

Petition for an Exception to a Liberal Studies Requirement

The published list of approved Liberal Studies courses expresses the university's best judgment about appropriate ways of meeting Liberal Studies goals. Ordinarily there are no exceptions or substitutions. Students are responsible for knowing and completing requirements. Exceptions may be considered only in extreme or unusual circumstances and may be granted only if alternate coursework substantially fulfills the criteria for the Liberal Studies category. (See LS website <http://www.iup.edu/liberal/policies/criteria.shtm> for criteria.)

Since Special Topics courses are considered experimental, such courses should not be substituted for Liberal Studies requirements. Any petition to substitute a 281/481 for a Liberal Studies requirement MUST have prior review by the Director of Liberal Studies.

(Student's Name) _____ (Banner ID Number) _____

(Student's Address) _____

(Student's Major) _____ (Adviser) _____

LIBERAL STUDIES CATEGORY for Which Exception Is Being Sought: (check those that apply)

___ English Composition ___ Mathematics Humanities: ___ History ___ Literature ___ Philosophy/Religious Studies
___ Fine Arts Natural Sciences: ___ Lab ___ Non-Lab ___ Social Sciences ___ Health/Wellness ___ LS Elective
___ Non-Western ___ Writing-Intensive ___ Synthesis Other: _____

NUMBER/TITLE OF ALTERNATE COURSE(S): _____

JUSTIFICATION:

SIGNATURES: (Note: At any point in the approval process, it is appropriate to seek advice about Liberal Studies criteria from the Director of Liberal Studies or to seek information about specific courses from the Chairperson of the department offering the courses.)

Student's Signature	Date	<u>Recommends</u>	<u>Does Not Recommend</u>
		<input type="checkbox"/>	<input type="checkbox"/>
Student's Adviser	Date	<u>Recommends</u>	<u>Does Not Recommend</u>
		<input type="checkbox"/>	<input type="checkbox"/>
Chairperson, Student's Major Department	Date	<u>Recommends</u>	<u>Does Not Recommend</u>
		<input type="checkbox"/>	<input type="checkbox"/>
Director, Liberal Studies	Date	<u>Exception Approved</u>	<u>Exception Not Approved</u>
		<input type="checkbox"/>	<input type="checkbox"/>
Dean/Associate Dean of College in which Student is Enrolled	Date		

ORIGINAL: Adviser, for Student's Permanent Advisee File*

COPIES: (1) Student (2) Dean of College in which student is enrolled (3) Director of Liberal Studies

*Attach file copy to Application for Graduation during departmental processing

COPIES OF THIS FORM ARE AVAILABLE IN DEPARTMENT, COLLEGE, AND LS OFFICES

Approved: LSC, 12/01

Approved: Council of Deans, 2/19/02