



Return to:
Jeannie M. Broskey, Associate Registrar for Student Records
Indiana University of Pennsylvania
Office of the Registrar

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NON-DISCLOSURE FORM

Indiana University of Pennsylvania

IMPORTANT NOTICE

Regarding Disclosure of Student Information

The items listed below are designated as “Directory Information” and may be released for any purpose at the discretion of our institution. Under the provisions of the Family Educational Rights and Privacy Act of 1974, you have the right to withhold the disclosure of all the “Directory Information” listed below.

Please consider very carefully the consequences of any decision by you to withhold directory information. Should you decide to do so, any future requests for such information from non-institutional persons or organizations must by law be refused, even after you graduate.

Indiana University of Pennsylvania (IUP) will honor your request to withhold all of the information listed below but cannot assume responsibility to contact you for subsequent permission to release it. In addition, IUP cannot assume any liability for honoring your instruction that such information be withheld.

Please sign below to indicate your decision to have IUP withhold the following Directory Information.

- **Name, address, telephone number, dates and status of attendance, class;**
- **Previous institutions attended, major field of study, degrees conferred, dates of degrees;**
- **Honors (including Dean’s List);**
- **Past and present participation in officially recognized sport and activities, physical factors (height and weight of athletes) ;**
- **E-mail username.**

Please print the following information legibly. Your signature is required for processing

Last Name _____ First _____ MI ____ Date of Birth: __ / __ / _____

Social Security No.: ____ - ____ - ____ **OR** Banner Student ID#: @ _____

Student’s Signature: _____ Date: _____

The Registrar’s Office cannot be held responsible for directory information released prior to receiving this Non-Disclosure form. In order to prevent information from being included in the published IUP Student Directory this form must be received within two weeks from the start of the semester. Information available in the online student directory will be removed within 48 hours of processing this request.

This “NON-DISCLOSURE FORM” will be kept on file in the Registrar’s Office and the information that you requested withheld will not be released unless you notify our office in writing, to cancel your request.

For Office Use Only: