

Middle States Steering Committee Minutes
Wednesday, October 30, 2013
10:30 a.m. – 201 Eberly

Present: *Italic = substitute*

Laura Delbrugge – Convener - ✓
Hilliary Creely- Convener -
Lynnann Mocek – Note taker - ✓
Terry Appolonia - ✓
Yaw Asamoah - ✓
Bill Balint - ✓
Parimal Bhagat - ✓
Taylor Billman -
Fredalene Bowers -
Eric Rubenstein -
David Ferguson - ✓
Steve Hovan - ✓
Terrance Hudson -

Michael Husenits - ✓
Jonathan Mack - ✓
Joan Van Dyke -
John Kilmarx - ✓
Kate Linder - ✓
Theresa McDevitt -
Melvin Jenkins - ✓
Pablo Mendoza - ✓
Michele Papakie -
Barbara Moore -
Kelli Paquette - ✓
David Piper -

David Pistole - ✓
Karen Pizarchik - Note taker -
Ben Rafoth - ✓
Edel Reilly -
Ramesh Soni - ✓
Cynthia Spielman - ✓
Tim Runge -
Cornelius Wooten -
Bill Zimmerman - ✓
Tim Moerland – Ex Officio -
Mike Driscoll – Ex Officio -

Action Items indicated in Bold

Call to order 10:30 am

1. Minutes from 10/15/13 approved
2. Next meeting will be November 12, 2013. It will not run until 1 pm. Time 10:30 am-12:00 noon.
3. Confluence is up and running as of today.
 - a. Subcommittee chairs will be trained – to be contacted by IT
 - b. IT willing to come to subcommittee meeting to train members
 - c. Members need IT credentials – Trustees will be contacted
 - d. Discussion of functionality of Confluence and timing
4. Research Questions
 - a. Continued refinement of research questions for Subcommittee 5 and 6 by committee as a whole
 - b. Discussion of research questions – not set in stone
 - i. Subcommittee has a year to work with the questions once “finalized”
 - ii. Middle States representative comes in March – may change some of the questions.

Meeting adjourned – 1:00 pm

Next meeting scheduled – 11/12/13