

**Assistant Superintendent – Pottsgrove School District**, Montgomery County, PA. Appointment Fall 2013. Enrollment approximately 3,300; grades K-12 with five schools. Successful candidate must: ensure the district/school educational objectives are aligned to state frameworks and the highest instructional standards; have knowledge of current research , state standards, preferred instructional practices, information technology integration and professional education; view administration as a supportive service to teaching and learning and; exhibit a commitment to visiting schools to monitor school climate, effectiveness of programs, classroom instruction, and student learning. Must be knowledgeable in policies and procedures, benefits, compensation and all applicable State and Federal laws related to human resources; possess a deep knowledge of curriculum, instruction and assessment resulting in enhanced student achievement and; promote close cooperation between parents, teachers and other district staff. Essential to have a communication style that promotes a collaborative environment and must maintain a high standard of ethics with good moral character. Salary negotiable and will be competitive, based on training and experience, qualifications and meeting board criteria including but not limited to the skills listed above. PA letter of eligibility and Central Office experience required. Please direct questions to Wayne LeClair, lead consultant. Interested candidates should send a signed cover letter, two page resume, PA letter of eligibility (copy), sealed university transcripts, Act 24 clearance, current Act 34 and Act 151 clearances and FBI fingerprints (dated within 1 year) to School Personnel Services, Pottsgrove School District, Assistant Superintendent Search, Pennsylvania School Boards Association, PO Box 2042 Mechanicsburg, PA 17055. **Please provide a secure e-mail address.** Interested candidates will be required to complete and return an application. To request an application, please contact Michelle Kunkel at 717-506-2450 ext. 3365 or [michelle.kunkel@psba.org](mailto:michelle.kunkel@psba.org). Applications received by **September 23, 2013** are assured a review by the Board. EOE