

Center/Institute Annual Report

July 1, 2013 – June 30, 2014

Center/Institute:	Center for Teaching Excellence		
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Clerical support:	Sharon Aikins	Title:	Administrative Assistant

Note: *Parts of this Annual Report are incomplete. The CTE Director for 2013-2014, Dr. Mary Anne Hannibal, retired prior to the appointment of the new Director, Dr. Stephanie Taylor-Davis. In particular, unfortunately several data files and sign-in sheets to document attendance are not available.*

1. Describe any continuing activities conducted during the 2013-2014 fiscal year (July 1, 2013 – June 30, 2014):

As per the current charter the CTE Advisory Board has one member from each of the colleges, a co-director from Reflective Practice, one administrator and one graduate student. Left unfilled were the undergraduate representative and the Fine Arts representative. Following is the composition for 2013-2014.

#	Unit Represented	Representative
1	IT Services (Instructional Design Support)	David Porter
2	Eberly College of Business and Technology	Ramesh Soni
3	College of Education and Educational Technology	Crystal Machado
4	School of Graduate Studies and Research	Shari Robertson
5	College of Health and Human Services	John Lewis
6	College of Humanities and Social Sciences	Heide Witthoeft
7	College of Natural Sciences and Mathematics	Edel Reilly
8	Reflective Practice Co-Director	Stephanie Taylor-Davis (fall semester) Tracy Lassiter (spring semester)
9	IUP Libraries	Theresa McDevitt
10	Provost's Representative	Lynann Mocek
11	Graduate Student Member	Tracy Lassiter

Faculty Recognition Awards:

The CTE Advisory Committee evaluated and ranked the submissions for the 2013-2014 Annual Faculty Recognition Awards. One of the goals of the Center for Teaching Excellence is to recognize the excellence in teaching that exists at IUP. The awards acknowledge the multi-dimensional nature of the practice of teaching and recognize excellent faculty members at IUP.

This year a new award category was added – the Living Learning Community Involvement Award, sponsored by Student Affairs.

The following faculty members were recognized for their teaching and advising and presented with a \$500.00 monetary award at the Annual Teaching Excellence Awards Dinner on May 1, 2014:

Award for Content Pedagogy:

1. **Lora Ott** (Nursing Department) and **Vida Irani** (Biology Department)
2. **Christina Huhn** and **Leanne Lentz** (Foreign Languages Department)

Award for Innovation

- **Laurel Black** (English Department)

Living-Learning Award:

1. **Dennis Giever** (Criminology Department)
2. **Shijuan “Laurel” Liu** (Foreign Languages Department)

Teaching Associate Award

- **Lilian Mina** (English Department)

The Reflective Practice (RP) Project:

Reflective Practice Co-Directors:

Large Group Meeting Directors:	Mark Palumbo and Michelle Papakie
Teaching Circles Coordinator:	Stephanie Taylor-Davis
Special Project Director:	Kelli Jo Kerry-Moran
Portfolio and Evaluation:	Tracy Lassiter
Research and Resources:	Theresa McDevitt

The CTE Director is the standing Director for Weekend Workshops and is responsible for overall management of RP Co-Directors.

Each Co-Director receives \$500.00 toward professional development for his/her annual service to the Reflective Practice Project.

A specific breakdown of this year’s attendance data, including number of faculty receiving Active or Active Plus Recognition, is not available.

Teaching Circles 2013-2014:

Cross-Disciplinary Teaching Circles

Punxsutawney Teaching Circle
Keeping Up and Catching Up
Adobe CS6 Master Collection
Digital History
IUP Writing Buddy Group
Doctoral Instruction Teaching Circle
Teaching as a Spiritual Practice
Belonging, Learning and Exploring New Directions
(BLEND)
Inter-Professional Collaboration Using Simulation
and the Electronic Health Record
Research in First-Year Attitudinal Changes
Successful Promotion
Time Management – Getting Things Done
Universal Design
WAC: Issues and Ideas in Teaching Writing Across
the Curriculum

Departmental Teaching Circles

Anthropology in Action
Chemistry
Criminology
Liberal Studies English
Technology Exploration: Using iPads with Library
Resources and Beyond (Library)
Music 115: Materials and Pedagogy
Nursing: Simulation Pedagogy
Philosophy Teaching Circle
Physics Teaching and Research
Psychology
Sociology
Special Education and Clinical Services
Teaching Mathematics Online
TEMPT (Teaching Elementary Mathematics to
Preservice Teachers)

The CTE offered small grants, up to \$500.00 each, to Teaching Circles in Fall 2013. We were able to fund the following projects:

Teaching Circle Grant Award Winners

“Using Tablet Technology for Teaching and Learning at IUP.” Shijuan Liu, David Loomis, Crystal Machado, Robert Sweeny

“The mini-grant greatly supported this interdisciplinary Teaching Circle for their continuing effort in exploration of the use of tablet technology in teaching and learning at IUP. It not only helped the Circle members to teach innovatively with the new technology in their disciplines, but also further strengthened connection and collaboration among the members, who were from four different Departments and three Colleges at IUP.”

“Bamboo Productivity” John Crispell, Francisco Alarcon, Tim Flowers, Charles Lamb, Dan Radelet, Brian Sharp

“The primary goal of our teaching circle is to look at different emerging technologies, and determine the potential for their use in teaching mathematics. This mini-grant allowed us to examine Walcom Bamboo Tablets as an instrument for interactive classroom instruction. The tablet works as a wireless input with stylus, allowing for instruction to take place beyond the front of the classroom. The device allows for both hand gestures and handwriting to be used when interactive with and annotating electronic documents and presentations from any point in the classroom.”

“Mindful Practices for the College Classroom: ‘Search Inside Yourself’ Book Discussion Group Project.” Jan Baker, Tina Perdue, Chauna Craig, Caleb Finegan, Linda Jennings, Shari Robertson, Lisa Hammet Price, Bruce Novak, Dana Poole, Curtis Porter, Daniel Weinstein, Theresa McDevitt

“The Mindfulness Teaching Circle discussions focused upon how mindfulness practices can be successfully used in college teaching in a variety of disciplines. This grant enabled the group to purchase a common reader, ‘Search Inside Yourself’, to help fuel discussions on how the practices can be included in the classroom. Books were purchased and read and face-to-face discussions were held. In addition, an electronic discussion list was created in the spring semester which successfully facilitated participation in the discussion through email.”

“Software Purchase for Lecture Capture to Support Flipped Classrooms in General Chemistry.” Wendy Elcesser, Anne Kondo, Colin Ashe, Lourdes Herold, Nate McElroy, Ronald See, Philip Palko

“Adobe Captivate was purchased to create original videos. Our Departmental Teaching Circle also sought out excellent existing videos. Our related presentation “Crash landing the flipped classroom: When flipping falters”, has been accepted for the Biennial Conference on Chemical Education for August 2014.”

“Time Management Tools for Teachers” Gian Pagnucci, Tanya Heflin, Todd Thompson, Dan Weinstein

“Our Teaching and Time Management Circle purchased books about time management strategies, software for task management and writing activities, and digital pens for on the go writing task management. The books have helped us refine strategies for juggling the multiple responsibilities professors have. The software has helped us to better track our responsibilities, writing projects, and tasks. Although it is easy to begin a time management strategy but then fall away from using it, the group members help keep each other excited about trying to better manage our time so we can grow as teachers and scholars.”

“Technology Exploration: Using iPads with Library Resources and Beyond” Joann Janosko, Theresa McDevitt, Sandy Janicki, Blaine Knupp, Carl Rahkonen, Karen Brown, Jin Pang, Chris Clouser, Harrison Wick, Carol Connell, Susan Drummond

“DisplayNote is a software that enables collaboration with mobile technologies, like the iPad. It enables mirroring what is on your PC to up to 20 iPads in real time. As Presenter, DisplayNote lets you wirelessly control your PC, open any resource, annotate over it and save everything on the device. As a participant, you can capture the presenter’s content, personalize it by adding your own notes and save both content and notes together to review later. Participants can export individual slides or entire presentations via email or send them directly to Dropbox. DisplayNote lets participants collaborate in real time on a presentation.”

Large Group Meetings 2013-2014

Thursday, August 22	3:30-4:45	Ideas for the First Day of Class, Blue Room, Sutton Hall
Wednesday, September 4	3:35-4:50	Matchmaker Session— Forming Teaching Circles, Crimson Event Center, Folger Hall
`	5:00-6:30	Promotion Box Night – Crimson Event Center, Folger Hall
Thursday, October 3	3:30-4:45	Active Learning, Crimson Event Center, Folger
Wednesday, November 13	3:30-4:45	Critical Thinking, Crimson Event Center, Folger Hall
Thursday, December 5	3:30-4:45	Holiday Gifts from the RP Co-Directors!, Crimson Event Center, Folger Hall
Thursday, March 6	3:30-4:45	Evolution of a Class, Crimson Event Center, Folger Hall
Wednesday, April 2	3:30-4:45	Writing for Publication, Crimson Event Center, Folger Hall
Thursday, May 1	5:00-7:00	Annual Recognition Dinner, Rustic Lodge
Saturday Workshops		
Saturday, November 9	8:30 – 2:00	Together for Good: Collaboration in and Out of Class, Dr. Ryan Padgett, Crimson Event Center, Folger Hall
Saturday, March 8	8:30 – 2:00	The Professors Speech II, Rick Kemp, Crimson Event Center, Folger Hall

Events Sponsored by Others in Collaboration with CTE

Friday, November 8

9:00-10:30am

High Impact Practices: What They Are and How They Influence Student Learning, Kovalchick Complex – PNC Room

Co-sponsored by Center for Teaching Excellence, Student Affairs Division, Office of the Provost

New Faculty Orientation:

IUP's Center for Teaching Excellence held New Faculty Orientation beginning on Monday, August 19 and ending on Wednesday, August 21st for new tenure-track faculty members. Orientation on Monday, August 19 also included new temporary faculty and TAs and sessions were open for attendance on Wednesday, August 21. The Orientation on Monday, August 19 had 68 attendees; Tuesday, August 20 had 29 attendees; and attendance sheets are not available for Wednesday, August 21. All new faculty and TAs were provided a wealth of information from a variety of sources including IUP faculty and IUP managers as well as members of the Indiana community.

2. List any NEW activities (initiatives or programs) begun during the 2013-2014 fiscal year:

No records are available to identify new activities for 2013-2014.

3. Please supply any other information you would like us to include in the Annual Report (e.g. student involvement, accomplishments achieved during past year, anticipated changes for coming year, other items).

The new CTE Director plans to utilize the space allocated for the CTE in 103 Stabley.

All future CTE files will be maintained on the O: drive rather than individual faculty or graduate student drives.

4. What are your center's plans for the upcoming year?

Goals established for AY 2014-2015 are to:

- Maintain continuity and quality of CTE programs with improvements in efficiency.
- Promote best practices to support excellence in traditional and online teaching.
- Develop a social media presence for CTE.
- Explore areas for CTE to diversify and expand its role at IUP.

The CTE goal is always to involve as many faculty members as possible in excellent professional development activities and to enhance teaching and learning at IUP. Identifying program needs and promoting development opportunities for faculty will remain high priorities.

5. What are your center's needs for the upcoming year?

This is a transition year for the new director and so the time and resources to learn the roles and responsibilities of this new position will be needed.

The Center for Teaching Excellence has a strong presence on campus but other than small, shared office space, the CTE has no home. For many years CTE Directors have advocated for having a designated space for small group as well as large group meetings. A permanent location would provide a consistent place for faculty to go for assistance with issues and ideas related to teaching and its balance with scholarship and service. Additionally, a space for teaching circle meetings and one that is conducive to hands-on practice and skill development with various teaching techniques and technologies would be beneficial to faculty. This year (2014-2015), we will be able to use the HUB Susquehanna Room for most of our large group Reflective Practice meetings which is positive as it affords a consistent location.

6. Are there any changes in your current ongoing community relationships? If yes, please address:

No.

7. Please describe

- a. The personnel commitment to the operation of this unit:

Director

Mary Anne Hannibal served as the CTE Director for the 2013-2014 year. In addition to the activities mentioned above, the director represented the Center for Teaching Excellence on the following:

Faculty Professional Development Committee
Academic Affairs
Online Learning Committee
Center and Institute Directors
ABBLE

Stephanie Taylor-Davis was appointed the CTE Director for 2014-2015 in June, 2014.

Administrative Assistant

Sharon Aikins, Administrative Assistant, worked for the CTE approximately one fourth of her time. The CTE administrative assistant is, uniquely to IUP, shared with Liberal Studies, Women's Studies, and the University-Wide Undergraduate Curriculum Committee.

Graduate Assistant

Sarah Brady, graduate student in Educational and School Psychology program, was the half-time (10 hrs. per week) graduate assistant this year.

The new half-time (10 hrs. per week) graduate assistant for 2014-2015 is Lisa McCann, a first-year graduate student in Sociology.

The numerous activities included in this report are impossible to accomplish without a graduate assistant.

- b. The financial operating commitment to this unit:

- c. Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

The Center for Teaching Excellence is funded by the Provost's Office. There is also a small CTE Foundation account.

IUP's faculty is enriched by the presence of the Center for Teaching Excellence, and the support of the Office of the Provost is greatly appreciated. Additional information on the Center for Teaching Excellence can be found on the CTE website: <http://www.iup.edu/teachingexcellence>.

The following table is to be used to report your Center/Institute activity during FY 2013-2014. Please complete the following form and return it as part of your report.

Annual Reporting Form
IUP Centers and Institutes
July 1, 2013 – June 30, 2014

Center/Institute Name:

Organization ¹ or Individual ² Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to ³	Type of Organization Receiving Service ⁴	PA Residents	Non-PA Residents			
TOTAL						

¹ For the purpose of this report, an organization is defined as any group having specific responsibilities and united for a particular purpose.

² For the purpose of this report, individuals are defined as persons or families seeking services that are not affiliated with an organization.

³ If service is provided to an organization (as defined above), list name of organization. If service is provided to individuals/families (as defined above), write "individual," or "family" in column one without providing names. Please provide number of individuals/families served.

⁴ Types of organizations would include schools, agencies, local government, private companies, etc.