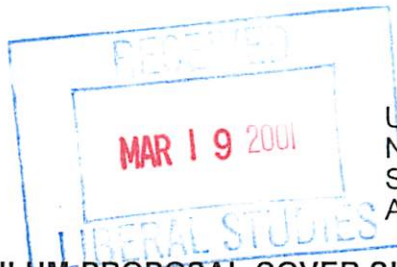


LSC Use Only  
Number: \_\_\_\_\_  
Submission Date: \_\_\_\_\_  
Action-Date: \_\_\_\_\_



UWUCC USE Only  
Number: 00-60a  
Submission Date: \_\_\_\_\_  
Action-Date: App 4/24/01  
App. Senate 9/4/01

**CURRICULUM PROPOSAL COVER SHEET**  
University-Wide Undergraduate Curriculum Committee

**I. CONTACT**

Contact Person Dr. Dawn E. Woodland Phone 7-7782  
Department Technology Support and Training

**II. PROPOSAL TYPE (Check All Appropriate Lines)**

**COURSE** \_\_\_\_\_  
Suggested 20 character title

New Course\* \_\_\_\_\_  
Course Number and Full Title

Course Revision \_\_\_\_\_  
Course Number and Full Title

Liberal Studies Approval + \_\_\_\_\_  
for new or existing course Course Number and Full Title

Course Deletion \_\_\_\_\_  
Course Number and Full Title

Number and/or Title Change \_\_\_\_\_  
Old Number and/or Full Old Title  
\_\_\_\_\_  
New Number and/or Full New Title

Course or Catalog Description Change \_\_\_\_\_  
Course Number and Full Title

**PROGRAM:** \_\_\_\_\_ Major  Minor \_\_\_\_\_ Track

New Program\* \_\_\_\_\_  
Program Name

Program Revision\* Business Technology Support Minor  
Program Name

Program Deletion\* \_\_\_\_\_  
Program Name

Title Change \_\_\_\_\_  
Old Program Name  
\_\_\_\_\_  
New Program Name

**III. Approvals (signatures and date)**

Dawn E. Woodland 1/18/01  
Department Curriculum Committee

W. J. Mace 1/18/01  
Department Chair

Jette W. Smith 3/13/01  
College Curriculum Committee

A. Camp 3/13/01  
College Dean

+Director of Liberal Studies (where applicable)

\*Provost (where applicable)

Department of Technology Support and Training

Part II. Description of Curriculum Change

1. Catalog description

Minor—Business Technology Support 15  
(for Business Majors in the Eberly College of Business and Information  
Technology only)

Required Courses:

OSYS 301	Microcomputer Software Solutions	3sh
OSYS 310	Telecommunications	3sh
OSYS 313	Office Systems Technologies	3sh
OSYS 411	Microcomputer Support for OSYS	3sh
OSYS 413	Enterprise Technology Support	3sh

2. Summary of changes

OSYS 413, Enterprise Technology Support, is substituted for OSYS 315,  
Records Administration.

3. Rationale for Change

OSYS 315 has not been taught for several semesters. Records  
Administration is no longer a viable area for those obtaining a minor in the  
field of business technology support. OSYS 413 represents an area of  
study that is much more pertinent.

Part III. Implementation

1. Students already in the program will not be affected.

2. Faculty loads in Technology Support and Training will not be  
affected adversely. OSYS 413 is currently being offered, and additional  
students can be accommodated without any additional load.

3. OSYS 413 is currently being offered, and additional students can  
be accommodated without any additional resources.

4. Not applicable.

Part IV. No course proposals required since no courses are being revised, deleted,  
or added.

Part V. No Letters of Support are required.