

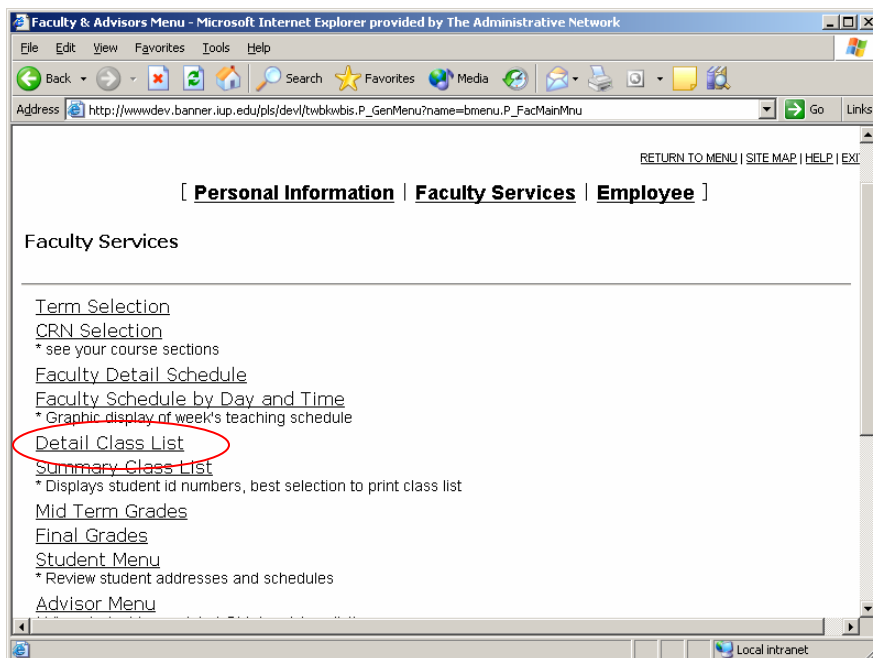
Viewing a Detail Class List

Faculty members can view a Summary Class List for sections which they are listed as the instructor. The List provides the following information for all students in the course.

*Student Name – Banner ID – Program – Level – College – Department –
Degree – Major – Class – Number of Credits*

An asterisk will appear next to the appropriate field if any of the following conditions exist: 1) The student has more than one major or department in his/her primary or secondary curriculum. 2) The student has a program, level, college, or degree in the secondary curriculum that is different from that in his/her primary curriculum.

If the word Confidential appears next to a student's name, the personal information is to be kept confidential.



After logging in to the secure area on URSA, Select **Faculty & Advisors**. From the menu, select **Detail Class List**. Select a **Term** (i.e. Fall 2004) from the drop-down menu, choose the **CRN** of the course in which you wish to view the list. Click on **Submit**.