

Senate Orientation

Tuesday, September 23, 2014

3:30-4:30 pm

Monongahela Room - HUB

I. Welcome – Senate Chair & Senate Vice-Chair

II. Introduction – Senate Chair

A. History of the IUP Senate and Tradition of Shared Governance

III. Senate Constitution and By-Laws – Senate Rules Committee Chair

A. Senate Composition

1. Faculty

a. FACULTY vs. Faculty

b. Department Representative vs. Senator At-Large

2. Administration

a. Elected, Appointed, Ex-Officio

3. Staff

a. Elected, Appointed, Ex-Officio

4. Students

a. Undergraduate and Graduate

B. Senate Elections

1. General

2. Committee

C. Senate Terms

D. Officers

1. Chair

a. Parliamentarian

2. Vice-Chair

3. Secretary

V. Senate Committees and Functions – Senate Secretary

A. Rules Committee

1. Attendance

B. University Wide Graduate (UWGC) and University Wide Undergraduate Curriculum (UWUCC) Committees

C. Other Committees and their functions

VI. Basic Parliamentary Procedure – Senate Parliamentarian

A. Main Motions and Common Subsidiary Motions

B. Mock Situations

C. Follow-up and Questions

VII. Conclusion