

**APPLICATION FOR SABBATICAL LEAVE**

Applicants for Sabbatical Leaves should consult the current Collective Bargaining Agreement on Sabbatical Leave Policy, and the Sabbatical Leave Guidelines monograph developed by the committee.

Name of Applicant: \_\_\_\_\_

Academic Rank: \_\_\_\_\_

Department: \_\_\_\_\_

Office telephone: \_\_\_\_\_ Home telephone: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Date of Appointment in position: \_\_\_\_\_

Dates of Proposed Sabbatical Leave: (check only one)

- \_\_\_\_\_ 1. Fall Semester 2020, Full pay
- \_\_\_\_\_ 2. Spring Semester 2021, Full pay
- \_\_\_\_\_ 3. Academic Year, 2020-2021, Half pay
- \_\_\_\_\_ 4. Summers 2020 and 2021, Full pay
- \_\_\_\_\_ 5. To be determined

YEARS OF SERVICE IN THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION AS OF September 1, 2020 \_\_\_\_\_ or January 2021\* \_\_\_\_\_

\*(see page 1, B.6)

SERVICE AT IUP: DATES, YEARS; SERVICE IN OTHER PASSHE: DATES, YEARS

PERMANENT FULL TIME \_\_\_\_\_

TEMPORARY FULL TIME \_\_\_\_\_

PART TIME \_\_\_\_\_

Semester(s) of prior Sabbatical Leave(s) taken Date(s): \_\_\_\_\_

Has a sabbatical report been filed? \_\_\_\_\_ YES \_\_\_\_\_ NO

If a sabbatical leave report has been filed, please attach a summary of the most recent sabbatical leave report to your application.

Other types of leave taken: Dates & Length of Leave

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

If I am granted a Sabbatical Leave, I will return to IUP for at least one year upon completion of my sabbatical

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

I have been notified, by the applicant of his/ her intention to submit this application for Sabbatical Leave.

\_\_\_\_\_  
Signature of Department Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of College Dean

\_\_\_\_\_  
Date

(The department chair should send a list of the number of applicants for sabbatical leave to the dean for information purposes only.)

All application materials must be submitted **by 4:00pm on Friday, March 1, 2019** according to sections D.5 and D.6 of the Sabbatical Guidelines document (page 4).

Questions should be directed to

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Chair, UWSLC  
Department of Music  
202 Cogswell Hall