

---

DATE: December 12, 2016

SUBJECT: Faculty Recognition Awards

TO: IUP Faculty

FROM: Stephanie Taylor-Davis, Director  
Center for Teaching Excellence

The heart of any good university is its faculty. To recognize and support outstanding faculty members including temporary faculty and teaching associates, the Center for Teaching Excellence (CTE) offers awards that recognize teaching excellence and a commitment to our students.

Awards are by self-nomination only. Descriptions of all award categories, application procedures and application forms are provided here. If you need additional information, please call Sharon Aikins at 724-357-7800 or send an e-mail to Stephanie Taylor-Davis, CTE Director ([Stephanie.Taylor-Davis@iup.edu](mailto:Stephanie.Taylor-Davis@iup.edu)).

### ***FACULTY RECOGNITION AWARD CATEGORIES***

---

1) **ACCESSIBILITY AWARD:**

Instructor makes instruction accessible to all students using universally designed access. The design ensures that all educational experiences, learning activities, and instructional technology provide for multiple means of engagement, responses, expression and assessment.

2) **ADVISING AWARD:**

The purpose of this award is to recognize members of the IUP community who have achieved excellence in providing academic advising and mentoring to undergraduate and/or graduate students. Applicants for this category do not need to provide a course syllabus or student evaluations. Including letters of support and/or unsolicited student comments among the additional materials is suggested.

3) **COLLABORATIVE PRACTICE:** A collaborative team practice (intra- or multi-disciplinary) implemented in such a way that student learning is enhanced. Applications must clearly describe and support the efforts of each faculty member. Evidence of the collaborative nature of the project needs to be provided as well as the impact on student learning. (NOTE: Award money is split among team members.)

4) **CONTENT PEDAGOGY:** Course design which is especially effective in teaching content within a particular discipline. Evidence should support thoughtful pedagogical progression that maximizes student learning.

5) **EXPERIENTIAL EDUCATION:** The Heiges-Lamberski Award for exemplary commitment demonstrated by an experiential education or service learning coordinator in the design, development, delivery, evaluation, and/or advocacy of experiential education or service learning at IUP.

6) **INCLUSIVE EXCELLENCE:** Applicants will demonstrate course design and implementation strategies that respects students' differences and/or makes diversity central to the intellectual content of courses taught. Evidence provided of a teaching and learning environment where students feel that their contributions and perspectives are equally valued and respected.

7) **INNOVATION:** The use of techniques, methods, materials, technologies, or tools outside traditional teaching practices for such purposes as increasing student engagement, enhancing student retention, demonstrating difficult concepts, or encouraging critical thinking. Exemplary applicants will provide the pedagogical rationale for the application of the approaches employed, confirmation of the outcomes achieved, and clear evidence of the innovation aspect of the class.



- 8) **INSTRUCTIONAL TECHNOLOGY:** Outstanding course design that incorporates instructional technology. Exemplary applicants will demonstrate the application of online pedagogy, instructional design, and student outcomes.
- 9) **JOHN WOOLCOCK TEACHER/SCHOLAR AWARD FOR REFLECTIVE PRACTICE:** The thoughtful consideration of classroom events with the purpose of improving instruction and solving problems as they arise. Experience and careful analysis allow for new patterns of practice that enable the instructor to deal with present-day learning in a proactive rather than reactive manner.
- 10) **LIVING-LEARNING:** Recognizes outstanding faculty contributions to IUP's living-learning program. Outstanding faculty contributions may be the result of one, or any combination of the following: (a) role as a living-learning liaison (b) involvement with research related to IUP living-learning, (c) membership on a living-learning committee, or (d) contributions to programs and activities that promote student learning in on-campus residential communities. Applicants for this category do not need to provide a course syllabus or student evaluations. Including letters of support (at least one from a residence life professional staff member) and/or unsolicited student comments among the additional materials is suggested.
- 11) **PEDAGOGICAL RESEARCH:** Study that increases knowledge about teaching and learning as a function of actual classroom practice. This includes descriptive, correlational, experimental, or causal-comparative research. The applicant should demonstrate, in the narrative section of the application, that the Protection of Human Subject Guidelines have been followed. ([www.iup.edu/irb](http://www.iup.edu/irb)). Applicants for this category do not need to provide a course syllabus or student evaluations, unsolicited student comments or letters of support. Evidence to clearly support the relevance of the research study is required.
- 12) **TEACHING ASSOCIATES:**  
Teaching associates provide valuable service to our university community. This award is intended to recognize exemplary classroom instruction. Applicants for this award must submit a letter of recommendation from a faculty member. Any doctoral student who is the instructor of record and is teaching in the department in which they are a student is eligible to apply for this award.
- 13) **TEACHING OF WRITING AWARD:**  
Instructor demonstrates the teaching of writing in combination with the teaching of course content through writing as a mode of learning. This award is intended to recognize the thoughtful use and balance of writing-to-learn activities, writing-to-communicate assignments, and a commitment to improving students' communication skills.

NOTE: Several awards may be made in one category, and none in other categories, depending on the strength and the number of applications.

### ***AWARD ELIGIBILITY***

---

In order to recognize as many faculty members as possible, previous recipients of any Faculty Recognition Awards are ineligible to apply until three award years have elapsed since receipt of their award. Consequently, faculty members who received a recognition award in the Spring of 2014 or later are not eligible to apply this year.

### ***APPLICATION PROCEDURE FOR FACULTY AWARDS***

---

Applicants may apply for only one award category. To be considered for an award, applications (unless noted otherwise in the award description) must include the following five REQUIRED elements:

- Application Form (which serves as a cover sheet)
- Table of Contents
- Three-page Rationale
- Course Syllabus (or syllabi)
- Student Evaluations—Course Summary Cover Sheet. Please use the electronically generated copy now provided by IT-Services.
- Letter of Support from a faculty member for Teaching Associate Award only.

In addition to the above-stated required elements, the application may also include *up to three* of the following:  
**Please note:** all materials submitted must pertain to the application being submitted.

- Sample Course Module
- Sample Course Materials
- Examples of Student Work
- Letters of Support or Unsolicited Student Comments
- Screen Captures
- Published Materials
- Research Data
- Photographs

---

***IMPORTANT: REQUIREMENTS FOR ALL SUBMISSIONS***

---

Applications are to be submitted electronically. They are to be emailed as a pdf file to Ms. Sharon Aikins ([Sharon.Aikins@iup.edu](mailto:Sharon.Aikins@iup.edu)).

---

***ABOUT THE CENTER FOR TEACHING EXCELLENCE FACULTY RECOGNITION AWARDS***

---

The Center for Teaching Excellence (CTE) Advisory Committee will review the applications and select the award recipients. The CTE Director and Co-Chairs of the CTE Advisory Committee will announce the names of the award winners, who will then be recognized for their teaching or advising at the April 26, 2017 CTE Faculty Recognition Dinner.

**AWARD STRUCTURE:** The *Instructional Technology Award* is sponsored by Instructional Technology Services, the *Living-Learning Award* is sponsored by the Office of Student Affairs, and the *Teaching of Writing Award* is sponsored by the Writing Across the Curriculum program. The remaining award categories are sponsored by the Center for Teaching Excellence. Award recipients will each receive \$500 transferred to their departmental budgets for professional development, travel, course materials, etc. Winning team submissions share the \$500.00 award. Transferred funds must be spent by the end of the fiscal year. The number of awards in total and in each category is contingent upon several factors including but not limited to, budgetary situation, total number of applicants, and number of applicants in each category.

**AWARDS DINNER:** Each award recipient and his/her guest will be honored by the IUP community at a Recognition Dinner sponsored by the Center for Teaching Excellence on **Wednesday, April 26, 2017** (5:00-7:00 p.m.). This event brings together many of our most dedicated teachers, their Deans, the Provost, and other supportive and interested members of the IUP community. It is a wonderful opportunity for a large population to hear about the terrific work of their colleagues.

**SHOWCASING AWARD WINNERS:** Successful applicants may be asked to share all or a portion of their application and/or teaching tools with other faculty via posting on the CTE website.

**DEADLINE:** Deadline for receipt of completed nominations is **Monday, February 6, 2017**.

**APPLICATION FORM**  
**IUP Center for Teaching Excellence**  
**2017 Faculty Recognition Awards**

FACULTY NAME(S) \_\_\_\_\_

DEPARTMENT(S) \_\_\_\_\_

CAMPUS ADDRESS \_\_\_\_\_

CAMPUS PHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

**AWARD CATEGORY:** Note: Faculty are permitted to apply for an award in one category only.

- |   |   |
|---|---|
| <input type="checkbox"/> ACCESSIBILITY          | <input type="checkbox"/> INSTRUCTIONAL TECHNOLOGY                                       |
| <input type="checkbox"/> ADVISING               | <input type="checkbox"/> JOHN WOOLCOCK TEACHER/SCHOLAR<br>AWARD FOR REFLECTIVE PRACTICE |
| <input type="checkbox"/> COLLABORATIVE PRACTICE | <input type="checkbox"/> LIVING-LEARNING  |
| <input type="checkbox"/> CONTENT PEDAGOGY       | <input type="checkbox"/> PEDAGOGICAL RESEARCH   |
| <input type="checkbox"/> EXPERIENTIAL EDUCATION | <input type="checkbox"/> TEACHING ASSOCIATE   |
| <input type="checkbox"/> INCLUSIVE EXCELLENCE   | <input type="checkbox"/> TEACHING WRITING   |
| <input type="checkbox"/> INNOVATION             |   |

---

**REQUIRED APPLICATION ELEMENTS**

- Application Form (which serves as a cover sheet)
- Table of Contents
- Three-page Rationale
- Course Syllabus (or syllabi)
- Student Evaluations---Course Summary Cover Sheet
- \*Letter of Recommendation---For Teaching Associates Award only

**OPTIONAL RELEVANT SUPPORTING MATERIALS: *Up to Three of the Following***

- |  |   |
|--|---|
| <input type="checkbox"/> Sample Course Module                                  | <input type="checkbox"/> Screen Captures              |
| <input type="checkbox"/> Sample Course Materials                               | <input type="checkbox"/> Published Materials          |
| <input type="checkbox"/> Examples of Student Work                              | <input type="checkbox"/> Research Data                |
| <input type="checkbox"/> Letters of Support or Unsolicited Student<br>Comments | <input type="checkbox"/> Photographs                  |
|  | <input type="checkbox"/> Other (Please specify) _____ |

**Applications must be submitted electronically to Ms. Sharon Aikins ([Sharon.Aikins@iup.edu](mailto:Sharon.Aikins@iup.edu)).**

**Deadline is Monday, February 6, 2017.**