

**VERSION 1: BEFORE ANY CHANGES**

**TITLE** "Practice File for Qualtrics to SPSS Tricks Workshop 2011/06/23".  
**SUBTITLE** "Practice File for Qualtrics to SPSS Tricks Workshop 2011/06/23".

**VARIABLE LABELS**  
V1 "ResponseID"  
V2 "ResponseSet"  
V3 "Name"  
V4 "ExternalDataReference"  
V5 "Email"  
V6 "IPAddress"  
V7 "Status"  
V8 "StartDate"  
V9 "EndDate"  
V10 "Finished"

Every syntax statement in SPSS starts with a key word, like **TITLE**, **SUBTITLE**, or **VARIABLE LABELS** and ends with a period.

Q2 "Please state your level of comfort with computers."  
Q1 "Please specify your department."  
Q3\_1 "Please indicate reasons why you enrolled for this workshop (Check all that apply)-I will be using this in my research."  
Q3\_2 "Please indicate reasons why you enrolled for this workshop (Check all that apply)-I love to learn about software packages."  
Q3\_3 "Please indicate reasons why you enrolled for this workshop (Check all that apply)-I am applying for promotion."  
Q3\_4 "Please indicate reasons why you enrolled for this workshop (Check all that apply)-Other. Please specify."  
Q3\_4\_TEXT "Please indicate reasons why you enrolled for this workshop (Check all that apply)-Other. Please specify.-TEXT"  
Q4\_1 "For the enrollment process, indicate the extent to which you were dissatisfied or satisfied with tha...-Clarity of the process for enrolling in the wo"  
Q4\_2 "For the enrollment process, indicate the extent to which you were dissatisfied or satisfied with tha...-Ease of enrolling for the workshop"  
Q4\_3 "For the enrollment process, indicate the extent to which you were dissatisfied or satisfied with tha...-Timeliness of reminders for the workshop." .

**VERSION 2: AFTER CHANGES IN QUALTRICS**

**TITLE** "Practice File for Qualtrics to SPSS Tricks Workshop 2011/06/23".  
**SUBTITLE** "Workshop Qualtrics to SPSS Tricks 2011/06/23 - Copy".

**VARIABLE LABELS**  
V1 "ResponseID"  
V2 "ResponseSet"  
V3 "Name"  
V4 "ExternalDataReference"  
V5 "Email"  
V6 "IPAddress"  
V7 "Status"  
V8 "StartDate"  
V9 "EndDate"  
V10 "Finished"

Highlighted text was changed in Qualtrics by editing the variable labels.

See Slide 12 in the presentation.

Q2.1 "level of comfort with computers."  
Q2.2 "department."  
Q2.3\_1 "reasons enrolled-**research**."  
Q2.3\_2 "reasons enrolled-**software packages**."  
Q2.3\_3 "reasons enrolled-**promotion**."  
Q2.3\_4 "reasons enrolled-**Other**."  
Q2.3\_4\_TEXT "reasons enrolled-**Other.-TEXT**"  
Q3.1\_1 "**satisfaction**-Clarity of the process for enrolling in the workshop"  
Q3.1\_2 "**satisfaction**-Ease of enrolling for the workshop"  
Q3.1\_3 "**satisfaction**-Timeliness of reminders for the workshop." .

Blue text in the boxes was changed in Qualtrics by editing value labels.

See slide 13 in the presentation.

Red text can only be changed in SPSS. See Slide 25.

**VALUE LABELS**

```
/Q2
1 "I am very uncomfortable with computers."
2 "I am somewhat uncomfortable with computers."
3 "I am somewhat comfortable with computers."
4 "I am very comfortable with computers."

/Q4_1
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"

/Q4_2
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"

/Q4_3
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"
```

•  
CACHE.  
EXECUTE.

**VALUE LABELS**

```
/Q2.1
1 "very uncomfortable"
2 "somewhat uncomfortable"
3 "somewhat comfortable"
4 "very comfortable"

/Q3.1_1
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"

/Q3.1_2
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"

/Q3.1_3
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"
```

•  
CACHE.  
EXECUTE.

**These three can be combined since the variable values and labels are the same and the variables have the same format (Q3.1\_x).**

**Use the key word "TO"**

**/Q3.1\_1 TO Q3.1\_3**

```
1 "Very Dissatisfied"
2 "Somewhat Dissatisfied"
3 "Somewhat Satisfied"
4 "Very Satisfied"
5 "Unable to Judge"
```

**See other examples on Slide 33 of the presentation.**