

UNIVERSITY SENATE AGENDA
EBERLY AUDITORIUM

Sept. 14, 2010
3:30 – 5:00 p.m.

Approval of Order

- A. Approval of current agenda items and order
- B. Election of a Vice Chairperson

Reports and Announcements

- A. President Werner
- B. Provost Intemann
- C. Chairperson Broad
- D. Vice Chairperson

Standing Committee Reports

- A. Rules Committee
- B. University-Wide Undergraduate Curriculum Committee
- C. University-Wide Graduate Curriculum Committee
- D. Research Committee
- E. University Development and Finance Committee
- F. Student Affairs Committee
- G. Academic Affairs Committee
- J. Awards Committee
- H. Noncredit Committee
- I. Library and Educational Services Committee

Chairperson

- Korns
- Sechrist/McCombie
- Piper/Baumer
- Sciulli
- Domaracki
- Rieg
- Dugan
- Ritchey
- Jozefowicz

Appendix

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- A
- B
- C

Page(s)

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- 2-13
- 14
- 15

Senate Representative Reports

- A. University Planning Council
- B. Presidential Athletic Advisory Council
- C. Academic Computing Policy Advisory Committee
- D. University Budget Advisory Committee

Representative

- Reilly
- Hinrichsen
- Chiarulli
- Radell

D

16

New Business

Adjournment

APPENDIX A
University-Wide Undergraduate Curriculum Committee
Co-Chairs Sechrist and McCombie

FOR INFORMATION:

The following courses were approved by UWUCC to be offered via distance education:

FIN 424 International Financial Management
CDFR 315 Introduction to Early Intervention

FOR ACTION:

1 Liberal Studies Actions:

- Approved FIAR 101 Introduction to the Arts for the Liberal Studies Fine Arts Category
- Approved James Racchini to teach LBST 499 Sport: A Microcosm of Society
- Approved Laura Rhodes to teach LBST 499 Safe Living: A Challenge in Modern Societies
- Approved revisions to FRNC 201 College French I and FRNC 202 College French II which are Liberal Studies electives
- Approved Meghan Twiest to teach LBST 499 Values and Education in a Pluralistic American Society
- Approved David Doverspike to teach LBST 499 Childhood in America
- Approved a new course, LBST 499 Consumer Culture, to be taught by Lisa Sciulli, Varinder Sharma, and Rajendar Garg

2 UWUCC—Handbook Revisions

a Deletion of the following references to CIP codes in the footnote about Prefix Changes on page 9

1 Prefix Changes

Each academic department has a prefix code, and this prefix code is tied in to the mapping of course subjects, departmental budgets, and faculty workload. Even though a department wishes to make a name change, the department prefix code should remain unchanged, unless the department is undergoing such a radical change that the prefix is impossible to associate with the new department name. As department names and department codes must be kept for historical transcript purposes, any department who is considering a change in prefix code should contact the Registrar's Office to see what prefix codes are available for use.

Likewise, every course taught at IUP has a subject prefix code, and this subject prefix must be tracked for prerequisite checking and for mapping of courses back to

departments. ~~There are also CIP codes that are assigned to courses, and these are historical in nature.~~ When a course prefix code is changed, prior courses with the old prefix must be inactivated and courses with the new prefix made active. All prerequisites must be modified and equivalencies established. Before a department makes a decision to change the course subject prefix code, it should consult the Registrar's Office to see what areas will be impacted by the change. The timing of any of these changes is crucial, as there must be a defined end date for the old prefix, a defined start term for the new replacement prefix, and registrations and pre-requisite checking must match the start term of the new prefix code. The UWUCC will only approve prefix changes that it decides are absolutely necessary.

Rationale: The registrar's office has requested that references to CIP codes be removed because they are assigned after the curricular approval process.

- b Addition of the following paragraph on page 20, a line in the index, and a reference to the paragraph on page 5:**

Current Paragraph on page 5:

Dual-Level Courses

Dual-level courses are approved by the UWUCC before being submitted to the Graduate Committee of the University Senate. Since the UWUCC and the Graduate Committee do not collaborate on the approval of dual-level courses, departments can expect that these proposals will be reviewed according to each committee's schedule and might be reported to the Senate on separate occasions. Approval of a dual-level course by one Senate committee does not mean that the course is, or will be, approved at both levels.

Proposed Paragraph on page 5:

Dual-Level Courses

A dual-level course is approved by the UWUCC who will then submit it to the Graduate Committee of the University Senate (**see page 20**). Since the UWUCC and the Graduate Committee do not collaborate on the approval of dual-level courses, departments can expect that these proposals will be reviewed according to each committee's schedule and might be reported to the Senate on separate occasions. Approval of a dual-level course by one Senate committee does not mean that the course is, or will be, approved at both levels.

Proposed Paragraph on page 20:

Course Revision to Establish a Dual-Level Course

A dual-level course revision is approved by the UWUCC, who will then submit it to the Graduate Committee. Use the UWUCC cover sheet for both committees. Prepare one syllabus of record for both committees designating any specific graduate outcomes, assignments, readings, etc. (remember that graduate students do not have a D grade). Approval of a dual-level course by the UWUCC does not mean that the course will be

approved by the Graduate Committee.

Rationale: Currently there is no specific information in the handbook about how to prepare a dual-level course proposal; there is just the paragraph on page 5 stating that a dual-level proposal starts with an approval by the UWUCC.

Current: Table of Contents

D. Course Revisions (including Prerequisite Changes where course content is impacted, and Distance Education Approval)..... 17

- Course Revision to Meet Liberal Studies Criteria 17
- Course Revision to Meet Honors College Criteria 18
- Course Revision that Includes the Use of Distance Education 18
- Format for Course Revisions 20
- Procedures for Approval of Course Revision 21

Proposed: Table of Contents

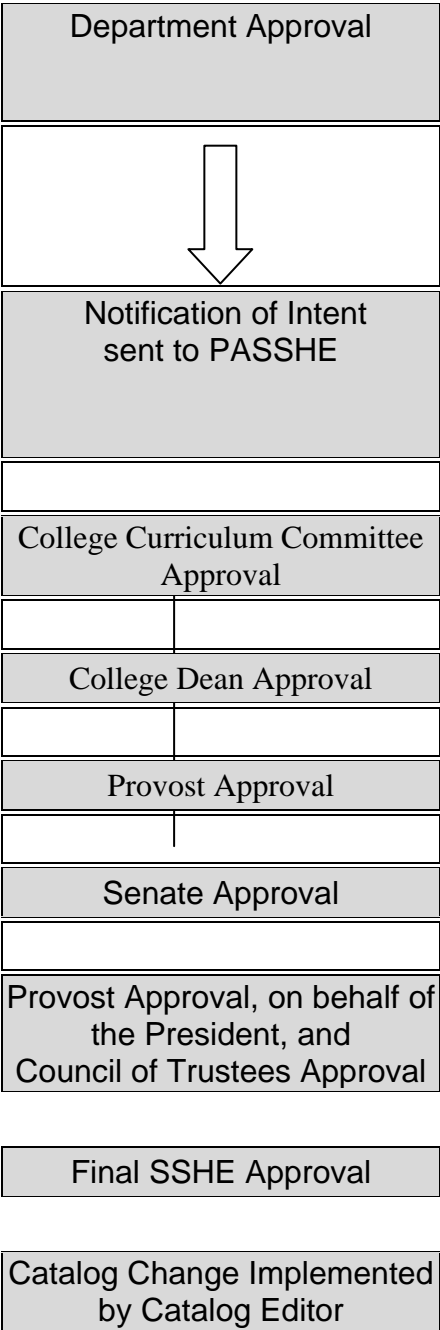
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- Course Revision to Establish Dual-Level Course.....20**
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a. Correcting Flow Chart

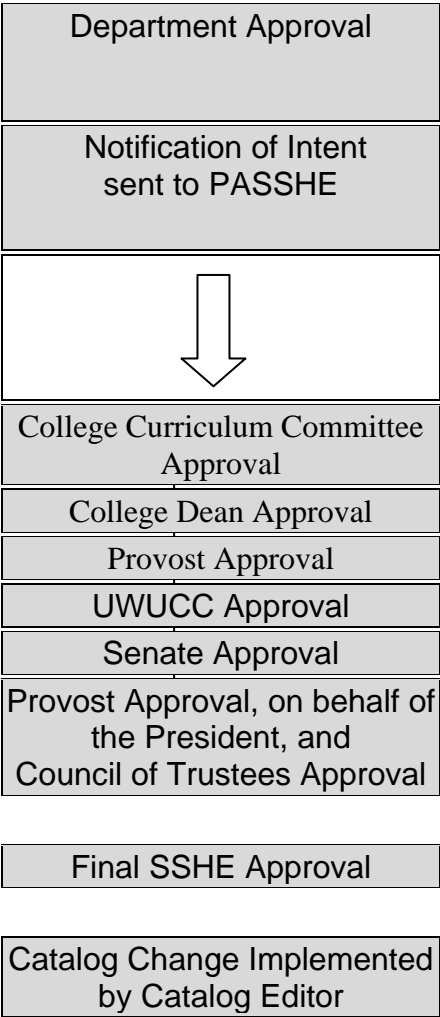
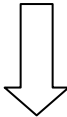
Current Chart:

Procedures for Approval of a New Program



Proposed Chart:

Procedures for Approval of a New Program



Rationale: In the 2005 and 2008 editions of the Handbook, the UWUCC approval was accidentally omitted from the flow chart for the approval process for a new program.

d. Addition of a paragraph about Program Catalog Description Revisions

Current:

**Program Revisions
(Tracks, Minors, or Majors)**

When programs are revised by the addition or deletion of credits or courses, these changes must be forwarded to the UWUCC. The process for making revisions in majors, tracks within majors, or minors is identical.

If the program revision involves a change of program title, degree designation, or certification, it may need to be approved by the Chancellor of the State System of Higher Education. Refer to Section B of the *SSHE Administrative Procedures for Board of Governors' Policy 1985-01: Requirements for Initiation or Change of Credit-Based Academic Programs*, page 79. Departments contemplating program revisions should consult with their Dean to determine the extent of SSHE involvement required in the approval process.

If a program revision involves a change in the Liberal Studies component of the program, the proposal must be reviewed by the Liberal Studies Committee before being examined by the UWUCC.

Sometimes departments will submit a new course for approval and subsequently require their students to take this course. Unless the department also proposes a revision of their degree program to include the new course as a requirement, they may not require students to take it. Therefore, if you want to propose a new course and require that students take the course, you must submit a new course proposal and a program revision.

Please note:

The UWUCC believes that any degree program is stronger if it includes an opportunity for students to select freely at least some courses that reflect their own intellectual interests. Proposers of program revisions in which the combined number of free electives and unspecified Liberal Studies electives does not allow such student choice, or allows only a very limited opportunity for it, should be prepared to supply justification.

**Program Deletions
(Tracks, Minors, or Majors)**

To request the deletion/termination of any program, see **page 13** and the System Directive, Academic Program Moratorium and Termination, on **page 90**.

Rationale: Currently, the Program Revision section provides no information about revision of the paragraphs of a program description. Additionally, in the 2008 revision, there was a page inserted near the beginning of the handbook that altered page references within the handbook. These will all be corrected on the electronic version of the handbook.

Proposed:

Program Revisions (Tracks, Minors, or Majors)

When programs are revised by the addition or deletion of credits or courses, these changes must be forwarded to the UWUCC. The process for making revisions in majors, tracks within majors, or minors is identical.

If the program revision involves a change of program title, degree designation, or certification, it may need to be approved by the Chancellor of the State System of Higher Education. Refer to Section B of the SSHE *Administrative Procedures for Board of Governors' Policy 1985-01: Requirements for Initiation or Change of Credit-Based Academic Programs*, page 79. Departments contemplating program revisions should consult with their Dean to determine the extent of SSHE involvement required in the approval process.

If a program revision involves a change in the Liberal Studies component of the program, the proposal must be reviewed by the Liberal Studies Committee before being examined by the UWUCC.

Sometimes departments will submit a new course for approval and subsequently require their students to take this course. Unless the department also proposes a revision of their degree program to include the new course as a requirement, they may not require students to take it. Therefore, if you want to propose a new course and require that students take the course, you must submit a new course proposal and a program revision.

Please note:

The UWUCC believes that any degree program is stronger if it includes an opportunity for students to select freely at least some courses that reflect their own intellectual interests. Proposers of program revisions in which the combined number of free electives and unspecified Liberal Studies electives does not allow such student choice, or allows only a very limited opportunity for it, should be prepared to supply justification.

Program Catalog Description Revisions

Include any revisions of the catalog description paragraphs as part of your revision proposal by including the old and the new descriptions with appropriate labels and

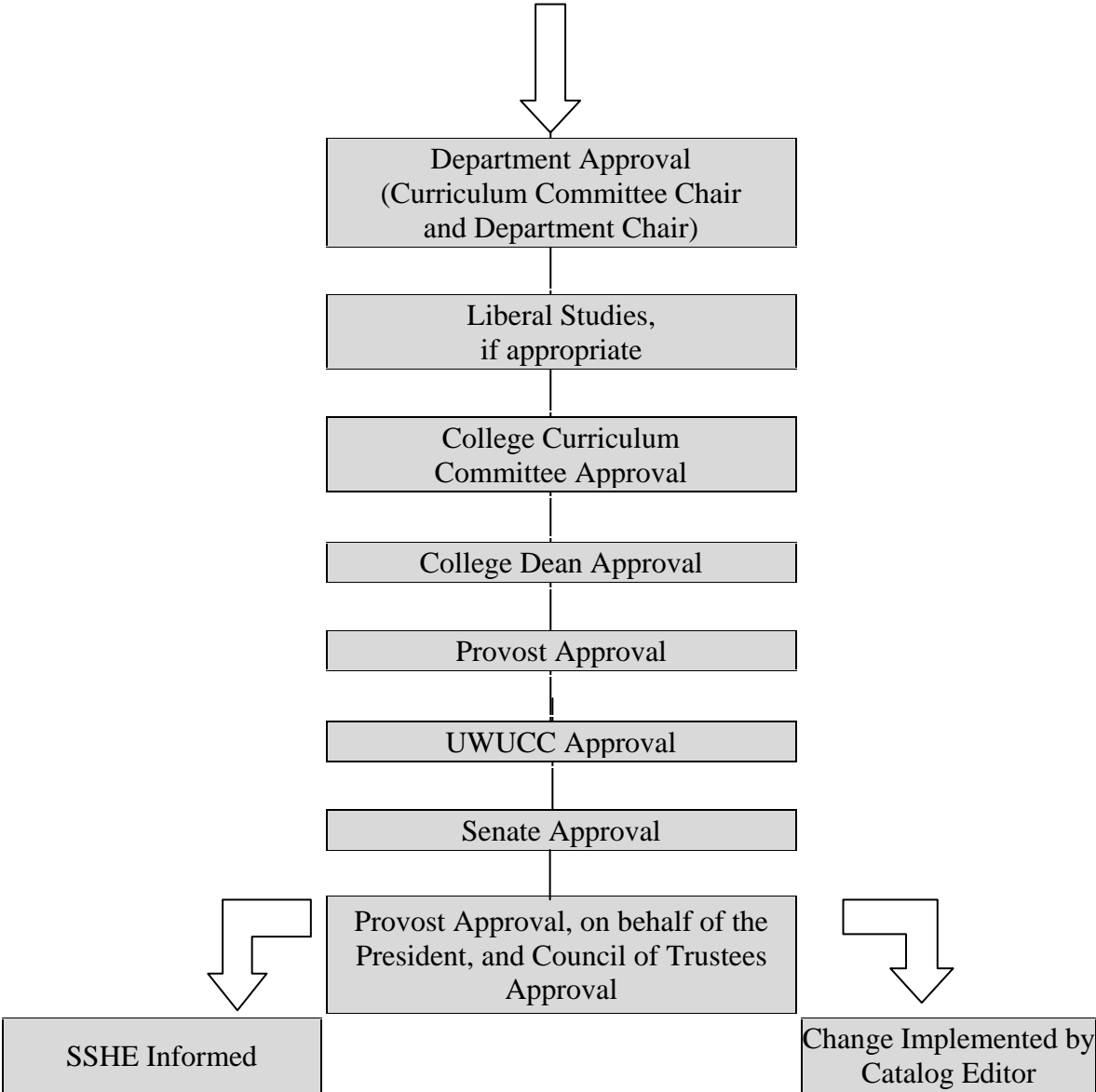
checking Catalog Program Description on the cover sheet. If only the paragraphs of your catalog description need revising, use the format for a course catalog description change, but check Catalog Program Description change on the cover sheet and include the degree/program name on the cover sheet.

Program Deletions (Tracks, Minors, or Majors)

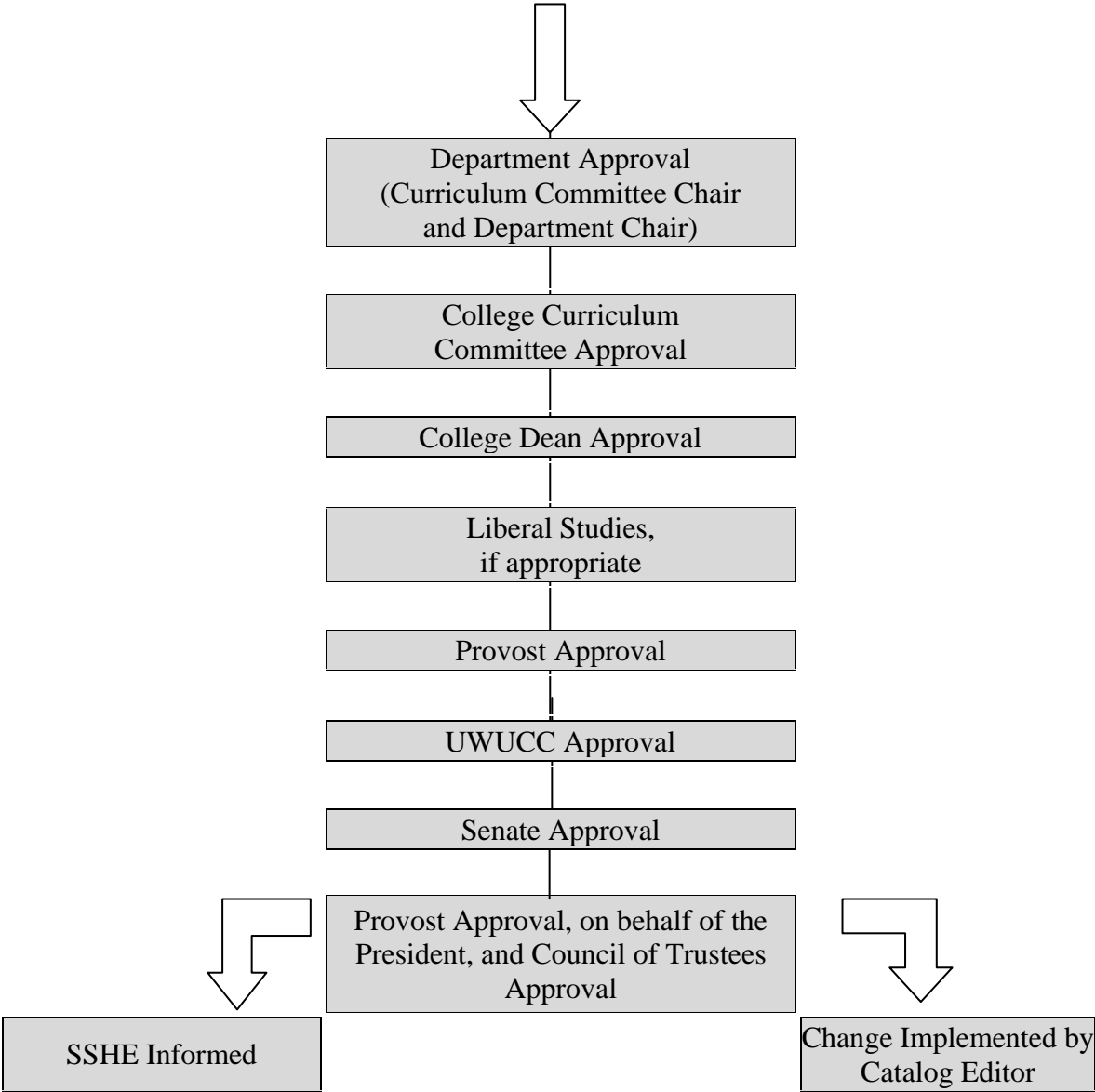
To request the deletion/termination of any program, see **page 14** and the System Directive, Academic Program Moratorium and Termination, on **page 92**.

e. Correction of Flow Chart

Current: **Procedures for Approval of Program Revision**



Proposed: Procedures for Approval of Program Revision



Rationale: In the 2005 and 2008 Editions of the Handbook, the Liberal Studies approval was accidentally placed before the College Committee and College Dean approvals instead of afterwards.

3 Department of Developmental Studies—Course Revision

Current Catalog Description:

DVST 095 Introduction to College Math II **3c-0l-3cr**

Prerequisite: May not be taken after successfully completing any course offered by the Mathematics Department, without written approval of the Department of Developmental Studies director

Introduces beginning algebraic concepts, including signed numbers; rules and properties of equations; exponents; polynomials; factoring; algebraic fractions; graphs and linear equations, inequalities, and radical expressions. Carries institutional, nondegree credit. Attendance is required.

Proposed Catalog Description:

DVST 095 Introduction to College Math II **3c-0l-3cr**

Prerequisite: May not be taken after successfully completing any course offered by the Mathematics Department, without written approval of the Department of Developmental Studies chairperson

Designed for students who need to develop the basic mathematical skills that are essential to success in more advanced college level work. Content material includes computational skills of whole numbers, fractions, percents, data analysis, graphs, statistics, properties and operations on real numbers, simplifying algebraic expressions, and solving equations and inequalities. Carries institutional, nondegree credit.

Rationale: The course outline, objectives, and catalog description have been updated and revised to reflect current practices.

4. Department of Journalism—Program Revision

Current Program:

Proposed Program:

Bachelor of Arts—Journalism

Bachelor of Arts—Journalism

Liberal Studies: As outlined in Liberal Studies section with the following specifications:
Mathematics: 3cr
Liberal Studies Electives: 9cr, no courses with JRNL prefix

53-55

Liberal Studies: As outlined in Liberal Studies section with the following specifications:
Mathematics: 3cr
Liberal Studies Electives: 9cr, no courses with JRNL prefix

53-55

College:

0-6

College:

Foreign Language Intermediate Level (1)

0-6

Major:

30

Major:

30

Required Courses:

JRNL 102 Basic Journalistic Skills* 3cr
 JRNL 105 Journalism and the Mass Media* 3cr
 JRNL 220 Writing for the Print Media* 3cr
 JRNL 328 News Reporting* 3cr

Required Courses:

JRNL 102 Basic Journalistic Skills (2) 3cr
 JRNL 105 Journalism and the Mass Media (2) 3cr
 JRNL 220 Writing for the Print Media (2) 3cr
 JRNL 328 News Reporting (2) 3cr

Controlled Electives:

Other JRNL courses (as listed in this catalog) (2) 18cr

Controlled Electives:

Other JRNL courses (as listed in this catalog) (3) 18cr

Other Requirements:

Department recommends a planned program of dual major, minor(s), or electives (3, 4)

0

Other Requirements:

Department recommends a planned program of dual major, minor(s), or electives (4, 5)

0

29-37

Free Electives:

Free Electives:

29-37

Total Degree Requirements:

124

Total Degree Requirements:

120

- (1) Intermediate-level Foreign Language may be included in Liberal Studies electives.
- (2) Max of 6cr of internship applied to major.
- (3) Students may take no more than 15cr outside the College of Humanities and Social Sciences without prior approval of advisor.
- (4) Majors in the public relations sequence should make every effort to schedule BTST 321, MKTG 320, and MKTG 433.

*A grade of C or better required for graduation with a degree in Journalism.

- (1) Intermediate-level Foreign Language may be included in Liberal Studies electives.
- (2) A grade of C or better required for graduation with a degree in Journalism.
- (3) Max of 6cr of internship applied to major.
- (4) Students may take no more than 15cr outside the College of Humanities and Social Sciences without prior approval of advisor.
- (5) Majors in the public relations sequence should make every effort to schedule BTST 321, MKTG 320, and MKTG 433.

Rationale: The current side is what Senate approved April 20th, but there were several errors in the text: the statement about Foreign Languages was accidentally omitted, the total credits was incorrectly listed as 124, additionally the catalog editor requested that the * footnote be changed to a numbered footnote to match the traditional catalog layout.

APPENDIX B
University-Wide Graduate Curriculum Committee
Co-Chairs Piper and Baumer

FOR INFORMATION

The University Wide Graduate Committee provided distance education approval for the following courses:

COUN 624: Assessment Procedures for School Counselors

FOR ACTION:

Name of Program: Master of Education elective

Sponsoring Department: Special Education and Clinical Services

Catalog Start Term: Spring, 2011

New Course:

EDEX 621: Models of Teaching for Gifted Learners

3c-01-3cr

This course is designed to provide graduate students with an understanding of the unique teaching models best suited for gifted students, and to build upon their knowledge of instructional strategies. The course also explores a framework for facilitating gifted students' individualized efforts, teaching the key steps of the exploratory process, and identifying the optimal options for self-reflective and summative evaluations.

Rationale: This course is being proposed as an eventual component of a COR of courses on giftedness and can also stand alone. Pennsylvania does not certify teachers in Teaching of Gifted and Talented students, however, special skills are necessary to effectively provide students who are gifted the instruction considered to be best practice. This is a unique student population with Individual Education Plans that include specially designed instruction to meet specific needs and currently there are no courses addressing these models of teaching in detail.

APPENDIX C
University Senate Research Committee
Chair Sciulli

The committee met on May 4, 2010.

The committee reviewed 20 Small Grant proposals. Of the reviewed proposals 13 were awarded \$17,184.00 in Small Grants to the following individuals:

- Abbas Ali
- Framarz Byramjee
- Jason Chimonides
- Sarah Jackson
- Linda Jennings
- Werner Lippert
- Beth Mabry
- Pankaj
- Ronald See
- Melissa Swauger
- John Taylor
- Joan Van Dyke
- Michael Williamson

APPENDIX D
University Budget Advisory Committee
Chair Radell

**Major Expenditure and Revenue Components, Indiana University of Pennsylvania,
Trends, 2002/03 to 2008/09**

(Compiled from auditors' and IPEDS reports)

(Millions of Dollars)

Years	Tuition & Fee Revenue	Appropriations	Expenditure on Instruction	Expenditure on Academic Support	Expenditure on Institutional Support
2002/03	78.625	57.349	79.265	20.952	17.827
2003/04	83.661	55.877	78.297	20.022	19.246
2004/05	87.424	57.239	80.571	19.180	19.822
2005/06	91.095	61.233	81.875	19.400	20.963
2006/07	92.516	63.232	86.835	22.904	21.289
2007/08	96.402	64.825	88.093	21.367	26.895
2008/09	103.239	62.521	90.810	22.587	26.920

- Tuition & Fee revenue from June '03 – June'09 up 31%
- Appropriations from June '03 – June'09 up 9%
- Total Instructional Revenue (Tuition & Fees + Appropriations)
June '03 – June'09 up 21.9%
- Expenditure on Instruction from June '03 – June'09 up 14.6%
- Expenditure on Academic Support from June '03 – June'09 up 7.8%
- Expenditure on Instruction & Academic Support
from June '03 – June'09 up 13%
- Expenditure on Institutional Support (Administration)
from June '03 – June'09 up 51%