DATE: November 2012

SUBJECT: Faculty Recognition Awards

TO: IUP Faculty

FROM: Mary Anne Hannibal, Director
Center for Teaching Excellence

The heart of any good university is its faculty. To recognize and support outstanding faculty members and teaching associates, the Center for Teaching Excellence (CTE) offers awards in nine categories that recognize teaching excellence and a commitment to our students.

Awards are by self-nomination only except for the award to recognize outstanding teaching associates (which is by faculty nomination only). Descriptions of all award categories, application procedures and application/nomination forms are provided here. If you need additional information, please call Sharon Aikins at 724-357-7800 or send an e-mail to Mary Anne Hannibal, CTE Director (hannibal@iup.edu).

FACULTY RECOGNITION AWARD CATEGORIES

1) **CONTENT PEDAGOGY:** Course design which is especially effective in teaching content within a particular discipline. Evidence should support thoughtful pedagogical progression that maximizes student learning.

2) **DISTANCE EDUCATION:** Outstanding course design and teaching at a distance. Exemplary applicants will demonstrate the application of online pedagogy, instructional design, and student outcomes.

3) **DIVERSITY:** Respects students' differences and/or makes diversity central to the intellectual content of courses taught.

4) **EXPERIENTIAL EDUCATION:** The Heiges-Lamberski Award for exemplary commitment demonstrated by an experiential education or service learning coordinator in the design, development, delivery, evaluation, and/or advocacy of experiential education or service learning at IUP.

5) **INNOVATION:** The use of techniques, methods, materials, technologies, or tools outside traditional teaching practices for such purposes as increasing student engagement, enhancing student retention, demonstrating difficult concepts, or encouraging critical thinking. Exemplary applicants will provide the pedagogical rationale for the application of the approaches employed and evidence of the outcomes achieved.

6) **COLLABORATIVE PRACTICE:** A collaborative team practice (intra- or multi-disciplinary) implemented in such a way that learning is enhanced. (NOTE: Award money is split among team members and it is necessary to clearly describe and support the efforts of each team member.)

7) **PEDAGOGICAL RESEARCH:** Study that increases knowledge about teaching and learning as a function of actual classroom practice. This includes descriptive, correlational, experimental, or causal-comparative research. The applicant should demonstrate, in the narrative section of the application, that the Protection of Human Subject Guidelines have been followed. (www.iup.edu/irb).

Nominees for this category do not need to provide a course syllabus or student evaluations, unsolicited student comments or letters of support. Evidence to clearly support the relevance of the research study is required.

8) **REFLECTIVE PRACTICE:** The thoughtful consideration of classroom events with the purpose of improving instruction and solving problems as they arise. Experience and careful analysis allow for new patterns of practice that enable the instructor to deal with present-day learning in a proactive rather than reactive manner.

9) **TEACHING ASSOCIATES:**
Teaching associates provide valuable service to our university community. This award is intended to recognize exemplary classroom instruction. Nomination by a tenure-track faculty member is required for consideration in this award category. Note below the specific elements required for this award and submit the Teaching Associate Nomination Form found on the last page. .

NOTE: Several awards may be made in one category, and none in other categories, depending on the strength and the number of applications

AWARD ELIGIBILITY

Previous recipients of these awards are ineligible to apply until three award years have elapsed since receipt of their award, in order to recognize as many faculty members as possible. Consequently, faculty members who received a recognition award in the Spring of 2010 or later are not eligible to apply this year.

APPLICATION PROCEDURE FOR FACULTY AWARDS

To be considered for an award, applications (unless noted otherwise in the award description) must include the following five REQUIRED elements:

- Application Form (which serves as a cover sheet)
- Table of Contents
- Three-page Rationale
- Course Syllabus (or syllabi)
- Student Evaluations, Letters of Support or Unsolicited Student Comments

In addition to the above-stated required elements, the application may also include *up to three* of the following:

- Sample Course Module
- Sample Course Materials
- Examples of Student Work
- Screen Captures
- Published Materials
- Research Data
- Photographs

All materials must fit into one 8 ½ x 11-inch manila folder, excluding student evaluations.

NOMINATION PROCEDURE FOR TEACHING ASSOCIATE AWARD ONLY

A teaching associate (TA) who demonstrates outstanding classroom instruction must be nominated by a tenure-track faculty member for consideration under this category. The TA is responsible for assembling the support materials, which must include a letter of support from the nominator.
To be considered for an award in the **Teaching Associate** category, the application must include the following REQUIRED elements:

- Application Form (which serves as a cover sheet)
- Table of Contents
- Three-page Rationale
- Letter of Support from Faculty Nominator
- Course Syllabus (or syllabi)
- Student Evaluations

In addition to the required elements stated above, the TA application may also include *up to three* of the following:

- Additional letters of Support
- Unsolicited student comments
- Sample Course Module
- Sample Course Materials
- Examples of Student Work

All materials must fit into one 8 ½ x 11-inch manila folder, excluding student evaluations.

IMPORTANT: REQUIREMENTS FOR ALL SUBMISSIONS

- Please include the applicant's last name and page numbers on all required and supporting materials submitted. (For multiple applicants for a single award, select one last name to use in conjunction with the page numbers.)
- No page protectors are to be used in the application. (It is difficult for the committee to remove and replace pages into the protectors.)
- All materials must be in print form. The committee does not have access to media playback devices or to the internet.

ABOUT THE CENTER FOR TEACHING EXCELLENCE FACULTY RECOGNITION AWARDS

The Center for Teaching Excellence (CTE) Advisory Committee will review the applications and select the award recipients. The CTE Director and Co-Chairs of the CTE Advisory Committee will announce the names of the award winners, who will then be recognized for their teaching or advising at the May 2, 2013 CTE Faculty Recognition Dinner.

AWARD STRUCTURE: The *Distance Education Award is* sponsored by Instructional Technology Services and the *Heiges-Lamberski Award for Experiential Education* is sponsored by the Career Development Center. The remaining seven award categories are sponsored by the Center for Teaching Excellence. Award recipients will each receive $500 transferred to their departmental budgets for professional development, travel, course materials, etc. Winning team submissions share the $500.00 award. The number of awards in total and in each category is contingent upon several factors including but not limited to, budgetary situation, total number of applicants, and number of applicants in each category.

***AWARDS DINNER**:* Each award recipient and his/her guest will be honored by the IUP community at a Recognition Dinner sponsored by the Center for Teaching Excellence on **Thursday, May 2, 2013** (5:00-7:00 p.m.). This event brings together many of our most dedicated teachers, their Deans, the Provost, and other supportive and interested members of the IUP community. It is a wonderful opportunity for a large population to hear about the terrific work of their colleagues.

DEADLINE: Deadline for receipt of completed nominations is **Monday, February 11, 2013.**