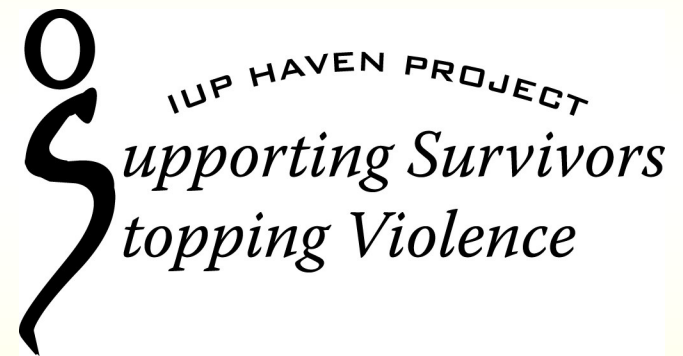


***The Haven Project  
Survivor's Handbook  
for  
Northpointe Campus***



**The Haven Project**  
Center for Health and Well-Being  
G59 Suites on Maple—East  
Indiana University of Pennsylvania  
724-357-4799

February 2014

## **The Federal Campus Assault Victim's Bill of Rights**

This handbook is designed for students or employees who have experienced sexual assault, domestic violence, dating violence, or stalking. Sexual assault, domestic violence, dating violence, and stalking are crimes and can be reported to the police. Call University Police at 724-357-2141 or 911 for assistance.

IUP is committed to ending all forms of interpersonal violence. The IUP Sexual Harassment Policy prohibits sexual harassment or sexual violence and provides reporting procedures ([www.iup.edu/social-equity](http://www.iup.edu/social-equity) and click on *Title IX: Sexual Harassment and Sexual Violence*). IUP's Haven Project offers support to survivors of interpersonal violence, including assisting survivors in accessing resources on and off campus.

This handbook contains information about resources in Armstrong County. If you are a student on one of IUP's other campuses, please request the handbook for that campus or visit [www.iup.edu/haven](http://www.iup.edu/haven).

- ◆ *Survivors shall be notified of their options to notify law enforcement.*  
**Contact University Police at 724-357-2141**
- ◆ *Accuser and accused must have the same opportunity to have others present.*
- ◆ *Both parties shall be informed of the outcome of any disciplinary proceeding.*  
**Contact Office of Student Conduct at 724-357-1264**
- ◆ *Survivors shall be notified of counseling services.*  
**Contact the Counseling Center at 724-357-2621**
- ◆ *Survivors shall be notified of options for changing academic and living situations.*  
**Housing—contact your residence hall director**  
**Academics—contact Advising and Testing at 724-357-4067**  
**Contact the Haven Project at 724-357-4799 if you want assistance in seeking support or reporting the assault.**

The Campus Sexual Assault Victim's Bill of Rights requires all colleges and universities (both public and private) participating in federal student aid programs afford sexual assault victims certain basic rights. Complaints about schools that have failed to comply with this law should be made to the U.S. Department of Education. The "Campus Sexual Assault Victim's Bill of Rights" exists as a part of the campus security reporting requirements, commonly known as the Jeanne Clery Act.

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by this federal law. When incidents of sexual harassment or sexual violence, including domestic violence, stalking, and dating violence, occur and are reported to campus security authorities, IUP takes immediate and effective steps to end sexual harassment and sexual violence. Retaliation against individuals reporting sexual harassment and/or sexual violence will not be tolerated and will be addressed through the appropriate university process (University Police, Student Conduct, Human Resources). Questions about IUP's Title IX policy and protocol can be directed to Dr. Rhonda Luckey, IUP's Title IX Coordinator, Vice President for Student Affairs, at [Rhonda.Luckey@iup.edu](mailto:Rhonda.Luckey@iup.edu), 724-357-4040, 211 Sutton Hall.

## TITLE IX

IUP is committed to a work environment free from any form of sexual harassment or sexual violence. The IUP Sexual Harassment Policy prohibits sexual harassment and sexual violence and provides reporting procedures.

The university's Title IX Coordinator is Dr. Rhonda Luckey, Vice President for Student Affairs: [Rhonda.Luckey@iup.edu](mailto:Rhonda.Luckey@iup.edu). The coordinator's responsibilities include overseeing the university's process related to all complaints of sexual misconduct and identifying and addressing any patterns or systemic problems that arise during the process of investigation.

Reports of sexual harassment and sexual violence, including dating violence, domestic violence, and stalking should be reported to the following:

To File a Complaint:

- Alleged student perpetrator: Office of Student Conduct, 724-357-1264
- Alleged employee perpetrator: Associate Vice President for Human Resources, 724-357-2431
- Neither student nor employee perpetrator: University Police, 724-357-2141

For help in reporting, contact Mr. Richard Muth, Director at 724-294-3309

For Support and Services:

- Haven Project, Health AWAREness  
Suites on Maple East, Suite G-59  
901 Maple Street  
Phone: 724-357-4799  
[Haven-Project@iup.edu](mailto:Haven-Project@iup.edu)

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by this federal law. When incidents of sexual harassment or sexual violence, including domestic violence, stalking, and dating violence occur and are reported to campus security authorities, IUP takes immediate and effective steps to end sexual harassment and sexual violence. Retaliation against individuals reporting sexual harassment and/or sexual violence will not be tolerated and will be addressed through the appropriate university process (University Police, Student Conduct, Human Resources). Questions about IUP's Title IX policy and protocol can be directed to Dr. Rhonda Luckey, IUP's Title IX Coordinator, Vice President for Student Affairs, at [Rhonda.Luckey@iup.edu](mailto:Rhonda.Luckey@iup.edu), 724-357-4040, 211 Sutton Hall. The U.S. Department of Education, Office for Civil Rights (OCR), oversees Title IX compliance. Questions may be addressed to OCR.

### **Community Sexual Violence Service:**

HAVIN (24 hour) ..... 800-841-8881

### **Campus Sexual Violence Services**

#### **The Haven Project at:**

Counseling Center (IUP)..... 724-357-2621

Health AWAREness (IUP) ..... 724-357-4799

### **Other Campus Resources:**

Mr. Richard Muth

Director ..... 724-294-3309

University Police ..... 724-357-2141

Student Conduct ..... 724-357-1264

Title IX Coordinator ..... 724-357-4040

Advising and Testing ..... 724-357-4067

### **Community Resources:**

Adagio Health ..... 724-543-7035

Local Police ..... 911

PA State Police ..... 911

ACMH Hospital

Emergency Department ..... 724-543-8500

(for health care and forensic exams)

Armstrong County District Attorney... 724-548-3240

SAVIN ..... 1-866-9PA-SAVIN  
(1-866-972-7284)

***IN AN EMERGENCY, CALL 911***

## Your Options through the Haven Project

- \* **Helps survivors with the criminal justice system**—by educating survivors about the system and obtaining a Protection From Abuse order.
- \* **Assists survivors in filing for Crime Victims' Compensation**—which can compensate survivors for things such as loss of wages, ambulance bills, and/or unpaid medical bills as a result of a crime.
- \* **Assists survivors through the IUP Student Conduct process**—by educating survivors on the process, assisting survivors with filing Student Conduct charges, and/or accompanying survivors to Student Conduct proceedings.
- \* **Assists survivors with their safety and well-being**—by helping with new housing assignments, rearranging class schedules, obtaining coursework extensions, obtaining withdrawals from courses, and safety planning.
- \* **Offers counseling**—including individual and/or group counseling provided at IUP's Counseling Center.

## To share with friends and family of those affected by sexual assault, domestic violence, dating violence, or stalking.

Family and friends who care about you often want to assist you after experiencing sexual violence. You may wish to share this information with them to help them during this process.

There are ways to communicate with someone in your life who has experienced sexual violence that can be healing for them and for you.

### **BELIEVE:**

People affected by sexual violence need to know that their friends and family believes them.

### **LISTEN:**

Some survivors will want to talk about their experiences and some will not. Be sure not to share information with others unless given permission.

### **VALIDATE FEELINGS:**

Acknowledge the survivor's sadness, anger, fear or confusion. Let her/him know that her/his feelings are normal.

### **SUPPORT THE HEALING PROCESS:**

Healing takes time. Assure the survivor that this experience will cause some disruption in her/his life, but she/he can heal. Do talk about other aspects of her/his life; help her/him realize that they are not only a survivor but also an important part of your life. Encourage the survivor to seek help at IUP's Counseling Center.

### **FIND SUPPORT FOR YOURSELF:**

Talk to someone about your feelings. Remember; you're an important person in the survivor's life. Call the Haven Project or IUP's Counseling Center for support for you.

(from "Helping a Friend or Family Member who is Being Abused," Empowering Youth to End Domestic Violence, [www.breakthecycle.org](http://www.breakthecycle.org)) 13

## Confidentiality

Sometimes survivors of sexual assault, domestic violence, dating violence, or stalking may have concerns about how their information will be safeguarded. Victims are **not** required to report sexual assault, domestic violence, dating violence, or stalking to police or the Office of Student Conduct. You can receive university services regardless of whether or not you report sexual violence. Because the university wants to prevent future sexual violence, you are encouraged to report.

Physicians at IUP's Health Service, counselors, and psychologists at IUP's Counseling Center, sexual violence advocates, staff, and clergy are not required to report sexual violence to the university. Other university employees and faculty, including residence life student staff (Community Assistants), must report sexual assault, domestic violence, dating violence, and stalking to the Title IX Coordinator. The Title IX Coordinator will keep your information as private as possible. However, if the university becomes aware of the identity of the alleged perpetrator or has sufficient information, the university may investigate the report.

Any IUP employee becoming aware of child sexual abuse must report it immediately to University Police and his/her supervisor. Anonymous reports can be made to ChildLine at 800-932-0313.

If you would like more information, contact the Haven Project at 724-357-4799.

## Advocacy Services

An advocate will provide you information about resources and your options for reporting the crime, seeking medical care, counseling, or other services. To request an advocate to assist you, call HAVIN at 800-841-8881

**My Advocate is:**

---

**My Detective's Name is:**

---

**My Police Report Event Number is:**

---

**Today's Date and Time:**

---

For additional support and assistance, please contact the 24 hour hotline at HAVIN.

**800-841-8881**

**ALL SERVICES PROVIDED BY HAVIN ARE  
FREE AND CONFIDENTIAL.**

## THINGS TO CONSIDER

### **Seeking medical attention:**

If you have been abused or assaulted, you may need medical care. To get medical help, immediately go to the nearest emergency department. If you were sexually assaulted, you should receive information about disease and pregnancy prevention. You can also have evidence collected at an emergency department. Evidence collection should occur as soon as possible.

To preserve evidence:

- DO NOT shower, bathe, wash any part of your body, or douche.
- DO NOT use the bathroom.
- DO NOT change clothes.
- DO NOT brush your teeth or gargle.
- DO NOT comb your hair.

If you are a student and do not wish to have evidence collection completed, you can seek medical care at Adagio Health.

### **Seeking emotional support:**

IUP's Counseling Center is part of the Haven Project. Confidential services are available—call 724-357-2621. You can also seek counseling at HAVIN by calling 800-841-8881. Survivors of sexual violence often find counseling an important part of their healing. Whether the violence was recent or a long time ago, you can receive help.

### **Reporting sexual violence:**

You have the right to report sexual assault, domestic violence, dating violence, and stalking to the police. To file a criminal complaint, contact University Police at 724-357-2141 or call 911.

If the perpetrator is affiliated with IUP, you can also report the violence to the university. If the perpetrator is an IUP student, you can report to the Office of Student Conduct at 724-357-1264. Student Conduct will investigate the alleged violence. Information about this process and possible sanctions are available in the student handbook, *The Source*. If the perpetrator is a university employee, volunteer, or vendor report to the Associate Vice President for Human Resources at 724-357-2341. You can report to the university without filing a criminal complaint.

Reporting to police or university officials may seem intimidating. You can request assistance from the Haven Project.

You have the option to not report the crime. You are still eligible for assistance through the Haven Project and other university services whether or not you choose to report.

## **Victims of Crime Compensation Information**

You may be eligible to receive financial help from *Victims Crime Assistance Program* for expenses related to the crime. Medical and counseling services, loss of earnings, crime scene clean up, stolen cash, and relocation costs are examples of types of expenses that can be reimbursed.

---

## **SAVIN**

PA SAVIN is Pennsylvania's automated victim notification system. As a victim of a crime, this service provides free, confidential notification regarding an offender's release, transfer, or escape. PA SAVIN service includes offenders under the supervision of county jails, state prisons, and state parole. To register, call 1-866-9PA-SAVIN or 1-866-972-7284. The survivors, or others who may be impacted by the prisoner's release, may register.



## Protection From Abuse Orders

A Protection From Abuse (PFA) order is a court order issued to provide relief for persons who have experienced or fear serious physical injury from another person.

### RELATIONSHIP:

You must have had one of the following relationships with the abuser:

- Spouse or person living as a spouse
- Sexual or intimate partner
- Your parent
- Your child
- Siblings/those who share biological parents
- Person related by blood or marriage

(There is **NO** requirement for the parties having lived together.)

### RELIEF PROVIDED:

The court may order any appropriate relief needed to end the abuse. Here are some examples:

- The abuser is not to abuse the victim.
- The abuser is to refrain from contacting, harassing, stalking, and/or entering the victim's residence, place of employment, school, or business.
- If a firearm was used or the abuser owns guns, the abuser may be required to surrender them to the sheriff for the duration of the order.

To learn more about how to request a Protection From Abuse order, contact HAVIN at 800-841-8881.

The university has designated some employees as Campus Security Authorities (CSA's). Sexual violence can also be reported to CSA's. A list of these individuals is available at <http://www.iup.edu/socialequity> and click on Title IX: Sexual Harassment and Sexual Violence

Mr. Samuel Clutter, Director of Public Safety	724-357-2141
Ms. Kate Linder, Associate Dean of Students, Deputy Title IX Coordinator - Student Conduct	724-357-1264
Ms. Sondra Dennison, Assistant Dean, Living/Learning, Deputy Title IX Coordinator - Training	724-357-2696
Dr. Frank Condino, Director, Intercollegiate Athletics	724-357-2782
Mr. Lou Garzarelli, Director, Operations, Student Co-operative Association	724-357-1374
Mr. Richard Muth, Director, Northpointe Campus	724-294-3309
Ms. Paula Stossel, Assistant Dean, Monroeville Campus	724-357-1293
Mr. Theo Turner, Assistant Dean of Students, Punxsutawney Campus	814-938-6711

You may choose to file a criminal complaint with police and also report to the university. Or, you may choose to only report to the university. If you report to police or contact a CSA, you relinquish your choice to report to the university. University employees who are aware of an incident of sexual violence will report it to the Title IX Coordinator.

Retaliation against anyone reporting sexual violence will not be tolerated by IUP and can be reported to the University Police, Office of Student Conduct, or the Associate Vice President for Human Resources as appropriate.

## Safety Planning

~ IF YOU FEEL YOUR SAFETY IS AT RISK ~ **CALL 911**

Everyone deserves a relationship that is healthy, safe, and supportive. If you are in a relationship that is hurting you, it is important for you to know that *the abuse is not your fault*. It is also important for you to start thinking of ways to keep yourself safe from the abuse, whether you decide to end the relationship or not. The Haven Project can help you work through a safety plan.

These guidelines should not replace safety planning with an advocate. Create a written safety plan considering the following:

- **Safety on campus:** Identify the safest way to get to class. Identify the places on campus where you run into your abuser and how to avoid him/her. Identify which friend(s) to ask to go with you if you can't avoid the area. Identify where you can go on campus to feel safe (dining hall, student union, etc).
- **Safety online and with cell phones:** Set online profiles to be as private as they can be. Save and keep track of any abusive, threatening, or harassing comments, posts, or texts. Do not answer calls from unknown, blocked, or private numbers. Consider purchasing a Trac phone.
- **If you need to leave suddenly, be prepared:** If you live with or near the abuser, have a bag ready with these important items in case you need to leave quickly: driver's license, cell phone and charger, spare money, keys, change of clothes, medications, list of credit cards including joint accounts or the credit cards themselves, bank account information, birth certificate, social security card, immigration papers (copies if originals not available), and special photos or possessions. If you have children, pack anything they may need including original or copies of birth certificates and important papers.
- Store as much of this at a trusted friend's or neighbor's house. Try to avoid using next-door neighbors, close family members, and mutual friends.
- Also take with you important phone numbers of friends, relatives, doctors, schools, etc.
- Hide an extra set of car keys.
- If you have decided to leave an abusive relationship, leave when the abuser is not with you. Have a safe place to go.
- Consider seeking shelter at HAVIN or other local resources.

### Requesting Academic, Living, and Work Accommodations

Survivors can request accommodations if their safety or well-being is at risk. Students can receive assistance in requesting accommodations from the Haven Project at 724-357-4799. Examples of accommodations include changing academic schedules, or on campus housing assignments, and adjusting work assignments.

**Academic**—To discuss options, contact the Office of Advising and Testing at 724-357-4067.

**Campus-owned Housing**—Contact your Residence Director.

**Work**—Contact your supervisor. IUP employees can also contact the Associate Vice President for Human Resources.



The road to healing may be a tough one, but you certainly don't have to travel it alone.