

Student Dining Service Policy Fall 2008 - Spring 2009

The Dining Service Policy is a binding legal agreement between the University and the individual student. Meals provided under this contract are for the contract holder only.

Eligibility

Eligibility for dining services is limited to students registered for course work and to IUP employees.

Payment

The University reserves the right to adjust the meal fee before or during the agreement period by action of the Council of Trustees. Meal fees indicated are estimates. Actual costs will be available May 2008. Payment of meal fees should be made according to University billing due dates for each semester or in full if the agreement is signed after the payment deadline. Students not charged for a meal plan on the University Billing Statement must either return this agreement with payment in full to the Office of Housing & Residence Life, or upon arrival on campus secure a dining service agreement and arrange for payment at the Office of The Bursar in Clark Hall.

Cancellation or Change in Meal Plans and All Flex Plans

This agreement is binding for the full academic year (both semesters) or balance thereof. To obtain release from the meal plan agreement after signing, or to change meal plans, the student must submit a written request to the Office of Housing & Residence Life or email to iup-dining@iup.edu no later than 4:30 pm on Friday, August 29, 2008 for fall 2008 and 4:30 pm on Friday, January 16, 2009 for spring 2009. REQUESTS SENT TO ANY OTHER OFFICE WILL NOT BE ACCEPTED.

During the fall/spring semester, a cancellation request submitted to and granted by the Office of Housing & Residence Life will be assessed no forfeiture as long as no meals were eaten. Students participating in internships or student teaching programs must notify the Office of Housing & Residence Life prior to the beginning of the semester if they need to cancel a meal plan.

Service Restrictions

Meal hours and dining service locations may be adjusted by the University upon notification or in cases of emergency. Dining service is not provided under this agreement during the Thanksgiving, mid-year, and spring break periods. Trays, dishes, silverware, and food may not be removed from the dining facilities; diners must return their trays, dishes and utensils to the designated collection area in the dining facility. Only I-Cards valid for meal service may be used for entrance to the dining hall; they may not be altered or used by another student. As stated in "The Source" www.iup.edu/studentconduct/source, alteration or misuse of the I-Card is subject to fines up to \$25.00 and other disciplinary action. I-Card problems related to dining service should be reported to the Meal Card Office in Foster Dining Hall at 724-357-2347. Lost or damaged I-Cards can be replaced at the HUB.

*** I-Cards Must Be Present To Enter Foster Residential Dining Hall &**

Punxy Dining Hall when using a meal swipe

Withdrawal

Students withdrawing from the University during the academic year must initiate such withdrawals according to the instructions posted at <http://old.www.iup.edu/advisingtesting/withdrawal> . Those students will forfeit a portion of the semester dining service charges in accordance with the IUP Refund Policy available at <http://www.iup.edu/bursar>. In the case of the block plans (Meal Plan C/F K/F or E/F), the forfeiture will either be in accordance with the refund schedule or a fee equal to the actual meals eaten, whichever is greater. No refunds will be granted unless formal withdrawal from IUP has been initiated. Students who are suspended from classes, residence halls, and/or dining halls will receive a reduction of fees in accordance with the above schedule. Refunds will NOT be made for meals missed during the agreement period.

Important: MEALS PROVIDED ARE FOR THE AGREEMENT HOLDER ONLY. A \$4.40 meal cash credit is provided in the HUB Rock Food Court and at Folger Fire Place & Home Zone stations. The meal cash credit does not apply to retail operations.

Meal Plan Flex and All Flex Plans can be used by the contract holder and their guest(s) at any of the IUP Campus Dining Services. Unused Flex is carried from the fall to the spring semester; however, Flex not used by the end of the spring semester **WILL BE FORFEITED**. It is not necessary to complete an additional Flex agreement for meal plans that include Flex dollars.