IUP Research Institute Overview

October, 2009

IUP Research Institute
University Square
1179 Grant Street, Suite One
Indiana, PA 15701

Telephone: (724) 357-2223
Fax: (724) 357-7697
www.iup.edu/researchinstitute

“Somewhere, something incredible is waiting to be known.”

Carl Sagan

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Purpose

- The IUP Research Institute was established by IUP in 2002 to increase, enhance and streamline sponsored activity at and for IUP.
- The Institute was established as a separate Non-Profit Corporation governed by a 13 member Board of Directors.

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Mission & Vision

- Our **Mission** is to advance the research agenda and educational objectives of Indiana University of Pennsylvania.
- Our **Vision** is to enhance the culture of research at IUP and be recognized as a leading research institution.

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Customer Service Focus

- Conveniently located near campus at the intersection of Grant Street & Oakland Avenue.
- Extended work hours: 8:00 a.m. – 5:00 p.m.
- Our staff is available to meet at your office or our offices, whichever is most convenient for you.

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Pre-Award Services

- The IUP Research Institute's staff stands ready to serve your sponsored research needs.
- Each college and campus unit has been assigned a Project Development Officer (PDO) to serve as your single point of contact throughout the life of your project.
- Contact your PDO as soon as you identify an opportunity that you would like to submit and your PDO will assist you through the process.

Continued

Pre-Award Services

- Grant searches
- Project/proposal development
- Budget development assistance
- Funding Agency coordination
- Coordination of IUP approval requirements
- Formal proposal review coordination
- Proposal submittal assistance
- Funding Agency status follow up
- Award review & processing
- Award notification

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Post-Award Services

Congratulations, you have received a sponsored research award! But, what happens next? When will you have time to do all the coordination necessary to get your project up and running?

- Your PDO stands ready to assist you with the necessary steps to turn your funded project into a successful reality. We work with you to provide the behind-the-scenes nuts and bolts so that you can concentrate on your research project.

Continued

Post-Award Services

- Establish a Sponsored Project Account (SPA)
- Hire or assist with the IUP hire of project staff, graduate assistants & undergrad student workers
- Purchase materials & supplies
- Review & process sub-awards, consulting agreements & other procurements
- Alert you to potential overruns
- Process change orders or award amendments
- Provide Funding Agency coordination
- Request & submit no-cost extensions & prepare budget modifications
- Provide close-out activities
- Advise you of regulatory compliance requirements

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Recognition

- It gives the IUP Research Institute great pleasure to acknowledge, publicly recognize and thank the PIs for their hard work and dedication. Several events are scheduled annually.

Continued

Recognition

- **Research Appreciation Week**
  - Working in conjunction with the School of Graduate Studies & Research, the IUP Research Institute provides support and coordination of guest speakers, special events and faculty awards and recognition.

Continued

Recognition

- **Fall Reception**
  - Working with the Deans and the School of Graduate Studies & Research, award winners are selected by College for recognition of outstanding performance.
- **Mid/Annual Reports**
  - http://www.iupri.org/publications/

Special Events

- **Sponsored Agency Speakers**
  - Throughout the year, the IUP Research Institute sponsors guest speaker events.
- **IUP RI Open House**
  - Annually in the fall, the IUP Research Institute hosts an open house to acquaint faculty with the services available to assist you with sponsored research activities.

Continued

Presentations

- **New Faculty Orientation**
  - The IUP Research Institute will gladly work with new faculty or faculty new to research to help broaden your understanding of the process at IUP.
- **Customized Presentations**
  - We also provide customized presentations for your faculty, staff and/or graduate students on numerous sponsored research topics.

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Thank You!

Please contact your

IUP Research Institute

for assistance with your sponsored research project!

724/357-2223 or

www.iup.edu/researchinstitute

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