

**Superintendent – Moon Area School District**, Allegheny County, PA. Appointment Summer 2013. Enrollment approximately 3,700; grades K-12. Successful candidate must have the ability to develop and communicate to the board, staff and community a vision of quality education for the future; a clear understanding of current trends and expectations in Education; experience in sound fiscal management practices, with a strong knowledge base in finance, budgeting, cost containment, and maximum utilization of resources; and strong communication and presentation skills. Must collaborate with all district stakeholders through an atmosphere of trust, teamwork, and an ethic of contribution; inspire trust and have high levels of self-confidence and optimism, and model high standards of integrity and personal performance; and have proven success in building consensus and commitment among community groups with an emphasis on parental involvement. Candidate's experience must demonstrate the ability to implement processes to improve efficiencies and effectiveness of daily operations; design effective processes of recruiting, hiring and orienting high-performing employees while providing a rigorous evaluation of all staff personnel; and design implement, and track prudent risk management processes, policies and procedures as part of an overall risk mitigation effort. Salary negotiable and will be competitive, based on training and experience, qualifications and meeting board criteria including but not limited to the skills listed above. PA letter of eligibility or qualifications for a provisional commission required. Central office experience required. Please direct questions to Wayne LeClair, lead consultant. Interested candidates should send a signed cover letter, two page resume, PA letter of eligibility (copy), sealed university transcripts, Act 24 clearance, current Act 34 and Act 151 clearances and FBI fingerprints (dated within 1 year) to School Personnel Services, Moon Area School District Superintendent Search, Pennsylvania School Boards Association, PO Box 2042 Mechanicsburg, PA 17055. **Please provide a secure e-mail address.** Interested candidates will be required to complete and return an application. To request an application, please contact Michelle Kunkel at 717-506-2450 ext. 3365 or [michelle.kunkel@psba.org](mailto:michelle.kunkel@psba.org). Applications received by **July 15, 2013** are assured a review by the Board. EOE