



Application/Registration Form for Non-IUP Students

I wish to enroll for the following semester: Summer/Winter Only

Summer: Early Session: Summer I: Summer II: Winter: _____ Year

*WINTER: Available Online Only

Please enroll me in the course(s) selected below: Current Course Schedule(s)

(Example: ACCT 201 would be listed as: Subject: ACCT, Course: 201; Section: 801 CRN #: 30928; Course Title: Accounting Principles I)

Subject _____ Course# _____ Section# _____ CRN# _____ Course Title _____

Subject _____ Course# _____ Section# _____ CRN# _____ Course Title _____

Subject _____ Course# _____ Section# _____ CRN# _____ Course Title _____

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Last Name: _____ First Name: _____ Middle Initial _____

Have you previously taken IUP college credit courses? Yes No

Mailing Address: Street _____

City _____ State _____ Zip Code _____

Day Time Phone: _____ - _____ - _____ Evening Phone: _____ - _____ - _____

Preferred Email Address: _____

PA Resident: Yes No If yes, how many years? _____ PA County: _____

If no, in which state do you reside? _____

Your date of birth will be kept confidential and used solely for registration and statistical purposes.

Date of Birth: ____/____/____

Your Social security number will be kept confidential and used for registration and financial aid purposes.

An IUP student identification number will be issued upon registration.

Social Security Number: _____-_____-_____

Are you an IUP employee, spouse or the daughter/son of an IUP employee: Yes No

If yes, please indicate employee name if other than yourself. _____

Optional Information:

The information requested is voluntary. It is intended for statistical purpose only, and will not be used as a factor in determining your eligibility for distance education courses.

Gender: Male Female

What is your ethnicity? Hispanic or Latino Not Hispanic or Latino

What is your Race? (Mark one or more races to indicate what you consider yourself to be.)

- White
 - Black or African American
 - Asian
 - American Indian or Alaska Native
 - Native Hawaiian or Pacific Islander
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International Student Information:

US Citizen: Yes No Permanent Resident: Yes No Green Card: Yes No

Other (specify visa type) _____

Country of Citizenship _____

Is English your native language? Yes No

If no, have you taken the test of English as a Foreign Language (TOEFL)?

If you have taken the TOEFL, provide date of exam: _____ Month _____ Day _____ Year

Test Score: _____

High School Information

School Name: _____

High School graduation/Projected Date: _____ Month _____ Year

Are you a high school graduate? Yes No

Are you a college graduate? Yes No

Have you earned a bachelors degree? Yes No

Are you currently attending a college/university? Yes No

Name of Institution: _____

****All students who have earned college credits must submit a transcript. Unofficial copies are accepted.****

Office Use Only

Date Received:

Completion Date:

Banner ID:

Check #:

There is a \$50.00 non-refundable application fee (make check payable to Indiana University of Pennsylvania.) Once enrolled, you will receive an electronic confirmation along with your student ID and instructions for accessing IUP e-mail. This confirmation e-mail will be sent to the e-mail address listed on your application. Your course information will be sent to your IUP e-mail account several weeks prior to the first day of class. If, for some reason we are unable to register you for your selected course(s), we will contact you by phone, or by the e-mail address you have supplied above.

Policy Governing Non-IUP Students Taking Undergraduate Distance Education Courses:

Enrollment in distance education courses does not constitute acceptance in any degree or certificate program at IUP. Students interested in completing a degree or certificate, which would require on-campus attendance, should submit a formal application to the Admissions Office.

In order for your application to be official, please complete, print, sign and date this form. Mail your completed application and application fee to the address below:

Indiana University of Pennsylvania
Adult Continuing Education
Suite 100, Keith Hall
390 Pratt Drive
Indiana, PA 15705-1046

IMPORTANT: Should you decide to not participate in or to withdraw from your scheduled course(s), you must either complete a formal drop or a withdrawal from the course(s) on URSA. A course must be dropped prior to the drop deadline date for you to receive a full refund. Students who wish to discontinue enrollment in a course(s) following the drop deadline date have the option of withdrawal. Failure to properly drop or withdraw from an IUP course will result in a continued billing, the complete loss of tuition and fees paid, and an "F" grade in the course. If you have questions or assistance in this process, contact the Adult and Continuing Education Office, 1-724-357-2292.

By my signature, I attest that all information on this application is complete and correct. Any omission, falsification, or misrepresentation on the part of the applicant is cause for denial, cancellation or dismissal from IUP if subsequently discovered. All documents submitted in support of the application become the property of IUP. I also understand the application fee is non-refundable.

Thank you for completing your application to Indiana University of Pennsylvania.

Signature: _____ Date: _____