr  
Prepares individuals for the conduct of research in safety and its numerous subspecialties. Research paradigms, experimental design, data sources and collection, and statistical methods are covered in detail.

Prerequisite: Concurrent registration in SAFE 791.

**FOR ACTION:**

**1) New Course**

**APPROVED**

**Department:** Safety Sciences

**Course:** SAFE 791: Capstone Project in Safety Sciences

**Catalog start term:** Fall 2015

**Summary and Rationale:**

The Department of Safety Sciences is revising its Master of Science in Safety Science degree program to meet the PASS HE requirements for MS degrees and Accreditation Board for Engineering and Technology (ABET) accreditation criteria. ABET requires a project or research activity resulting in a report that demonstrates both the mastery of the subject matter and a high level of communication skills. Under PASSHE requirements, graduate programs are required to have a culminating experience. This Capstone Course a means to document the successful completion of the capstone project assigned as part of the SAFE 602: Research Methods in Safety Management course.

**Proposed Catalog Description:**

SAFE 791, Capstone Project in Safety Sciences 1 cr  
 Students will be required to submit a comprehensive project based on the cumulative knowledge and skills acquired in the program coursework

Co-requisite: Concurrent registration in SAFE 602

**2) Minor Program Revision:**

**APPROVED**

**Department:** Safety Sciences

**Title of the Program:** Master of Science in Safety Sciences

**Catalog start term:** Fall 2015

**Summary:**

**Catalog start term:** Fall 2015

**Brief Summary and Rationale:**

The Department of Safety Sciences is revising its Master of Science in Safety Sciences degree program to meet the PASSHE requirements for MS degrees and Accreditation Board for Engineering and Technology (ABET) accreditation criteria. ABET requires a project or research activity resulting in a report that demonstrates both the mastery of the subject matter and a high level of communication skills. Under PASSHE requirements, graduate programs are required to have a culminating experience.

**Side by Side Comparison:**

Current MS Program		Proposed MS Program	
Required Core Courses	24 cr.	Required Core Courses	24 cr.
SAFE 602 Research Methods in Safety Management	3 cr.	SAFE 602 Research Methods in Safety Management	2 cr.
SAFE 603 Human Relations in Safety Management	3 cr.	SAFE 605 Application of Safety Engineering Principles	3 cr.
SAFE 605 Application of Safety Engineering Principles	3 cr.	SAFE 610 Environmental Safety and Health Administration	3 cr.
SAFE 610 Environmental Safety and Health Administration	3 cr.	SAFE 644 Preventing Unsafe Acts	3 cr.
SAFE 644 Preventing Unsafe Acts	3 cr.	SAFE 647 Applied Ergonomics	3 cr.
SAFE 647 Applied Ergonomics	3 cr.	SAFE 660 Applied Industrial Hygiene	3 cr.
SAFE 660 Applied Industrial Hygiene	3 cr.	SAFE 774 Fire Safety in Building Design	3 cr.
SAFE 774 Fire Safety in Building Design	3 cr.	SAFE 701 Environmental Impact Assessment and Documentation	3 cr.
		SAFE 791: Capstone Project in Safety Sciences	1 cr.
Controlled Electives (Choose a minimum of 12 credit hours)	12cr.	Controlled Electives (Choose a minimum of 12 credit hours)	12cr.
SAFE 520 Law and Ethics in the Safety Profession	3 cr.	SAFE 520 Law and Ethics in the Safety Profession	3 cr.



SAFE 541 Accident Investigation	3 cr.	SAFE 541 Accident Investigation	3 cr.
SAFE 542 Current Issues in Safety	3 cr.	SAFE 542 Current Issues in Safety	3 cr.
SAFE 543 Construction Safety	3 cr.	SAFE 543 Construction Safety	3 cr.
SAFE 561 Air Pollution	3 cr.	SAFE 561 Air Pollution	3 cr.
SAFE 562 Radiological Health	3 cr.	SAFE 562 Radiological Health	3 cr.
SAFE 565 Right-to-Know Legislation	3 cr.	SAFE 565 Right-to-Know Legislation	3 cr.
SAFE 581 Special Topics	3 cr.	SAFE 581 Special Topics	3 cr.
SAFE 604 Industrial Toxicology	3 cr.	SAFE 603 Human Relations in Safety Management	3 cr.
SAFE 606 Hazardous Materials Management	3 cr.	SAFE 604 Industrial Toxicology	3 cr.
SAFE 620 Safety Data Management	3 cr.	SAFE 606 Hazardous Materials Management	3 cr.
SAFE 621 Programming Safe Behavior	3 cr.	SAFE 620 Safety Data Management	3 cr.
SAFE 624 Solving Safety Problems	3 cr.	SAFE 621 Programming Safe Behavior	3 cr.
SAFE 623 Advanced Safety Administration	3 cr.	SAFE 623 Advanced Safety Administration	3 cr.
SAFE 625 Risk Strategies for the SH&E Professional	3 cr.	SAFE 624 Solving Safety Problems	3 cr.
SAFE 630 Pollution Control	3 cr.	SAFE 625 Risk Strategies for the SH&E Professional	3 cr.
SAFE 663 Industrial Hygiene Laboratory Methods	3 cr.	SAFE 630 Pollution Control	3 cr.
SAFE 664 Industrial Noise Control	3 cr.	SAFE 663 Industrial Hygiene Laboratory Methods	3 cr.
SAFE 672 Process Safety in the Chemical Industry	3 cr.	SAFE 664 Industrial Noise Control	3 cr.
	3 cr.	SAFE 672 Process Safety in the Chemical Industry	3 cr.
SAFE 773 Disaster Preparedness	3 cr.	SAFE 773 Disaster Preparedness	3 cr.
SAFE 681 Special Topics	3 cr.	SAFE 681 Special Topics	3 cr.
SAFE 699 Independent Study	3 cr.	SAFE 699 Independent Study	3 cr.
SAFE 795 Thesis	J-6cr.	SAFE 795 Thesis	1-6cr.

### **Catalog Description Changes:**

#### **Current Wording:**

The Department of Safety Sciences offers a program of study leading to a Master of Science degree in Safety Sciences. ~~A thesis option is available.~~ Students are required to complete a core set of courses and select elective courses, with the approval of their advisor, in fields directly related to safety sciences.

The program is designed for individuals with relevant experience in safety sciences and those with appropriate undergraduate preparation who are interested in pursuing careers in the profession.

In addition to meeting the requirements for admission to the School of Graduate Studies and Research, a student intending to work toward a Master of Science in Safety Sciences will be required to have the following prerequisite professional preparation:

Entry-level competency in Safety Management, Occupational Safety, Occupational Health, and Fire Protection through relevant education, documented work experience, certifications, or other means acceptable to the Safety Sciences Graduate Review Committee.

### **Proposed Wording:**

The Department of Safety Sciences offers a 36 **credit-hour** program of study leading to a Master of Science degree in Safety Sciences. A **capstone project is required**. Students are required to complete a core set of courses and select complete a core set of courses and select electives courses with the approval of their advisor, in fields directly related to safety sciences. A **thesis option is available**.

The program is designed for individuals with relevant experience in safety sciences and those with appropriate undergraduate preparation who are interested in pursuing careers in the profession.

In addition to meeting the requirements for admission to the School of Graduate Studies and Research, a student intending to work toward a Master of Science in Safety Sciences will be required to have the following prerequisite professional preparation: entry-level competency in **science and math**, safety management, occupational safety, **industrial hygiene, ergonomics**, fire protection, **and an ability to apply safety principles in a supervised experience**. **Demonstration of these competency areas can be met through** relevant education, work experience, certifications, additional coursework, or other means acceptable to the Safety Sciences Graduate Review Committee.

### **Brief Summaries of Each Major Change:**

Create a new one credit hour course, SAFE 791: Capstone Project in Safety Sciences. This course will provide a method for the program to document successful completion of a capstone project while keeping the program credit hours the same and aid in scheduling faculty workloads by assigning the revised two credit hour SAFE 602 course along with this SAFE 791 course.

1. Reduce the credit hours in SAFE 602: Research Methods in Safety Management to two credit hours by moving some content related to the capstone project to SAFE 791.
2. Move the SAFE 701 Environmental Safety course from an elective course to a required course in the curriculum.
3. Move the SAFE 603: Human Relations in Safety Management course from a required course to an elective course.
4. Students will be required to demonstrate the ability to apply safety principles in a supervised work setting. The program description in the catalog will be revised reflecting a requirement that students demonstrate this through a portfolio of work and a supervisor evaluation at the time of admission. Students unable to meet this will be

required to complete a co-operative experience or internship as part of their deficiency degree coursework.

5. Add prerequisites to three Safety Sciences MS courses. This will provide faculty a mechanism to verify students with deficiency coursework have completed it prior to enrolling in Master's level courses.

### **FOR INFORMATION:**

**The following were approved by the UWGC to be offered as distance education courses:  
(Provost provides final approval)**

- **SAFE 791:** Capstone Project in Safety Sciences

#### **Noncredit Committee's Report (Senator O'Neil)**

The chair had no report.

#### **Library and Educational Services Committee's Report (Senator Ford)**

The committee will meet on Tuesday, February 10 at 3:40 in Stapleton 203.

#### **Research Committee's Report (Senator Bonach)**

The entire meeting was devoted to reviewing the University Senate Research Committee proposals. Overall there were 6 USRC Small Grant proposals and the decision was made to fund 5 proposals totaling \$5092.00. The next meeting will be February 10, 2015 in 301 Stright Hall at 3:30 pm.

- Dr. Kristy Chunta
- Dr. Parimal S. Bhagat
- Dr. Rita G. Drapkin.
- Dr. Crystal Machado
- Dr. Gregory J. Mount

#### **Student Affairs Committee's Report (Senator Stocker)**

The chair had no report.

#### **University Development and Finance Committee's Report (Senator Wick)**

The committee will meet on Tuesday, February 10 at 3:30 PM in Stapleton 302.

### **Academic Affairs Committee's Report (Senator Dungan)**

The committee is seeking assistance from the university community in helping to create a list of persons who have a record of "...distinguished service, creativity, scholarship, or other individual accomplishment in the service of humanity, whether in scientific, social, academic, creative, business, public, or other appropriate sphere." The individuals on this list will be considered for an Honorary degree.

The committee will meet on Tuesday, February 10 at 3:30 PM in the Conemaugh room in the HUB.

### **Awards Committee's Report (Senator Lipinski)**

The committee will meet on Tuesday, February 10 at 3:30 in Eberly 201.

### **University Planning Council Report (Senator Stocker)**

There was no report.

### **Presidential Athletic Advisory Council Report (Senator Castle)**

There was no report.

### **Academic Computing Policy Advisory Committee Report (Senator Brzycki)**

There was no report.

### **University Budget Advisory Committee Report (Senator Radell)**

There was no report.

### **New Business**

Chair LaPorte asked for volunteers to serve on a staff awards committee.

The meeting was adjourned at 3:45 PM.

Respectfully submitted by  
Russell Stocker  
University Senate Secretary