

# RESEARCH TOPIC APPROVAL FORM

Name:

Banner ID# @

Address:

City, State, Zip

Phone Number:

IUP E-Mail:

When this form has been returned to the Thesis/Dissertation Office in the Graduate School (120 Stright Hall), and after IRB or IACUC approval, if needed, the Assistant Dean for Research will notify the student that the research proposal has been approved. **The student cannot begin thesis/dissertation research activity beyond preliminary steps (such as background research, IRB/IACUC-approved pilot study, or three-chapter review) until notice of approval has been received.** If RTAF approval is marked "conditional pending outside reader approval," the student may commence thesis/dissertation research but CANNOT defend or graduate until the outside reader is approved.

**PLEASE NOTE: IF CHANGES OCCUR, EITHER IN COMMITTEE MEMBERSHIP OR TOPIC, A NEW FORM MUST BE COMPLETED AND APPROVED.**

**SECTION I.** (To be completed by the student)

Thesis       Dissertation       Recital: M.A. Music Performance Only

Department:

Degree:

Program of Study:

Title of Study:

SECTION V OF THIS FORM REQUIRES A **BRIEF 1-2 PAGE SUMMARY** OF YOUR RESEARCH TOPIC, including the method of study you expect to use, materials and equipment you will need, and an estimated time frame to complete each step of the process.

Check which one of the approved style manuals you will be using:

**NOTE: Style guides having TWO editions listed are in a "transition phase." Students who will complete a thesis or dissertation during or after Spring 2018 are required to select the later style guide. If applicable to your style guide, please circle or highlight your selection.**

- American Chemical Society, *The ACS Style Guide*, Third Edition
- American Psychological Association, *Publication Manual*, Sixth Edition
- American Sociological Association, *ASA Style Guide*, Second / Fifth Edition
- Council of Science Editors, Inc., *Scientific Style and Format*, Seventh / Eighth Edition
- Modern Language Association, *MLA Handbook...Research Papers*, Seventh / Eighth Edition
- Society for Industrial and Applied Mathematics (SIAM), *Siam Journal on Applied Mathematics*
- Kate L. Turabian, *A Manual for...Theses, Dissertations*
- Society for American Archaeology, *American Antiquity Editorial Policy, Information for Authors, and Style Guide*

**Signature of Student** \_\_\_\_\_

\*(Sign last, after all student sections are completed.)

**Date:**

**Anticipated Graduation Date:**

**SECTION II. (To be completed by thesis/dissertation committee and pertinent university administrators)**

Having affixed my signature below, I hereby approve the research proposal and agree to serve on the above student's thesis or dissertation committee (3 to 5 faculty on the committee).

For doctoral students who have a non-PASSHE faculty committee member, attach a copy of the request for APSCUF approval written by either the department chair or your program's graduate coordinator.

\_\_\_\_\_  
(Date) (Typed or printed name and signature of Committee Chairperson)

\_\_\_\_\_  
(Date) (Typed or printed name and signature of Committee Member)

\_\_\_\_\_  
(Date) (Typed or printed name and signature of Committee Member)

\_\_\_\_\_  
(Date) (Typed or printed name and signature of Committee Member)

\_\_\_\_\_  
(Date) (Typed or printed name and signature of Committee Member)

**SECTION III: (To be completed by the Graduate Coordinator and College Dean)**

\_\_\_\_\_ **Number of credits required by department for this thesis or dissertation.**

**Signature, Graduate Coordinator** \_\_\_\_\_ **Date** \_\_\_\_\_  
*(Department Chairperson may sign in the absence of Graduate Coordinator)*

Date form is transmitted to College Dean's Office \_\_\_\_\_

As Dean of the College, I will serve on the above committee.  Yes  No

As Dean of the College, I hereby appoint the following person to serve on the committee as my representative: Name: \_\_\_\_\_

I choose neither to serve on the committee nor to appoint a representative.

**Signature, Dean of the College** \_\_\_\_\_ **Date** \_\_\_\_\_

**SECTION IV: (To be completed by the School of Graduate Studies and Research)**

**School of Graduate Studies & Research Approval:**

**Signature, Assistant Dean for Research** \_\_\_\_\_ **Date** \_\_\_\_\_

IRB Review Required: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Date Protocol Received \_\_\_\_\_ Date of Approval \_\_\_\_\_

Animal Care Review Required: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Date Protocol Received \_\_\_\_\_ Date of Approval \_\_\_\_\_

Earliest date for Candidate's graduation: \_\_\_\_\_

**SECTION V: (To be completed by the student)**

Title of Study:

Provide a 1-2 page summary of your research topic, including the method of study you expect to use, materials and equipment you will need, and an estimated time frame to complete each step of the process.

