

# Screen Shots of Goals/Actions/Outcomes into TracDat

## Actions

The screenshot displays the TracDat Enterprise v4.2.0.2 web application interface. The browser address bar shows the URL: [http://iuptracdat.passhe.edu/tracdat/faces/assessment/assessment\\_plan/editObjective.jsp](http://iuptracdat.passhe.edu/tracdat/faces/assessment/assessment_plan/editObjective.jsp). The page title is "TracDat Enterprise v4.2.0.2 - Microsoft Internet Explorer provided by The Administrative Network".

The main content area shows the "Edit Action" form for the unit "SA - Housing and Residence Life". The form includes the following fields:

- Action Name:** Graduate Assistantships
- Action:** Provide graduate assistantships and internships to assist in providing programming in the HUB
- Assessment Years:** 09-10, 10-11, 11-12
- Action Status:** Active
- Start Date:** [Empty]
- End Date:** [Empty]

A callout box highlights the "Action Status" dropdown menu, which contains the following options: Active, Cancelled, and Complete.

The form also includes "Save Changes", "Discard Changes", and "Return" buttons at the bottom.

- All actions should begin with an "Action Name" – this should be short and concise
- Action description should begin with an active verb (collaborate, educate, develop etc.) Actions should be clear and concise and support the university goals and objectives
- Action status is the current status
- Start Date is FY only 10/11; 11/12 etc.

# Key Success Indicators

The screenshot displays the TracDat Enterprise v4.2.0.2 web application interface. The browser window shows the URL [http://iuptracdat.paschie.edu/tracdat/faces/assessment/assessment\\_plan/editAssessmentMethod.jsp](http://iuptracdat.paschie.edu/tracdat/faces/assessment/assessment_plan/editAssessmentMethod.jsp). The application header includes the TracDat logo, a 'Selected Unit' dropdown menu set to 'SA - Housing and Residence Life', and a user profile for 'jbish' with a 'log out' link. A navigation menu contains 'Home', 'Assessment Unit', 'Plan', 'Results', 'Reports', and 'Documents'. Below this, a breadcrumb trail reads 'Actions | Key Success Indicator | Resource/Budget Requests | Related Divisional Objectives'. The main content area is titled 'SA - Housing and Residence Life > Plan > Key Success Indicator > Edit Indicator'. The form contains the following fields:

- Action Name:** Graduate Assistantships
- Action:** Provide graduate assistantships and internships to assist in providing programming in the HUB
- Indicator Category:** (Dropdown menu)
- Indicator:** Number of assistantships/internships provided to the HUB
- Expected Outcome:** 5 assistantships/internships provided each year.

At the bottom of the form are five buttons: 'Save Changes', 'Discard Changes', 'Relate Document', 'Return', and 'Assign'. The footer of the application includes 'Copyright © 1998-2009 Nuventive. All Rights Reserved', 'About Nuventive | Contact Us', and the Nuventive logo. The browser's status bar at the bottom shows 'Done', 'Internet', and '100%' zoom.

The action name and action description will automatically populate for this screen

- “Indicators” are how we will measure success (means of assessment). Identify how it will be measured.
- “Expected” outcome is the expected outcome either quantified or qualified.

# Resource/Budget Requests

The screenshot shows the TracDat Enterprise v4.2.0.2 web application interface. The browser address bar shows the URL: [http://iuptracdat.paschie.edu/tracdat/faces/assessment/assessment\\_plan/editTask.jsp](http://iuptracdat.paschie.edu/tracdat/faces/assessment/assessment_plan/editTask.jsp). The page title is "TracDat Enterprise v4.2.0.2". The selected unit is "SA - Housing and Residence Life". The user is logged in as "jbish".

The main content area is titled "SA - Housing and Residence Life > Plan > Resource/Budget Requests > Add Resource/Budget Request". The form includes the following fields:

- Action Name: Graduate Assistantships
- Action: Provide graduate assistantships and internships to assist in providing programming in the HUB.
- Name: [Empty]
- Description: [Empty]
- Resource Type: [Dropdown menu]
- Duration: [Dropdown menu]
- Fiscal Year Allocated: [Dropdown menu]

Callout boxes provide details for the Resource Type and Duration dropdown menus:

- Resource Type:** Capital, Equipment, Operational, Personnel, Space
- Duration:** New – One Time, New – On Going, Performance Funding, Reallocation – One Time, Reallocation – On Going

The bottom of the page shows the Nuventive logo and copyright information: "Copyright © 1998-2009 Nuventive. All Rights Reserved". The footer also includes "About Nuventive" and "Contact Us" links.

This form will be used in future years to incorporate budget and planning. For 2010/2011 the budget is final. You may if you wish complete the information as information only.

- Resource Type is categorized into Capital, Equipment, Operational, Personnel, and space
- Duration is based on the categories of New (one-time or on-going), performance funding, or reallocation (one-time or on-going)
-

# Divisional Objectives

TracDat Enterprise v4.2.0.2 - Microsoft Internet Explorer provided by The Administrative Network

http://iuptracdat.passhe.edu/tracdat/faces/assessment/assessment\_plan/relatedGoals.jsp

File Edit View Favorites Tools Help

Convert Select

swag bucks

Go Win! Jessica, you have 1865 SB Logout From TSG [17] Ways To Earn Prizes

TracDat Enterprise v4.2.0.2

Selected Unit: SA - Housing and Residence Life

Home Assessment Unit Plan Results Reports Documents

Actions | Key Success Indicator | Resource/Budget Requests | Related Divisional Objectives

SA - Housing and Residence Life > Plan > Related Divisional Objectives

Action Name: Graduate Assistantships

Action: Provide graduate assistantships and internships to assist in providing programming in the HUB

Goal Type	Divisional Objective
<input type="checkbox"/> Division - Student Affairs	
<input checked="" type="checkbox"/> Academic Excellence	SA 1.B.1. Continue to support and train graduate assistants and provide graduate practicum experiences to enhance the knowledge, skills, and practical experiences of graduate students.
<input type="checkbox"/> Academic Excellence	SA 1.B.2. Expand website information to strengthen the student-centered service culture for graduate students.
<input type="checkbox"/> Academic Excellence	SA 1.B.3. Continue to work closely with ESU doctoral and Bangalore MBA students to provide integration into IUP's systems and processes.

Save Changes Discard Changes Return To Action

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Internet 100%

- Each action should be linked to a respective goal area and goal number. See attached list

# Results

TracDat Enterprise v4.2.0.2 - Microsoft Internet Explorer provided by The Administrative Network

http://iuptracdat.passhe.edu/tracdat/faces/assessment/observations/editObservation.jsp

Selected Unit: SA - Housing and Residence Life

Home Assessment Unit Plan Results Reports Documents

By Unit

SA - Housing and Residence Life > Results > Edit Result

Graduate Assistantships : Provide graduate assistantships and internships to assist in providing programming in the HUB

Action: Indicator  
Number of assistantships/interships provided to the HUB

Expected Outcome  
5 assistantships/interships provided each year.

Result:

Result Date: \* 7/22/2010

Result Type: \*

Academic Year: \*

Academic Year Update \* 7/22/2010

Date:

Action Plan Related Documents

Save Changes Discard Changes Return Change Association Delete Result

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The results will be completed at the end of the process and will be used for the Narrative Assessment report that is annually submitted to PASSHE. Nothing is required at this time.