

**Practicum in Biotechnology-Internship Program USA
Indiana University of Pennsylvania (IUP)
Indiana, Pennsylvania, USA**

(Summer 2014 Practicum in Biotechnology Information Sheet)

Application and Payment: A check for the full payment must accompany your application form. Make checks payable to the IUP Research Institute. You may also pay by Visa or MasterCard by phoning the IUP Research Institute at 724-357-2223.

Foreign applicants must also contact for DS-2019 visa requirements:

Ms. Christina Arroyo, J Advisor
IUP Office of International Education
Tel: 724.357.2295
Fax: 724.357.2514
carroyo@iup.edu

For further information and application materials, visit the IUP Biotechnology Research Institute website: <http://www.iup.edu/biotech/default.aspx>

Training Hours

Monday-Friday: 8:00 am - 12:00 pm (lecture series) 1:00 pm - 5:00 pm (laboratory)

Classes begin June 2 at 8:00 AM

Housing

- Non-University Student housing may be available. All such students should contact Program Director for Practicum in Biotechnology Dr. N. Bharathan (bharathn@iup.edu) before January 15, 2014
- Residential students will be staying in the residential hall on the Indiana University of Pennsylvania campus from June 2, 2014 to July 3, 2014; residential staff is available at all times.
- A multifaceted security system is in place in all residential buildings on campus. The four main features of the system are: university I-Card/building access, exterior door alarms, building lock-up times, and video surveillance cameras.

- Residential students will receive a university temporary I-Card while staying at IUP. The I-Card gives students access to the residential hall. The I-Card will be programmed so that it can be swiped through the card reader(s) at the residential hall to allow access. The I-Card is programmed for use at the residential hall only and will not work in any readers in any other building on campus. Instructions on how to use the I-Card are posted near each reader.
- For more information on housing at IUP, see <http://www.iup.edu/housing/>.

Check-In for Residential

Required check-in and move-in date is Sunday June 1st, from 11AM-1PM.
Residential Orientation begins at 1:30 PM.

Safety and Security

At IUP, we understand and take seriously our responsibility to promote a campus environment that is safe for all members of the campus community. For more information on campus security visit this site:

<http://www.iup.edu/page.aspx?id=77271>.

Who do I call in case of an emergency?

- IUP University Police – 724-357-2141
- Pennsylvania State Police – Dial #911 (Campus phones dial 9-911)
- Indiana Regional Medical Center – 724-357-7000

Medical Authorization Form

The medical authorization form must be completed and mailed/emailed to the IUP Research Institute, Attn: Practicum in Biotechnology, 1179 Grant Street, Suite One, Indiana, PA 15701, USA. Email to: research-insitute@iup.edu.

Meal Plan

Breakfast, lunch, and dinner will be provided to all residential students.

General Academic Policies

1. The Practicum in Biotechnology has a zero tolerance drug and alcohol policy.
2. All students are expected to attend all classes/lab activities to which they are assigned, participate fully in classes, and complete all requirements as outlined by their instructors.
3. What items should I bring to campus if I am staying in the residence hall?

- Pillows
- Blankets
- Bed sheets
- Towels
- Personal items for showering
- Snacks

What furnishings are available in the residence hall?

- Dresser/chest
- Desk and chair
- Bed and mattress
- Closet or wardrobe
- Mirror
- Wastebasket and recycling container
- Active Ethernet connection and cable television service (televisions are not provided, however you are welcome to bring one)