

# Petition for an Exception to a Liberal Studies Requirement

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The published list of approved Liberal Studies courses expresses the university's best judgment about appropriate ways of meeting Liberal Studies goals. Ordinarily there are no exceptions or substitutions. Students are responsible for knowing and completing requirements. Exceptions may be considered only in extreme or unusual circumstances and may be granted only if alternate coursework substantially fulfills the criteria for the Liberal Studies category. (See LS website <http://www.iup.edu/liberal/policies/criteria.shtm> for criteria.)

*Since Special Topics courses are considered experimental, such courses should not be substituted for Liberal Studies requirements. Any petition to substitute a 281/481 for a Liberal Studies requirement **MUST** have prior review by the Director of Liberal Studies.*

(Student's Name) \_\_\_\_\_ (Banner ID Number) \_\_\_\_\_

(Student's Address) \_\_\_\_\_

(Student's Major) \_\_\_\_\_ (Adviser) \_\_\_\_\_

**LIBERAL STUDIES CATEGORY for Which Exception Is Being Sought: (check those that apply)**

English Composition     Mathematics    Humanities:  History     Literature     Philosophy/Religious Studies  
 Fine Arts    Natural Sciences:  Lab     Non-Lab     Social Sciences     Health/Wellness     LS Elective  
 Non-Western     Writing-Intensive     Synthesis    Other: \_\_\_\_\_

NUMBER/TITLE OF ALTERNATE COURSE(S): \_\_\_\_\_

**JUSTIFICATION:**

**SIGNATURES:** (Note: At any point in the approval process, it is appropriate to seek advice about Liberal Studies criteria from the Director of Liberal Studies or to seek information about specific courses from the Chairperson of the department offering the courses.)

<b>Student's Signature</b>	<b>Date</b>	<u>Recommends</u>	<u>Does Not Recommend</u>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Student's Adviser</b>	<b>Date</b>	<u>Recommends</u>	<u>Does Not Recommend</u>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Chairperson, Student's Major Department</b>	<b>Date</b>	<u>Recommends</u>	<u>Does Not Recommend</u>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Director, Liberal Studies</b>	<b>Date</b>	<u>Exception Approved</u>	<u>Exception Not Approved</u>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Dean/Associate Dean of College in which Student is Enrolled</b>	<b>Date</b>		

**ORIGINAL:** Adviser, for Student's Permanent Advisee File\*

**COPIES:** (1) Student (2) Dean of College in which student is enrolled (3) Director of Liberal Studies

\*Attach file copy to Application for Graduation during departmental processing

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