

**MINUTES OF THE
IUP UNIVERSITY SENATE**

October 5, 2010

Chairperson Broad called the Oct. 5, 2010 meeting of the University Senate to order at 3:35 p.m., in Eberly Auditorium.

The following Senators informed the Senate Leadership that they could not attend: Begany, Belch, Catlos, Domaracki, Geletka, Gorman, Hulings, Jozefowicz, Kostelnik, Missien, Mocek, Muth, Petrucci, Reilly, Ritchey, Smith, Wooten

The following Senators were absent from the meeting: Alman, Beck, Camp, Chaudhry, Cowles, Gillham, Haija, Pararai, Turner, Van Dyke

Agenda items for the October 5, 2010, meeting were **APPROVED**.

The minutes for the September 14, 2010 meeting were **APPROVED**.

REPORTS AND ANNOUNCEMENTS

President's Report

Enrollment was estimated at 15,100 last month. Now that the final count is in, fall enrollment is 15,126.

The Council of Trustees voted to make changes in the schedule for the next three council meetings. Instead of being two-day affairs on Thursday and Friday, the meetings will now take place on Thursday only. The trustees made this change to save money, streamline agendas, and better use the time of all.

The performance funding the University receives from the Pennsylvania State System of Higher Education will increase significantly this year. IUP is to receive \$5,052,290 in performance funding for the 2010-2011 fiscal year. In comparison, the university received \$2,975,619 for 2009-2010.

The reason for this is two-fold. It's a combination of the University's performance and a change in the funding model. On the basis of its 2009-2010 performance, IUP met or exceeded standards on 41 of 48 measures and submeasures, including degrees awarded, second-year persistence, graduation rates, faculty productivity, employee diversity, instructional cost, and faculty terminal degrees. In contrast, for 2008-2009, IUP met or exceeded performance standards on 35 of the same 48 measures and submeasures.

In planning the 2010-2011 budget, based on historical data, we projected that IUP would receive \$2.9 million in performance funding. The difference between our original budget projection and

the allocated amount will be examined very closely, so that we can determine how best to serve the university's priorities.

We must be cautious about projecting next year's performance funding level in our budget planning, because the performance funding formula will, once again, be significantly different.

Provost's Report Announcements

1. Common Freshman Reader Lecture –
Ms. Barbara Ehrenreich, author of this year's Common Freshman Reader book "Nickel and Dime", will be on campus on October 18th to deliver the Common Freshman Reader Lecture at 6:00 pm in Fisher Auditorium. I encourage all of you to attend what promises to be an engaging evening.
2. Faculty Sabbaticals for 2011-2012
I am pleased to announce that 17 faculty sabbaticals have been awarded for the 2011-2012 academic year. These awards reflect our continuing commitment to provide opportunities for faculty to pursue scholarly work as well as other forms of professional development.
3. Faculty Searches during 2010-11
I am also pleased to announce that I have authorized 22 tenure-track faculty searches for this year. I have done so despite the budgetary challenges facing us because I firmly believe that we cannot afford to stand still and it is important for us to continue to invest in our permanent faculty.
4. Major Grant Awards
 - a. The Department of Nursing has received an award of \$300,000 from the U.S. Department of Health and Human Services to purchase equipment for expanding their Nursing Simulation Lab facilities
 - b. A \$952,000 grant from the National Science Foundation has been awarded to IUP for infrastructure upgrades for Biology student research. This grant, the result of a unique collaboration between Academic Affairs and Administration and Finance, will enable IUP to remodel 11 Biology research labs that will provide research experiences for Biology undergraduate and graduate students.

Curriculum Revisions

In response to the Senate recommendations from the September 14, 2010 meeting, I accept the following:

From the University-Wide Undergraduate Curriculum Committee:

- A. Program revision for the Bachelor of Arts –Journalism.

From the University-Wide Graduate Curriculum Committee:

- A. The following course is approved by me and may be offered immediately:
EDEX 621 Models of Teaching for Gifted Learners

Chairperson's Report

Welcome to another round. The agenda LOOKS as though we can be done quickly today. I understand that the committees are just getting down to business; it's not as if things aren't happening. It's just that they haven't made it to the floor yet.

Before you read about it in the press, I want to advise the Senate that there is to be a change in the structure of the Foundation for IUP, whose board currently includes a faculty member selected in an election run by the Senate. I had a visit earlier today from Mr. Timothy Rupert, president of the Foundation. He came because he wanted to let us know that he had received word from Harrisburg, from the Chancellor's office, though, apparently, that is not where it originated, that from now on no one associated with the University will be allowed to serve in any capacity with the Foundation. This will cause a significant restructuring, including the loss of all current employees from the Foundation. For the Senate, it will mean a need to change our bylaws in order to eliminate the wording about electing a representative to the Foundation. I will keep the Senate informed when I receive something in writing.

On another note, I am a little concerned that some of the things we sent back for further consideration appear to be coming back to us in inappropriate ways. I'm referring here particularly to two items on today's agenda. One is the approval requested for courses that appear to be designed to fulfill a Liberal Studies requirement that has not yet been approved, and which is, in fact, far from certain of ever being approved. The other is the Records Retention policy, which the Senate sent back to committee in April so that the remaining affected parties could be consulted. To bring back an altered version of that policy at this point "for information only" is both an inadequate and an inappropriate response. Assuming the committee gave its approval to this version, our bylaws require that it be voted on by the entire Senate. If the committee did not give its approval, then the item should not be on the agenda at all. To say this is now the policy of the university would be both a slap in the face of the University Senate and an insult to the concept of shared governance as embodied in the Constitution of the University Senate, which is an approved policy of the University.

I was in Mexico this past weekend, eating fabulous food and, incidentally, presenting a paper. While I was there I told a friend about my bad knee, and she insisted on trying to help. Her approach was to light a candle, put on soft music, massage my neck and feet, send some kind of energy from her hands through my feet, and then wave her hands around over me – aligning my "chakras," I think she said – and she also did some soft chanting. The massage was relaxing; the rest was amusing. What did make a difference was the cane she loaned me.

As with alternative medicine, alternate approaches to getting things done need to be reality based.

Vice Chairperson's Report

The Student Government Association has been extremely busy since we last saw each other. We are happy to announce that we have doubled our membership and are continuing to grow, and are also expecting a much higher retention rate than last year. On Sunday the 26th of September,

Dave and I were on WIUP FM's "Global Alert" radiobroadcast with Dr. David Loomis of the Journalism Department and his student broadcasters. There, we addressed student concerns about IUP from housing costs to our pedestrian and bicycle traffic on campus. Our time spent there was very productive, and yet another way of getting the name of SGA out to students. We are also scheduled to appear on IUP's television station later this semester.

The student body is becoming more aware of the Provost's proposed restructuring of the academic colleges, and this has led to quite a few conversations. We are asking that he include SGA in these discussions, as well as inform us of the progression to ensure adequate student input throughout this process.

If any of you read "The Penn" on a regular basis, you should begin noticing a trend that consists of misrepresentation of the SGA, a plethora of spelling and grammatical errors, and an unacceptable amount of "wire" articles. Not only should a campus run newspaper contain information pertinent to students and articles that are reported accurately, especially when that information is so easily accessible, but it should also ensure quality reporting, coverage, and at least some courtesy to other groups at the university. In last Friday's issue, the Student Government Association was attacked with outdated and inaccurate facts, and, most of all, illogical reasoning and assumptions made over numerous issues that, if we had actually been consulted, would have been avoided. The Off Campus Housing Fair was credited to the office of housing, we were blamed for a system error for homecoming votes in which we had no control, we were accused of holding general meetings that were not open to all students, were criticized for having an outdated website while our new one is under construction, and, most of all, we were accused of not representing the student body of IUP.

When "The Penn" received our letter rebutting the statements made, we were told it could not be published because it violated their "letter to the editor policy." Their reasoning was that it was in excess of 350 words, even though they had not refused any articles we submitted previously. I believe that by doing this, they are restricting both information and the truth by hiding behind these arbitrary policies. We hope that those in charge of The Penn, and also the reporters who have been doing a disservice to the students, take our seriousness on this issue to heart.

On a somewhat lighter note, I am excited to hear that Captain James Lovell, Jr., commander of the 1970 Apollo 13 space mission, and also a fellow Eagle Scout, will be the speaker at the third annual First Commonwealth Endowed Lecture at IUP. I am confident that this will be a great experience for students, faculty, and staff.

I am also becoming more and more settled in my role as vice-chairperson, and during the first series of senate committee meetings, I visited the Senate Committee on Student Affairs. I am going to attempt to visit each one of your committees and am rather excited to see how each one operates.

I would now like to give the floor to the GSA president if she so wishes.

Rules Committee (Senator Korns)

Next meeting will be held October 12 at 3:30 pm in Eberly Conference room.

University-Wide Undergraduate Curriculum Committee (Senator Sechrist)

FOR ACTION:

WITHDRAWN

1 Liberal Studies Actions:

- Approved First Year Seminar course LBST 281 The Dark Side of the Internet (Therese O'Neil)
- Approved First Year Seminar course LBST 281 Ghosts, Bigfoot, and Spontaneous Combustion: Exploring the Paranormal (Laurel Black)
- Approved First Year Seminar course LBST 281 Safe Living in a Very Unsafe World (Jan Wachter)

2 Department of Professional Studies in Education — Catalog Description Revision

APPROVED

Current Catalog Description:

MIDL 222 Reading Instruction and Assessment in Grades 4-8

3c-0l-3cr

Prerequisite: Admission into Teacher Education Step 1; Middle Level Major

Competencies specific to the art and science of teaching adolescents will be introduced with a focus on academic, social, and emotional developmental characteristics of young adolescents as they transition to the middle school. Familiarizes students with the fundamentals of middle-level learning and teaching theory and correspondingly appropriate models of teaching. Planning for instruction will be evidenced through the development of lesson and unit plans which reflect utility in inclusive and diverse settings.

Proposed Catalog Description:

MIDL 222 Reading Instruction and Assessment in Grades 4-8

3c-0l-3cr

Prerequisite: Admission into Teacher Education Step 1; Middle Level Major

Designed to provide pre-service teachers with various strategies, techniques, and materials related to teaching reading in grades 4 through 8. Current research and practical applications will be interwoven into this course to ensure a systematic coverage of the most recent methods and best practice for diverse students in grades 4-8.

Rationale: When this course appeared on the December 2009 agenda, it accidentally included the catalog description for MIDL 310. Above is the correct catalog description for the course.

3 Department of Spanish—Catalog Description Change APPROVED

Current Catalog Description:

SPAN 350 Advanced Spanish Conversation 3c-01-3cr

Prerequisite: SPAN 230 or equivalent

Extensive practice in oral communication skills. Emphasizes development of fluency in speaking over a wide range of topic areas. Required for all majors and minors.

Proposed Catalog Description: 3c-01-3cr

Prerequisite: SPAN 230 or equivalent. Students may earn credit for SPAN 350 before taking SPAN 230 only by completion of a minimum six-week study abroad program and successful prior completion of SPAN 220, 222, or 223 (or the equivalent).

Extensive practice in oral communication skills. Emphasizes development of fluency in speaking over a wide range of topic areas. Required for all majors and minors.

Rationale: The Department of Spanish wishes to allow students to earn credit for SPAN 350 through study abroad programs of at least six weeks in Spanish-speaking countries, as long as students have earned credit for SPAN 220, 222, or 223 (intermediate conversation courses) before participating in the study abroad programs. Not allowing students to do so (because they have not yet taken SPAN 230) may delay some students from completing their major or minor requirements.

4 Department of Math—Course Revision, Catalog Description Change APPROVED

Current Catalog Description:

MATH 480 Senior Seminar 1c-01-1cr

Prerequisite: Senior standing in Mathematics major

To assess the effectiveness of the mathematics curriculum and to provide mathematics majors with a culminating mathematical experience.

Proposed Catalog Description:

MATH 480 Senior Seminar 3c-01-3cr

Prerequisites: Senior Status 91+ credits

Assesses the effectiveness of the mathematics curriculum and provides Mathematics majors with a culminating mathematical experience. In addition, the course will focus on synthesizing mathematics skills while researching, developing, and presenting a mathematical topic. Students will solve practical problems, use various mathematical software packages, give oral presentations, and prepare technical reports.

Rationale: This course is designated for Mathematics and Applied Mathematics majors and is designed as their capstone experience. It is extremely important for Applied Mathematics students who do not have internship experience. The primary focus of this course is student

research and project presentation, similar to that which they would gain in a traditional internship. Since the focus is on student research, this will benefit Mathematics students as well.

5 Department of Management Information Systems and Decision Sciences—Course Revision APPROVED

Current Catalog Description:

IFMG 300 Management Information Systems: Theory and Practice 3c-01-3cr

Prerequisites: COSC/BTED/IFMG 101

Includes basic MIS concepts, fundamentals, and practices. Broad areas of coverage are principles, the computer as a problem-solving tool, computer-based information systems (CBIS), organizational information systems, and Information Systems management.

Proposed Catalog Description:

IFMG 300 Management Information Systems: Theory and Practice 3c-01-3cr

Prerequisites: COSC/BTED/IFMG 101

Includes basic MIS concepts, fundamentals, and practices. Broad areas of coverage are principles, the computer as a problem-solving tool, computer-based information systems (CBIS), organizational information systems, and Information Systems management.

Rationale: The change in the course objectives is to recognize the current environment in business and the importance of presenting and discussing the significance of basic Management Information Systems, fundamentals and practices, using the computer as a problem solving tool and organizational information systems. The addition/changes will also enable us to map our course objectives with the program goals that have been established by inclusion in the course content as detailed in the course outline, along with in-class discussion and testing. The catalog description is not changing.

6 Department of Human Development and Environmental Studies—New Course APPROVED

CDFR 315 Introduction to Early Intervention 3c-01-3cr

Prerequisites: Grade of C or better in CDFR 218, 224, and 310

Focuses on early intervention policies and laws that relate to services for children who are birth to school-age, including the Individualized Family Service Plan (IFSP) and the Individualized Education Plan (IEP) process. Special emphasis will be placed on ways to assist families in their roles as team members in the early intervention process taking social, linguistic, economic, and cultural diversity into consideration. Provides practical information needed when working in early intervention settings.

Rationale: This course is designed to be taken during the student's sophomore or junior year and it is designed for majors and minors. This course is being created because the depth of information required to meet the PDE standards necessitates a separate class to cover the material

in a satisfactory manner.

University-Wide Graduate Curriculum Committee (Senators Piper and Baumer)

FOR INFORMATION:

The University Wide Graduate Committee provided distance education approval for the following course:

ACE 745 Practical Research in Adult and Community Education

FOR ACTION:

Name of Program: Master of Arts in Counseling

Sponsoring Department: Counseling

Catalog Start Time: Summer 2011

New Course:

APPROVED

COUN 676 Counseling Issues in Adolescence

3c-01-3sh

This course examines research pertaining to challenging issues in modern adolescence. Commonly used counseling approaches are covered, and specific counseling issues pertinent to this developmental stage are explored in depth.

Rationale

Students in both the Community Counseling and School Counseling tracks must take elective coursework to fulfill their Master's degree program in the Department of Counseling. In addition, the students in the "licensure-only track" need to take additional elective courses required for licensure. This course proposal is intended to add a permanent elective class into the Counseling programs. The Community Counseling and School Counseling programs are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). The current (2001) CACREP standards contain eight common core areas, three of which would be involved ("Human Growth and Development;" "Helping Relationships;" and "Assessment"). In addition, many students in the Community Counseling program and virtually all students in the School Counseling program work with adolescents. Currently no course in either program focuses exclusively on the adolescent population.

University Development and Finance Committee (Senator Domaracki)

Facilities Management Project Updates – All Active Capital Projects are listed and brief synopses of the each project's status is maintained at the following website <http://www.iup.edu/facilities/acp> .

University Safety/Police – Lt. Clutter discussed several items regarding parking and security. These items included:

- Realignment of handicap spaces in the northern part of campus,
- Parking software revisions - how the system functions better,
- Hand Held technology improvements – pay-by-phone ideas Smart Card technology,
- Short summary of One Call Now progress and
- Emergency Outdoor Notification System progress

FOR SENATE INFORMATION:

Procurement Services - Revisions to the IUP Retention Policy were reviewed by the committee. Specifically, a concluding paragraph was added (see below) serving as a disclaimer stating that the document is not all inclusive and questions regarding materials/information not specifically mentioned in the document should be directed to the Vice president responsible for the division in which the question resides. This revised policy is brought to Senate for information only.

**Additions,
Modifications, and
Deletions to the Policy**

The university is a dynamic entity. Additions, modifications and deletions will be required to maintain suitable documentation of the university's record keeping policy.

Additions, modifications, and deletions to the retention policy are the responsibility of the appropriate vice president accountable for the records. University faculty, staff and administrators shall make recommendations for alterations to the policy through their appropriate vice president. The appropriate vice president approves or disapproves the recommendation for inclusion in the retention policy. The vice president forwards approved recommendations to the university records manager. The university records manager forwards the recommended changes to university legal and the university's internal auditor for review, possible modification and approval. The recommendation is then forwarded to the president for review and approval. Amendments approved by the president will be effected into the retention policy by the university records manager.

Amendments to the policy necessitated by government regulation, PASSHE or university legal council directive will be implemented by the university records manager after review by the president. The university records manager will notify appropriate vice presidents when a change is necessitated by directive or statute.

Research Committee (Senator Sciulli)

The committee reviewed 17 Small Grant proposals. Of the reviewed proposals, 12 were awarded \$15,582.00 in Small Grants to the following individuals:

- Charlene Bebko
- Peter Broad
- Kristy Chunta
- Ben Ford
- Lorraine Guth
- Crystal Machado
- Bharathan Narayanswamy
- Jean Nienkamp
- Shannon Phaneuf
- Varinder Sharma
- Robert Sweeny
- Veronica Watson

NEW BUSINESS

No new business

ADJOURNMENT

The meeting was adjourned at 4:37 PM.

Respectively Submitted

Edel Reilly, Senate Secretary