



Master of Arts: English

Composition and Literature

Graduate Handbook 2013-2014

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Department of English
Graduate Studies Office
Indiana University of Pennsylvania
Indiana, PA 15705

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Program Description

The Composition and Literature (M.A. Comp-Lit) option is designed for students who wish to combine coursework in composition and literary studies—the two primary subfields of the English discipline—in order to pursue teaching at the community-college level or for beginning advanced doctoral work. The M.A. Comp-Lit curriculum features a unique focus on pedagogies of writing and literature to prepare graduates to meet the demands of the contemporary job market. The program requires 36 credit hours, either of course work (12 courses) or a combination of course work and a thesis.

IUP's M.A. in English has courses available in active summer sessions as well as academic-year programs. As there is no specific residency requirement for the M.A. at IUP, students are not required to attend the program full-time during the academic year; much of the work may be accomplished over the course of several summers, although certain courses required in some of the programs are offered only during the normal academic year. Students attending full-time can complete the M.A. in English in as little as a single year or may spread their work out over two or three years. Thus, the M.A. in English at IUP offers the advantage of professional focus and personal flexibility.

Scholarly Journals, Research Centers, Organizations, and Conferences

Indiana University of Pennsylvania sponsors two journals edited by English Department faculty members: *Studies in the Humanities*, edited by Reena Dube, and *Works and Days*, edited by David Downing.

The **Center for Digital Humanities and Culture** (<http://www.iupdhc.org/>) supports scholarship, proof-of-concept explorations, and project applications of digital technologies in humanistic inquiry. It seeks to make connections between new technologies and traditional knowledge areas, as the academy navigates the “print-to-digital” paradigm shift. Dr. Kenneth Sherwood and Dr. Gian Pagnucci—who are also graduate faculty members in English—serve as co-directors of the DHC.

The **English Graduate Organization** (EGO) is a vibrant, graduate-student-run social and pre-professional group that hosts workshops, social outings, and an annual conference.

The annual **IUP Graduate Scholars Forum** provides graduate students with an opportunity to showcase their original scholarship. It features a variety of forms of scholarship, including research posters and original works of art (<http://www.iup.edu/gradscholars/default.aspx>).

The *Graduate Literature and Criticism Program Newsletter* is published each fall semester. The *Newsletter* is also available in .pdf format at <http://www.iup.edu/page.aspx?id=96993>.

The University

Indiana University of Pennsylvania has a history rich in accomplishments. Since 1875, when IUP served only 225 students in a single building, the institution has grown to be Pennsylvania's fifth largest university. IUP comprises seven colleges and two schools, offering thirteen degree programs. IUP, which was granted university status in 1965, has been nationally acclaimed as among the academic best. *Barron's Guide to the Most Prestigious Colleges*, Second Edition, 1982, listed IUP among the 277 most academically competitive colleges and universities in the nation. In 1982, the consumer magazine *Changing Times* identified IUP as one of only fifty U.S. colleges and universities with high academic standards but tuition and fees below the national average. In October, 1985, Edward Fiske, education editor of the *New York Times*, included IUP as one of 221 “Best Buy” colleges and universities in the nation in his highly acclaimed publication, *The Best Buys in College Education*. Only twelve Pennsylvania schools were chosen. IUP's internship program, the largest in Pennsylvania, offers students on-the-job experience as well as classroom learning. IUP is located in Indiana, Pennsylvania, fifty miles northeast of Pittsburgh in the foothills of the beautiful Allegheny Mountains.

The Indiana Community

IUP is located in Indiana, Pennsylvania, 55 miles northeast of Pittsburgh, in the foothills of the beautiful Allegheny Mountains. Indiana offers much of the best of both small town and city life. With a population of about 35,000, Indiana and its neighboring small towns are quiet and picturesque, and several nearby natural areas and state parks provide opportunities for hiking, bicycling, camping, boating, and fishing. The Indiana area is rich in culture from its history of mining and its most famous son, Hollywood film legend, Jimmy Stewart. The local economy is based primarily on energy resources, health care, education, finance, and other service industries. The IUP campus hosts more than 200 cultural and entertainment events each year. Frank Lloyd Wright's world-famous Fallingwater is a 90-minute car trip from IUP, near some of the best whitewater rafting sites in the region. Nearby Pittsburgh offers students opportunities to enjoy all that a large, rejuvenated American city has to offer. From the Strip District, with its bustling, open-air warehouse food markets; to the Bohemian coffee shops; to the fine and ethnic restaurants; to the internationally-known art museums, including the Carnegie Museum and the Andy Warhol Museum; to contemporary art museums and exhibits, such as The Mattress Factory and the Concept Art Gallery; to the John Heinz Museum of Regional History; to the music of the Pittsburgh Symphony and the jazz and small rock and roll clubs; to the collegiate and national sports teams, the Pittsburgh Steelers, Pirates, and Penguins; Pittsburgh is a cosmopolitan city that has not lost its multicultural and working-class, ethnic heritage.

Admissions

The Literature and Criticism Program recognizes two dates for making admissions decisions: all favorable admissions regarding applications received prior to January 15th will be notified of their acceptance within two weeks of that date (those assigned to the waiting list will also be notified); applications received after January 15th and before March 15th will be considered in a second round of decisions, pending availability. Any applications received after March 15th may be considered on a rolling basis, but only in the case that there are still openings in the program. Once a class limit has been reached for a given semester, any further admission acceptances are deferred to the following year. These limits are sometimes reached prior to the March 15th deadline, so we encourage early and timely applications. Students seeking financial aid for the regular academic year, however, must apply before March 15th for the following Fall semester. Further information, including online application forms and links to the

graduate admissions office, are available on our web site: <http://www.iup.edu/toc.aspx?id=101062>.

Applicants should fill out the online application, and send any supporting materials (such as letters of recommendation or writing sample) directly to the graduate admissions office: Graduate Admissions, The School of Graduate Studies and Research, 101 Stright Hall, Indiana University of Pennsylvania, Indiana, PA 15705, U.S.A. The School of Graduate Studies and Research notifies applicants of the admissions decision, based on the recommendation of the English Department's Graduate Literature Admissions Committee. A graduate student is expected to assume full responsibility for knowing and fulfilling the graduate program and university requirements, procedures, and regulations. For general information about graduate applications to IUP, please visit the School of Graduate Studies admissions website (<http://www.iup.edu/admissions/graduate/>), call the School of Graduate Studies and Research at 724-357-2222, or e-mail graduate-admissions@iup.edu.

The M.A. in English—Composition and Literature Admissions Committee considers each application within the guidelines of the School of Graduate Studies and Research. The Committee looks at the student's academic record, writing ability, letters of recommendation, and professional accomplishments. Candidates with strong academic records, but with backgrounds in other disciplines, should contact Todd.Thompson@iup.edu for advisement prior to applying. Applicants who indicate that they do not plan to work toward the degree but wish to enroll in one or two graduate courses for which they are qualified may apply to the School of Graduate Studies and Research for Special Graduate Standing, but such enrollment does not constitute admission to the Program.

A formal application to the M.A./Literature or M.A./Generalist Program includes:

1. An official transcript of undergraduate coursework for which a bachelor's degree has been awarded. Candidates are expected to have at least a 2.5 overall GPA (on a 4.0 scale). But, if your GPA is below a 3.0, we recommend that you also submit a critical writing sample (normally an essay of ten to twenty pages written for an upper-level English course or an excerpt from a senior thesis).
2. Two letters of recommendation from individuals qualified to assess the student's academic performance and potential for graduate studies.
3. The applicant's statement of goals. This goal statement is one of the most important documents to be considered in an application. Applicants should directly address ways in which the program chosen will help them meet their particular goals.
4. **Nonrefundable \$50 application fee** (submitted upon completion of the online application).
5. International applicants are required to submit scores from the TOEFL, taken no more than one year prior to the expected date of enrollment. The School of Graduate Studies and Research will not process applications lacking TOEFL scores. Information about this examination is obtained by writing directly to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540, U.S.A. The linguistic proficiency of an international student who received a degree outside the United States is assessed by examining all application materials: the recommendations, the applicant's statement of goals, the presence of content courses in English on the transcript, as well as the

TOEFL scores. Students are advised to take the new written essay section of the TOEFL if available.

6. A writing sample, while not required, is strongly recommended as a part of the application.
7. Candidates are not required to take the Graduate Record Examination (GRE), but may submit it to bolster their applications.

Adherence to these deadlines will ensure that accepted students are able to register with continuing graduate students in the program.

International Applications

In addition to the academic prerequisites and procedures for admission given above, international students must complete an international student preliminary application form and present evidence to the School of Graduate Studies and Research of financial resources sufficient to meet the cost of living in Indiana, Pennsylvania, the cost of travel to and from the student's native country, and the cost of graduate education at Indiana University of Pennsylvania. Such evidence should be sent directly to: Dean, The School of Graduate Studies and Research, 101 Stright Hall, Indiana University of Pennsylvania, Indiana, Pennsylvania 15705, U.S.A., as a part of the application for admission. The School of Graduate Studies and Research notifies the University's Foreign Student Advisor of international student admissions; the Foreign Student Advisor mails general information about the University and issues certificates of eligibility such as I-20s and IAP-66s to admitted students. Questions about legal and visa matters should be addressed directly to: Foreign Student Advisor, Indiana University of Pennsylvania, Indiana, Pennsylvania 15705, U.S.A. For more information for international students, please visit IUP's International Education website at <http://www.iup.edu/international/>.

Tuition and Fees

Please consult the most recent School of Graduate Studies and Research information bulletin on current costs for tuition and fees or visit this website: www.iup.edu/page.aspx?id=17303

Housing

IUP maintains only limited housing for graduate students during the academic year. However, dormitory housing for graduate students during the summer session is available. Students interested in housing should contact IUP's Housing and Residence Life website www.iup.edu/housing/.

Financial Aid

Graduate Assistantships

The number of assistantships available to the Graduate Programs in English is severely limited; almost all assistantships available through the English Department are allocated to students enrolled in the Ph.D. programs. The M.A. in English—Composition and Literature program occasionally offers one-semester-only, non-renewable part-time assistantships (8 hours per week of duties), which carry a stipend and partial tuition waiver. For more information or to ask to be considered for a G.A. award, contact M.A. Coordinator Dr. Todd Thompson at Todd.Thompson@iup.edu.

Employment Programs

The student employment program provides an opportunity for graduate students to earn money to help finance educational expenses. There are two types of student employment programs at IUP, the Federal Work-Study Program (FWSP), and the University Employment program (UE). Both programs not only help defray the cost of education, but can add valuable practical experience accompanying the student's graduate education. Students may be employed for up to 20 hours per week when classes are in session and 40 hours per week during vacation periods. All students, including international students, are eligible for the UE program. There is no application required. Financial need is not a criterion. Eligibility for FWSP is based on financial need as determined by the Free Application for Federal Student Aid (FAFSA). This form is available in the Financial Aid Office.

Student Loan Programs

Federal Stafford Loan: Graduate students may borrow up to \$20,500 per academic year. Of this amount, up to \$8,500 may be subsidized, which means the principal and interest are deferred while the student is enrolled on at least a half-time basis and during a six-month grace period. Eligibility for the subsidized Federal Stafford Loan is based upon financial need as determined by Free Application for Federal Student Aid (FAFSA). For any unsubsidized loans awarded, interest must be paid by the student on a quarterly basis or capitalized during the in-school and grace periods.

Graduate PLUS Loan: The Federal PLUS Loan program allows graduate students to borrow on their own behalf; the student is the borrower and must pass a credit check. Students may borrow up to the cost of attendance minus other financial aid, which is intended to supplement funding already received through the Federal Stafford Loan program. The interest rate is fixed at 8.5 percent, and interest accrues from the date of disbursement. Students may choose to make interest-only payments while in school.

Guaranteed Student Loan Program: Applications may be obtained through private lending institutions such as banks and credit unions. A Pennsylvania State Grant/Federal Student Application must also be filed. Graduate students may request to borrow up to \$7,500 per academic level with an aggregate maximum of \$54,750 including any funds received as an undergraduate. A subsidized GSL requires no payment of principal or interest until six months after the student ceases half-time attendance. Non-subsidized GSLs require the student to make quarterly interest payments while enrolled and during the grace period. Financial need as determined by the Pennsylvania State Grant/Federal Student Aid Application determines whether all or part of the GSL is eligible for interest subsidy. Repayment of principle and interest begins six months after the student ceases half-time attendance.

Supplemental Loans to Assist Students (SLS): Loans are available through private lending institutions such as banks and credit unions and are administered in conjunction with the federal government. A maximum of \$4,000 per academic level may be borrowed by an undergraduate through SLS. Repayment of interest begins thirty days after the funds are received with principal deferred while the student is enrolled on at least a half-time basis. Applications are available through your lender.

Pennsylvania Higher Education Assistance Agency Alternative Loan may assist students who are ineligible for GSL/SLS or who need additional financing to meet educational costs. A maximum of \$10,000 per academic level may be borrowed by qualified applicants. The interest rate is variable with repayment of principal and interest beginning thirty days after the funds are received. For an application contact PHEAA at 1-800-692-7392 or write PHEAA, P.O. Box 2165, Harrisburg, PA 17105-2165.

For further information on financial aid, please contact:

Financial Aid Office
Indiana University of Pennsylvania
Clark Hall, 1090 South Drive
Indiana, PA 15705-1093
Telephone: 724-357-2218
E-mail: financial-aid@iup.edu
Web: www.iup.edu/financialaid

Support for Research

Please see <http://www.iup.edu/page.aspx?id=4695> for applications and instructions. Direct all questions on these funding opportunities to Jean Serio by e-mail at jserio@iup.edu or by phone at 724-357-2439.

Graduate Student Research Grant: This fund was created to encourage and support graduate students as they undertake research and creative projects that will contribute new insights to their chosen academic field. The maximum amount of the grant that students may receive in support of their research project, creative project, thesis, or dissertation research is \$1,000 per year. Applications for support must reflect excellent academic scholarship and must carefully follow the proposal guidelines for funding consideration. The student must be enrolled at IUP during the term of the award. Two grant competitions are held annually; proposals are due the first Monday in November and the first Monday in February.

Funding for Graduate Student Travel to Present Papers: This fund supports graduate students currently enrolled in a doctoral or master's program who are presenting papers at professional meetings. Doctoral and master's students may apply for up to \$750 in funding for the fiscal year. Once approved, the student must pay expenses up front and is reimbursed for conference registration, travel, and hotel expenses through standard university procedures.

Graduate Student Outstanding Research Award: The School of Graduate Studies and Research recognizes graduate students who have completed what their academic departments believe to be outstanding research projects during the academic year. Three to five \$100 awards are made, on a competitive basis, to graduate students each spring, following the review of a faculty nomination letter and a completed proposal. Awards are presented at the annual university-wide Research Awards Luncheon.

Graduate Student Professional Development Fund: Graduate students can apply for up to \$300 to support their participation in scholarly and creative activities that add to professional development in a significant way. The graduate student must provide a clear description of the proposed activity and explain how it adds to his or her scholarly development. As part of the application, a faculty member must describe the importance of the activity as it relates to the student's scholarly goals and educational progress. Examples of eligible activities include serving as a moderator, discussant, or session chair at a disciplinary conference; presenting research methodology for feedback at a roundtable discussion at a conference; or leadership activities related to professional or disciplinary associations. Simply attending a conference, while a valuable learning experience, is not eligible for support. Support for individual

students will not exceed \$300 per academic year. External Funding for Graduate Students: For information about online workshops for finding funding and writing grant proposals and sources of grants and fellowships for graduate students, visit <http://www.iup.edu/page.aspx?id=65583>.

Literature and Criticism Program Graduate Student Awards

The Graduate Program in Literature and Criticism has created the following awards to recognize and reward exceptional students in our programs. The awards are to be presented annually. The awards for which M.A. in English— Composition and Literature students are eligible are as follows:

Outstanding Scholarship Award for a Master’s Student

Award Description: This award honors the best scholarly production, such as refereed journal articles, edited journal issues, edited books, monographs, etc., published or accepted for publication, or presented at national or regional academic conferences in the past two years by a Master’s student currently enrolled in our Graduate English Program in Literature & Criticism.

Nomination Process: Graduate faculty members may nominate graduate students of distinguished scholarly productions for either category by submitting completed nomination forms to the Awards Committee. Nominated students should submit a thin application file including

- an application letter (1 page, single-spaced)
- a brief curriculum vitae (no longer than 3 pages, single-spaced)
- a copy of the nominated scholarly productions (such as a copy of the journal issue in which the article is published, the edited journal issue, the edited book, the monograph, etc.), or a scholarly paper presented in a conference.

The Awards Committee will review these materials, evaluate the quality of the work, and select a winner. The publications will be returned to the nominees after the awards are announced.

Outstanding Service and Citizenship Award

Award Description: This award honors positive, voluntary contributions made by a graduate student to the graduate programs, the English department, the University, and/or the greater Indiana community. The award is intended to recognize the importance of work that graduate students perform outside the classroom to improve quality of life and education for all graduate and undergraduate students at IUP. Such service must go beyond the student’s duties and responsibilities related to participation in classes, a thesis or dissertation, a graduate assistantship, or any other type of paid employment.

Nomination process: Graduate faculty members may nominate students for this award by submitting completed nomination forms to the Awards Committee. Nominated students should submit application materials including

- a brief application letter (1-2 pages, single-spaced) outlining his or her service work
- a brief curriculum vitae (no longer than 3 pages, single-spaced)

The Awards Committee will review these materials and select a winner.

Academic Calendar

Academic Year

The university follows a semester plan. Fall courses usually begin in late August and end in early December. The Spring semester begins around the second or third week of January and ends in late April or early May.

Summer Sessions

The full summer schedule usually begins during the first week in June and ends in early to mid-August. We offer two 5-week sessions (early June to early July, and early July to early August); students may enroll for a maximum enrollment of 2 courses (6 s.h.) per session. There are up to 2 additional 1-week, intensive Pre-Sessions in May, before the first 5-week session.

For the current academic calendar, see <http://www.iup.edu/academiccalendar/default.aspx>.

Academic Integrity

IUP is an academic community within the society at large. All members within this community are expected to accept the responsibility for academic integrity and honesty. Academic dishonesty seriously erodes the quality of educational pursuits and is unacceptable at IUP. The university's academic integrity policy is part of an ongoing effort to develop a community where trust, honesty, ethical principles, and personal integrity guide interactions with others, thereby providing for orderly academic and scholarly processes. The following policy and procedures have been established to preserve the academic integrity of the university community, while also providing a process that provides opportunities for students to respond to allegations that the policy has been violated.

Types of Violations:

Violations of academic integrity include, but are not limited to, the following:

1. Providing or receiving unauthorized assistance in coursework, with lab work, theses, dissertations, or during examinations (including qualifying and comprehensive exams) or quizzes.
2. Using unauthorized materials or devices, such as crib notes, during examinations or quizzes.
3. Plagiarizing papers, theses, dissertations, essays, reports, speeches and oral presentations, take-home examinations, computer projects, or other academic exercises by misrepresenting or passing off the ideas, words, formulas, or data of another as one's own. Plagiarism is dishonest and illegal. Writers are indebted to authors from whom they borrow exact words, ideas, theories, opinions, statistics, illustrative material, or facts (beyond common knowledge). Writers are also indebted if they summarize or paraphrase in their own words material from sources. All quoted material requires the acknowledgment of the source by the use of quotation marks or indentation (if exact wording is incorporated). In addition, both directly quoted and summarized material must be

acknowledged by use of a note or parenthetical citation that indicates the author and/or date of publication and page number or numbers. If the writer indents a quotation, it must be clearly set off from the body of the text and must be documented in the aforesaid manner. To verify the various documentation procedures, writers should consult the style sheet in the particular discipline for which they are preparing the assignment (MLA, APA, Chicago, BC, etc.).

4. Using the same paper or work more than once without authorization of the faculty member to whom the work is being submitted.
5. Possessing course examination materials before the administration of the exam, without the prior knowledge or consent of the instructor.
6. Intentionally evading IUP academic policies and procedures; for example, improperly processing course withdrawals, grade changes, or other academic procedures.
7. Falsifying information, including falsification/fabrication of research data and/or statistical analyses, forging signatures on various forms and documents, or altering or adding answers on academic exercises or exams after work has been graded.
8. Computer dishonesty as addressed by university computing policies including, but not limited to: using or attempting to use computing accounts or other information for which the student is not authorized; providing false or misleading information to obtain a computing account or access to other information resources; attempting to obtain information resource access codes (usernames, passwords, PINs, etc.) for another user's computing accounts; sharing information resource access codes (usernames, passwords, PINs, etc.) with other individuals; attempting to disguise the identity of a computing account or other information resource; using or attempting to use university network resources to gain or attempt to gain unauthorized access to remote computers including, but not limited to, port scanning; violating the terms of intellectual property rights, in particular, software license agreements and copyright laws; using information resources to monitor another user's data communications, or to read, copy, change, or delete another user's files or software without permission of the owner; using or installing or attempting to use or install software not properly licensed.
9. Noncompliance by failure to comply with the previously imposed sanctions for academic violations under this policy.
10. Class behavior which significantly disrupts the learning process or is a threat to others.
11. Buying, selling, stealing, or engaging in unauthorized exchange of, or improperly using, any assignments, papers, or projects.
12. Making fraudulent claims to gain academic credit or to influence testing or grading.

The university reserves the right to discipline any student for the above mentioned policy violations and any other action that an ordinary, reasonable, intelligent college student knows, or should know, might lead to the issuance of discipline. This means the university maintains the right to issue discipline for reasonable cause.

Charges of academic integrity violations may be brought forth by a faculty member or administrator. Students who observe or become aware of a violation of academic integrity by another student are strongly encouraged to report it to a university official. A faculty member/administrator who believes that a student has violated an academic policy may elect to resolve the matter by Informal Resolution, by Documented Agreement, or by Formal Adjudication. Sanction(s) may not be imposed upon a student believed to have violated an academic policy without following one of these three procedures.

If charges are brought, the accused student shall have a fair and reasonable opportunity to answer, explain, and defend against the charges. The university shall have the burden of proof in all cases.

For more information, visit <http://www.iup.edu/page.aspx?id=127235>.

Rights of Graduate Students

(Adopted by the American Association of University Professors):

1. Graduate students have the right to academic freedom. Like other students, they should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.
2. Graduate students have the right to be free from illegal or unconstitutional discrimination, or discrimination on a basis not demonstrably related to job function, including, but not limited to, age, sex, disability, race, political viewpoint, religion, national origin, marital status, or sexual orientation, in admissions and throughout their education, employment, and placement.
3. Graduate students should be assisted in making timely progress toward their degrees by being provided with diligent advisers, relevant course offerings, adequate dissertation or thesis supervision, and periodic assessment of and clear communication on their progress. If a graduate student's dissertation or thesis adviser departs from the institution once the student's work is under way, the responsible academic officers should endeavor to provide the student with alternative supervision. If a degree program is to be discontinued, provisions must be made for students already in the program to complete their course of study.
4. Graduate students are entitled to the protection of their intellectual property rights, including recognition of their participation in supervised research and their research with faculty, consistent with generally accepted standards of attribution and acknowledgment in collaborative settings.
5. Graduate student assistants are to be informed in writing of the terms and conditions of their appointment. Graduate assistantships should not be terminated without prior written notice. Graduate student employees with grievances, as individuals or as a group, should submit them in a timely fashion.
6. Good practice should include appropriate training and supervision, adequate office space, and a safe working environment. Departments should endeavor to acquaint students with the norms and traditions of their academic discipline and to inform them of professional opportunities. Graduate

students should be encouraged to seek departmental assistance in obtaining future academic and nonacademic employment.

7. Departments are encouraged to provide support for the professional development of graduate students.

Affirmative Action

Indiana University of Pennsylvania is committed to provide leadership in taking affirmative action to assure equal education and employment rights for all persons without regard to race, color, sex, religion, national origin, sexual orientation, age, disability, or veterans' status. We believe that respect for the individual in the academic community must not be abused. Harassment or disregard of a person based on any of these characteristics is particularly intolerable on the university campus. For the full IUP affirmative action policy, see: <http://www.iup.edu/page.aspx?id=9933>.

Communication Policy

The Graduate Literature and Criticism Program maintains a listserv for all students and faculty in the program; if for any reason you are not receiving emails from ma-lit@iup.edu, please let the Program Secretary, Maggie Shotts (mjshotts@iup.edu), know so she can add your name to the list. To facilitate communication, students should also update their current addresses at both the School of Graduate Studies and Research and the Registrar's Office if change occurs after application for admission.

IUP's E-mail Communication Policy defines IUP e-mail as an official means of communication for the University. The complete policy may be found at <http://www.iup.edu/techzone/email/>. Students are expected to check this e-mail account at least once per month even when not on campus. Students should use the IUP email account for all communication with the university. Please keep your address listing with us up to date. To change your address with IUP, go to <http://www.iup.edu/ursa/> and look under the Student section for Change Address. To change it with the Graduate English Office, please send an email message to the Graduate English Secretary.

Coursework

The M.A. in English— Composition and Literature program requires the completion of 36 credit hours. Transfer credits from other programs or institutions are not accepted. Full-time enrollment is normally three courses per semester. During summers, students may enroll for one or two courses for each of the two five-week summer sessions; sometimes courses are scheduled during 1-week pre-sessions.

M.A. in English—Composition and Literature Program Requirements

A. CORE COURSES 15 s.h.

All five courses are required.

- ENGL 630: Research in Teaching Literacy and Literature
- ENGL 632: Composition Theory and Practice
- ENGL 674: Research Trends in English
- ENGL 676: Critical Approaches to Literature
- ENGL 757: Digital Composition, Literature, and Pedagogy

B. LITERATURE REQUIRED AND ELECTIVE COURSES 9 s.h.

Required:

- ENGL 760: Teaching College Literature

Choose one course:

- ENGL 761: Topics in American Literature before 1870
- ENGL 762: Topics in American Literature after 1870
- ENGL 763: Topics in British Literature before 1660
- ENGL 764: Topics in British Literature after 1660

Choose one course:

- ENGL 765: Topics in Literature as Genre
- ENGL 766: Topics in Comparative Literature
- ENGL 771: Topics in Postmodern Literature
- ENGL 772: Topics in Women's Literature
- ENGL 773: Topics in American or British Minority Literature

C. COMPOSITION REQUIRED AND ELECTIVE COURSES 9 s.h.

Required:

- ENGL 730: Teaching Writing

Choose two courses:

- ENGL 705: Language and Social Context
- ENGL 734: Linguistics and the English Teacher
- ENGL 742: Cross-Cultural Communication
- ENGL 754: World Englishes in Composition and Applied Linguistics
- ENGL 767: Research on Writing Centers and Writing Program Administration

D. OPEN ELECTIVES 3 s.h.

Electives include three additional semester hours of electives approved by the M.A. program coordinator. Any M.A.-level course offered in composition or literature not already applied to a program requirement may be taken. Up to three credit hours may be taken outside of the English Department.

TOTAL CREDIT HOURS

36 s.h.

M.A. in English—Composition and Literature Course Offerings

(All Courses Carry 3 Semester Hours [s.h.] of Credit)

ENGL 630 Research on the Teaching of Literacy and Literature

Examines theory and research in literacy, reading and responding to literature and other forms of writing, and the teaching of young adult and other relevant works of literature. Includes application of theory and research to classroom practices.

ENGL 632 Composition Theory and Practice

This course offers a study of current theories of composition and ways those theories might be enacted in the composition classroom for students who will teach on the postsecondary level. Time in the course will be spent on both discussion of readings of theoretical texts and development of teaching activities based upon those theories. The course will include an historical overview of the discipline, focusing on process and post-process theories for teaching composition that have emerged since the publication of Peter Elbow's seminal *Writing without Teachers* (1973).

ENGL 674 Research Trends in English

Practical training in special methods and materials of research in English. Required in the Generalist and Literature options. Should be taken early in the program.

ENGL 676 Critical Approaches to Literature

Focuses on theoretical and applied approaches to literary criticism. Introduces such approaches as they have been historically developed and are currently practiced and considers how familiarity with a variety of critical methods enhances the appreciation and teaching of literature.

ENGL 705 Language and Social Context

Introduces the study of language as a social phenomenon, including such topics as: language varieties, stereotypes, and social identity; language planning and language policy; standard and nonstandard usage; censorship; discourse analysis; language attitudes; language, culture, and thought; communicative competence; small group communication; and classroom interactions.

ENGL 730 Teaching Writing

Studies characteristics of the writing process and of the basic writer, methods for the evaluation of writing, and approaches to the teaching of writing.

ENGL 734 Linguistics and the English Teacher

Examines four key topics: foundations of linguistic thought, applications of linguistics to the teaching of English, classroom discourse patterns, and language pedagogy.

ENGL 742 Cross-Cultural Communication

Investigates cultural behaviors, assumptions, values, and conflicts surrounding communication across cultures in the context of teaching English as a second or foreign language at all levels.

ENGL 753 Literature as a Profession

Focusing on the practical aspects of literature as a profession, this course covers a variety of topics, including the job market, publishing, defining a field of study, writing in relevant genres, and teaching. The purpose of this course is to provide a space in which students can engage in intensive work on the project or projects of their choice while situating that work within broader scholarly and professional communities.

ENGL 754 World Englishes in Composition and Applied Linguistics

An interdisciplinary approach to understanding issues around World Englishes (WE) scholarship where teachers, researchers, teacher educators, and administrators from composition, developmental writing, writing centers, ESL/EFL K-16 and teacher educations contexts come together to explore and critique how English(es) is/are positioned around the globe, and how that impacts learning and teaching.

ENGL 757 Digital Composition, Literature, and Pedagogy

This course introduces students to the pedagogical issues at the intersection of literary studies, composition, and emerging digital technologies. Addressing history, theory, and teaching practice, Digital Pedagogy: 1. explores the emerging conventions of writing for digital environments, giving students practice in conceiving, composing, and producing networked texts; 2. extends traditional skills of literary interpretation to emergent, digital genres, including both remediated/ archival, print texts and contemporary, "born digital" e-literature; 3. familiarizes students with changes in the field, exploring exemplary projects of digital scholarship and how they can be integrated into teaching.

ENGL 760 Teaching College Literature

Examines current research on teaching college literature and involves ongoing observation and practice of teaching strategies. Special attention is given to the impact of critical theory and such issues as canon, race, class, and gender in specific classroom settings.

ENGL 761 Topics in American Literature Before 1870

Studies major figures, movements, or topics in American literature from the Colonial Period through 1870. The content of the course will be determined by the individual instructor and announced in advance.

ENGL 762 Topics in American Literature Since 1870

Studies major topics, authors, and movements in American literature from 1870 to the present. Specific course content is chosen by the instructor and announced in advance.

ENGL 763 Topics in British Literature Before 1660

Studies major figures, movements, or topics within the period. The specific content of the course is determined by the instructor and announced in advance.

ENGL 764 Topics in British Literature Since 1660

Studies major figures, movements, and topics in British literature within the period 1660 to the present. Content of the course will be determined by the instructor and announced in advance.

ENGL 765 Topics in Literature as Genre

Examines one literary genre (such as novel, drama, or film), its development, and its current practice and theories. The course also surveys the major recent critical approaches to the genre.

ENGL 766 Topics in Comparative Literature

Introduces the theory and methods of comparative literary analysis. Topics include the relationships between literatures of different countries, between literary genres, and between literature and other related fields. The specific course content is chosen by the instructor and announced in advance.

ENGL 767 Research on Writing Centers and Writing Program Administration

Examines the history, theory, and every day practices that surround writing centers and writing programs, including advances in writing across the curriculum and writing in the disciplines. Students will read key books and articles and develop a research project suitable for publication and presentation. No prerequisites are required for enrollment in this course.

ENGL 771 Topics in Postmodern Literature

Investigates the postmodern reaction to the modern literary tradition and the experimentation it engendered. Focuses on how postmodern critics and writers have responded to modernist manifestations of character, narrative, and theme, exploring the critical, pedagogical, and philosophical implications and assumptions of postmodern literature, assessing its role in contemporary culture and thought.

ENGL 772 Topics in Women's Literature

Examines specific areas of literature by women within the entire range of literary production historically and geographically, with particular attention to women's literary traditions and feminist critical perspectives. The focus and subject matter of the course will be chosen by the faculty member and announced in advance.

ENGL 773 Topics in American or British Minority Literature

Examines the literature of one or more American or British minorities (for example, Native Americans, African Americans, Chicanos, immigrants). The focus and subject matter of the course will be chosen by the faculty member and announced in advance.

ENGL 795 Thesis

The Master's thesis carries six semester hours. Students may register for 1 to 6 hours each semester.

ENGL 797 Independent Seminar

Selected readings and/or research in a specialized area of composition, criticism, and/or critical theory, literature, TESOL, linguistics, creative writing, cultural studies, literary translation, or literacy not normally covered by the curriculum in either track of the Ph.D. in English. In consultation with a designated faculty member in the semester prior to registration, a student submits a complete syllabus for study and assessment in one of the areas listed above. The syllabus must be approved first by the faculty member and then by the director of the appropriate graduate program. Course is delivered to individuals or small groups, either in residence or electronically, as determined by the instructor/program. May be repeated once with new content. Prerequisite: Permission of relevant program director(s) and instructor.

M.A. Thesis Option

Before beginning research, students must select a thesis committee chairperson and two other committee members. Students must submit a completed RTAF form by the appropriate deadline (<http://www.iup.edu/page.aspx?id=16683>) the semester before graduation. Typically, a student completing a thesis will register for 6 thesis hours (ENGL 795). For details on deadlines, forms, IRB guidelines, defense policies, etc., see IUP's thesis manual: <http://www.iup.edu/thesismanual/default.aspx>.

Time to Completion

As explained in the section of the *Graduate Catalog* on “Time Limitations”: “Masters students must complete degree requirements no later than five years from the date of earning or transferring credit, unless the period is extended through student petition. Petitions are approved by the student’s department and the dean of the School of Graduate Studies and Research.” Please consult the *Graduate Catalog* for explanations of policies and procedures that affect all M.A. students:

<http://www.iup.edu/graduatestudies/catalog/default.aspx>.

Academic Good Standing

As per the IUP *Graduate Catalog*, “IUP master’s students must maintain a minimum of 3.0 (B) cumulative graduate-quality point average to be in good standing academically. Students who fall below good standing are placed on probation for their next active semester or summer term, during which the cumulative average must be raised to 3.0. Students who fail to raise their cumulative averages to at least 3.0 during their probation period will be dropped from their degree program as well as from the School of Graduate Studies and Research and will not be permitted to register for further courses. A student must be in good standing to be admitted to degree candidacy and to graduate.”

Withdrawing from the Program

Our goal is to provide you with a high quality education to help you successfully earn your Master’s Degree. Unfortunately, despite everyone’s best efforts, some students are unable to complete all of the degree requirements. While this is regrettable, we hope all students benefit from whatever time they spend in our program. Students at any stage wishing to withdraw from the M.A. in English— Composition and Literature program should send formal notification to the Program Coordinator. Students who withdraw will not be considered for re-admission.

Dismissals

Regrettably, sometimes students must be dismissed from the M.A. in English— Composition and Literature program. Reasons may include, but are not limited to academic misconduct and grades below the required average. Students dismissed from the program will not be considered for re-admission.

Filing a Complaint or an Appeal

Graduate Students should consult with the program coordinator if challenges arise while enrolled in a graduate program. If a student is unable to resolve the issue with the program coordinator or department chairperson, they should then contact the Assistant Dean for Administration in the School of Graduate Studies and Research. Graduate students who want to appeal a decision made by the School of Graduate Studies and Research should contact the Assistant Dean for Administration in the School of Graduate

Studies and Research, who will initiate an independent, third party review of the appeal. The decision rendered by the third party is final.

Students should refer to the [Graduate Catalog](#) for specific information about policies such as [Academic Integrity](#), [Grade Appeal](#), and [Research Misconduct](#).

English Graduate Faculty

Usree Bhattacharya, Ph.D. (University of California, Berkeley)

Discourse, globalization, Indian education, language ideology, language policy, literacy, multilingualism, TESOL

Gail Berlin, Ph.D. (University of Pennsylvania)

Old and Middle English, Chaucer, medieval women, oral literatures

Patrick Bizzaro, Ph.D. (Miami University)

Rhetorical traditions, undergraduate writing, creative writing, technical writing, advanced composition

Resa Bizzaro, Ph.D. (University of North Carolina Greensboro)

Indigenous rhetorics, multicultural rhetorics, composition theory and practice, Appalachian literature and culture, Native American literature and culture

Susan M. Comfort, Ph.D. (University of Texas)

Feminism, gender, sexuality, Marxism and ecocriticism, twentieth-century and contemporary literature

Sharon Deckert, Ph.D. (University of Arizona)

Linguistics, discourse analysis, and identity structure

David Downing, Ph.D. (State University of New York at Buffalo)

Critical theory and pedagogy, history and sociology of the profession, interdisciplinary cultural studies, American literature

David Hanauer, Ph.D., (Bar Ilan University)

TESOL/TEFL methodology, American English grammar, second language teaching, second language literacy

Tanya Heflin, Ph.D. (University of Southern California)

Nineteenth- and twentieth-century American literature and culture, women's literature, life-writing, literature and psychology, magical realism, Native American literature, California and the American West, archival research

Claude Mark Hurlbert, D.A. (State University of New York)

Teaching writing, reading theory

Christopher Kuipers, Ph.D. (University of California-Irvine)

Classical literature, comparative literature, myth, pastoral literature, ecocriticism, anthologies

Alexis Lothian, Ph.D. (University of Southern California)

Queer and feminist theory, cultural studies, digital media, twentieth- and twenty-first century American fiction, gender studies, critical race studies, speculative fiction, literature and technology, popular culture

Linda Norris, Ph.D. (University of Pittsburgh)

Teaching English in the secondary school

Christopher Orchard, D. Phil. (Oxford University)

Renaissance literature, modern British literature, adaptation studies

Gian Pagnucci, Ph.D. (University of Wisconsin)

Technical writing, teaching writing, reading theory and the college English teacher

Gloria Park, Ph.D. (University of Maryland)

Teacher identity, teacher narratives, critical pedagogy, TESOL teacher education, NNEST identity, qualitative research

Bennett A. Rafoth, Ed.D. (University of Georgia)

Research methodology, teaching writing, language and social context

Lilia Savova, Ph.D. (Sophia University)

Teaching English as a second language, ESL media and materials, topics in ESL pedagogy

Michael Sell, Ph.D. (University of Michigan)

Black Arts Movement, avant-garde, twentieth-century drama, theory

Kenneth Sherwood, Ph.D. (State University of New York at Buffalo)

Twentieth-century American poetry, ethnopoetics, theory and writing

Thomas Slater, Ph.D. (Oklahoma State University)

Film theory, American silent film, women in film, war films

Todd Thompson, Ph.D. (University of Illinois at Chicago)

Eighteenth- and nineteenth-century American literature and culture, literature and politics, humor and satire, cultural studies, archival research, the Harlem Renaissance

Veronica Watson, Ph.D. (Rice University)

African American literature, nineteenth-century American literature

Michael M. Williamson, Ph.D. (State University of New York at Buffalo)

Research methodology, linguistics and the English teacher, psycholinguistics, teaching writing

Michael T. Williamson, Ph.D. (Rutgers)

Poetry (classical, Romantic, Victorian, modern, Hebrew, Yiddish, international), global, literary history and theory, Jewish literature and theory, travel writing, composition theory, Bible and literature, short story

Lingyan Yang, Ph.D. (University of Massachusetts at Amherst)

Multicultural literature, feminist theory, Asian-American literature and theory

Resources

IUP Libraries

IUP Libraries provide excellent support to graduate students who are taking courses at main campus, at off campus sites and branches, and online. Visit www.iup.edu/library/ for additional information. Doctoral students are permitted to reserve study carrels in the Stapleton Library located at IUP's main campus. Visit www.iup.edu/page.aspx?id=157522 for more information.

IUP Writing Center

Located in Eicher Hall, Room 218, the IUP Writing Center provides one-on-one tutoring and word processing at no charge. The Writing Center is open to all students (including graduate students), faculty, and staff for assistance with writing. Visit <http://www.iup.edu/writingcenter/default.aspx> for more information. To make a tutoring appointment, contact the Writing Center at 724-357-3029 or w-center@iup.edu.

Office of International Education

The Office of International Education (<http://www.iup.edu/international/default.aspx>) assists international students from the time of admission until graduation by processing immigration paperwork, providing information about cultural adjustment, and liaising with other IUP offices and the Indiana community. Contact them at 724-357-2295 or Intl-education@iup.edu.

IUP Counseling Center

The IUP Counseling Center assists students in recognizing tasks inherent in their development as individuals and their growth as IUP students. Faculty and staff at the center work collaboratively with students to foster the self-knowledge and skills necessary to succeed personally, academically, and professionally. Visit <http://www.iup.edu/counselingcenter/default.aspx> for more information. To make an appointment, call 724-357-2621.

Other useful contacts:

- Co-op Book Store: Phone: 724-357-3145, www.iupstore.com
- IT Support Center: 724-357-4000, email: it-support-center@iup.edu
- Disability Support Services: 724-357-4067
- Career Counseling: 724-357-2235
- Borough or State Police, Fire, Ambulance: 911 on campus: (9) 911
- University Police: 724-357-2141
- Crisis Intervention 24/7 Hotline: 1-877-333-2470

For Further Information

For further information about the M.A. in English—Composition and Literature program, contact Todd Thompson, Program Coordinator, at Todd.Thompson@iup.edu or at the English Department, 111 Leonard Hall, Indiana University of Pennsylvania, Indiana, PA 15705, U.S.A. The telephone number of the English Department Office of Graduate Studies is (724) 357-2263 or 2264. Our FAX number is (724) 357-3056. The email address of the secretary, Maggie Shotts, is mjshotts@iup.edu. For general information about School of Graduate Studies and Research admission, the Indiana area, housing options, and financial aid, consult the current *School of Graduate Studies and Research Catalog*, available from: Dean, The School of Graduate Studies and Research, 101 Stright Hall, Indiana University of Pennsylvania, Indiana, Pennsylvania 15705, U.S.A. Phone (724) 357-2222. Much information is available at www.iup.edu/lit-crit.

NOTE: The policies and information in this Program Handbook are subject to change.

SIGNATURE PAGE

Dear M.A. in English— Composition and Literature Student:

Congratulations on choosing to further your education here at IUP! The Literature and Criticism Program’s goal is your success. So that your experience in the graduate program is the best it can be, this document provides one location for information essential to you. Not only does it contain information regarding IUP policies and procedures, but it also offers helpful information pertinent to your successful progress towards your degree. In addition, IUP's Civility Statement and our statement of student rights and responsibilities provide the framework for your role as an IUP citizen and a member of our IUP family.

Signing below indicates that you acknowledge responsibility for the information outlined in this document.

Print name

Student signature

Date

