

**Council of Deans
Action Items
October 13, 2005**

Present: Yaw Asamoah, Bob Camp, John Eck, Rena Fowler, Michael Hood, Nick Kolb, Mary Ann Rafoth, Patricia Scott, Ramesh Soni, Mark Staszkiwicz, Valarie Trimarchi, and Carleen Zoni.

1. NCATE

Mary Ann Rafoth asked the deans to provide more examples of faculty scholarship and pedagogy to be displayed in the Program Showcase, which has been prepared for NCATE.

2. PERFORMANCE FUNDING

<In-house sensitive information - - snipped>

3. ENROLLMENT PLANNING – GROWTH INITIATIVES

<In-house sensitive information - - snipped>

4. INSTITUTE FOR INFORMATION ASSURANCE

The institute was unanimously approved.

5. CENTERS AND INSTITUTES

Ramesh Soni announced that the School of Graduate Studies is compiling a list of centers that have not shown any activity for several years. The COD will recommend closure of inactive centers.

6. INTEGRATED MARKETING/ENROLLMENT MANAGEMENT

The deans requested a meeting with Matt Hughes to receive an update on marketing plans as well as scholarship awards.

Action: The Provost will arrange the meeting.

7. CHAIRPERSON’S RETREAT

The President would like the deans and Helen Kennedy to arrange a 2-day retreat. Deans Camp, Zoni, Eck, Rafoth, Asamoah, and Hood volunteered to serve on a committee.

Action: The Provost will arrange the meeting.

8. TRANSITION TO NEW PROVOST

In order to assist a new provost, the deans suggested the following:

- a. Briefing document from each unit
- b. Summary sheet that explains the budget process
- c. Personnel – distribution of complement

Respectfully submitted,
Nicholas Kolb