

American Language Institute Non-Credit Instructor Application

Personal Information Name Address			Date		
			Phone Number		
Academic History (Please include de College, University, or Institution	grees in pr	ogress) Degrees or Certif	icates	Date completed	
Work Experience		/			
School Name and Location		Course(s) Taught- Include Subject and Level		Date	
				-	
Other relevant work experience:					
Professional and Academic Accomp	lishments				

Teaching Interests and References When are you interested in beginning work at the ALI? Fall / Spring / Summer 20_____ When would you be available to teach? Mon/Wed Tues/Thurs Fri No Preference (Please circle) Morning Afternoon Late Afternoon No Preference Do you have a strong preference about what level or type of class you teach? If so, please explain. Please list three professional references Phone Number Email Address Relationship (Professor, Employer, etc.) Name **Background** Within the last ten years, have you been discharged or asked to resign? If so, please give details on a separate sheet of paper. Were you ever convicted of a felony or misdemeanor criminal offense? Yes For this question disregard minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court under a Youth Offender Law, and any charges which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition Program. Answering yes to this question will not necessarily bar your employment. Are there any criminal charges pending against you at this time? If so, please give details on a separate sheet of paper. I certify that all statements made by me on this application and any supporting material provided are true and correct to the best of my knowledge and belief, and are a full and complete disclosure. I agree that if employed, any misrepresentation or falsification regardless of when discovered, shall justify my dismissal. I also authorize IUP to investigate all statements made on this application and to contact my previous employers and the references listed. Date _____ Signature

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