CCAC/IUP Collaborative Application
Early Childhood With Special Education Program

General Information

The CCAC/IUP Collaborative Early Childhood With Special Education Program is a unique, highly competitive daytime program that leads to the CCAC Associate of Arts degree in Early Education and the IUP Bachelor of Science degree in Education, which includes eligibility for the Pennsylvania Department of Education Certifications in Early Childhood Education (pre-k through grade 4) and Special Education (pre-k through grade 8).

All persons applying to the CCAC/IUP Collaborative Early Childhood with Special Education Program must complete an application for admission. There is no application fee. If admitted, a student may begin the sophomore year in the CCAC/IUP program after he or she has completed a minimum of 36 CCAC semester credit hours that apply to the program with a cumulative grade point average of 3.0 or higher. (Remedial and developmental credits will not be applied to the program.)

By making application to the CCAC/IUP program, the student authorizes CCAC and IUP to access and exchange all institutional records pertinent to the applicant's admission and continuance in the program.

Each student accepted into the program is expected to meet minimum residency requirements by completing all designated IUP courses offered at CCAC.

Faculty members from the College of Education at IUP serve as the program Coordinators. These individuals are responsible for providing application information, answers to inquiries about the program, academic advising, and support for students admitted to the program. The Coordinators may be contacted at IUP (724-357-2400 or 724-357-2450) or at the CCAC Allegheny Campus (412-237-4501). Additional information may be obtained from CCAC Academic Affairs (412-237-6539).

Students should apply during the fall of their freshman year at CCAC. Applications will be accepted until 35 students are selected.

Note: Students who are not U.S. citizens must submit a notarized copy of their current visa and I-94 card or a resident alien card. An official TOEFL score is also required as part of the application process for an individual whose native language is other than English. Citizens of foreign countries should note that they are not eligible for certification in the state of Pennsylvania until they become U.S. citizens.

Application Information

General Instructions:

Complete the application and provide all information requested. **Be sure to include:**

- A one-page typed statement outlining your personal and professional goals and interests in working with young learners, learners with special needs and learners who are enrolled in urban programs and schools. Please include any specific experiences you have had in urban, suburban and/or rural school districts.
- The envelope containing your recommendation form which has been completed and sealed by a CCAC faculty member.
- Official transcripts from each college or university you have attended.

Sign and date the application before returning it along with your goals statement, the sealed envelope containing your confidential reference and your official transcripts, to the IUP Admissions office. The address is: Office of Admissions, Indiana University of Pennsylvania, 1011 South Drive, Sutton Hall Suite 117, Indiana, PA 15705-1087.

APPLICATION FOR ADMISSION
CCAC / IUP COLLABORATIVE
EARLY CHILDHOOD WITH SPECIAL EDUCATION PROGRAM

PLEASE MAIL THIS COMPLETED APPLICATION TO: OFFICE OF ADMISSIONS, INDIANA UNIVERSITY OF PENNSYLVANIA, 1011 SOUTH DRIVE, SUTTON HALL SUITE 117, INDIANA, PA 15705-1087.

ADMISSIONS INFORMATION (please print in ink) Term for which I am applying: ☐ Fall _____

IDENTIFYING INFORMATION

_____ - _____ - _____ Social Security Number(optional)

_____ - _____ - _____ Birthdate (Month/Day/Year)

_____ Maiden/Former Name

_____ Last Name

_____ First Name

_____ Preferred Name

_____ M.I.

_____ Address (Number and Street)

_____ City

_____ County

_____ State

_____ Zip Code

_____ Area Code

_____-_____ Home Telephone

_____ Area Code

_____-_____ Cell / Work / Day Telephone

_____ E-mail Address

_____ Name of Person to Notify in Case of Emergency

_____ Relationship

_____ Area Code

_____-_____ Cell / Work / Day Telephone

EDUCATIONAL INFORMATION

High School from which you have graduated:

_____
Name of School | City, State | Graduation date

Have you earned a general equivalency diploma (GED)? ☐ No ☐ Yes If yes, year earned _____

List all colleges and universities attended. Official transcripts are required from each college or university attended (including CCAC).

_____
Name of School | City, State | Graduation Date or last year attended

_____
Name of School | City, State | Graduation Date or last year attended

DEMOGRAPHIC INFORMATION (for statistical purposes only; not used to determine admission)

Please check one: ☐ U.S. Citizen ☐ Permanent Resident ☐ Other (specify visa type) _____

Green Card Number _____ Country of citizenship _____

What is your ethnicity?

- ☐ Hispanic or Latino
- ☐ Not Hispanic or Latino

Sex: ☐ male ☐ female

What is your race? Mark one or more races to indicate what you consider yourself to be.

- ☐ White
- ☐ Black or African American
- ☐ Asian
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ American Indian/Alaskan Native

Do you have U.S. military service experience? ☐ Yes ☐ No If yes, give dates of active duty From: _____ To _____
(A copy of your DD214 is required.) Mo/Yr Mo/Yr

By my signature, I attest to the fact that all information given on this application is complete and correct. Any omission, falsification, or misrepresentation on this application is cause for nonacceptance, cancellation of acceptance, or dismissal from the program. I also authorize CCAC and IUP to exchange all relevant institutional records pertinent to my admission and continuance in this program.

_____ Signature

_____ Date

FOR OFFICE USE ONLY (do not complete this section)

Applicant has:
- _____ completed 36 credit hours
- _____ minimum CGPA 3.0
- _____ personal goals statement
- _____ confidential reference

Action: ☐ Accepted
☐ Rejected
Officer: _____
Date: _____

Return Completed Application to:

Office of Admissions
Indiana University of Pennsylvania
1011 South Drive
Sutton Hall, Suite 117
Indiana, PA 15705-1087

(724) 357-2230
(724) 357-6281 (Fax)
(800) 442-6830

Checklist for Applicant

Have I included?

- ☐ Completed Application
- ☐ Typed Goals Statement
- ☐ Recommendation Form
- ☐ Transcripts from all Colleges and Universities attended

What Students say about the CCAC / IUP Collaborative Education Program . . .

Quality

"This program offers a wonderful education provided by wonderful professors."

"Thanks to this program, I've made some great friends, learned how to cooperate effectively, and experienced great classroom discussions."

"I enjoyed the hands-on field experiences the best. I learned so much. All of our professors are so caring and supportive. Teaching math was my favorite methods class."

"The small class sizes and experiences in an urban school environment are great!"

Convenience

"It enabled me to attend a quality school at a convenient location."

"The great thing about this program is its convenience. You can get a bachelor's degree from a big name university at a local college."

"The friendships you form are priceless, and you can keep your friends because they're from the area."

Value

"The tuition is a fraction of what you'd have to pay at any other local college for a teaching degree."

"I can't wait to do my student teaching in Europe. What an opportunity!"

"The CCAC/IUP curriculum and experiences have made me comfortable in starting my teaching career."

Recommendation Form
CCAC/IUP Collaborative Early Childhood With Special Education Program
http://www.iup.edu/pse/ccac

APPLICANT

Complete the information below and give this form to a CCAC faculty member who knows you as a student.

Student's Name _____
Last First Middle (Complete)

Address: _____

Please sign below ONLY if you wish to execute the following waiver. Under the provisions of the Family Educational Rights and Privacy Act, I waive my right of access to this letter.

Student's Signature: _____ Date _____

CCAC FACULTY RECOMMENDER

We appreciate your candid evaluation of this student. After completing this form, please seal it in an envelope, place your signature over the seal, and return it to the student so it may be included with the application materials. If you need information regarding the program, please see our website (http://www.iup.edu/pse/ccac) or contact our coordinators at (412) 237-4501.

Faculty Member's Name _____

CCAC Campus _____

1. How long and in what capacity have you known the student?
   _____
   _____
   _____
   _____
2. Indicate the courses or learning experiences this student has completed with you. Also include any special course requirements or experiences.
   _____
   _____
   _____
   _____

RATINGS

On the scale provided, please rate this student in comparison with other freshman level students you have instructed in the last five years.

No Opportunity To Observe		Below Average	Average	Above Average	Very Good	Outstanding	Exceptional	One of the Top Few
	General Ability							
	Written Ideas							
	Small Group Work							
	Work Habits							
	Social Responsibility							
	Maturity							
	Initiative							
	Creativity							
	Sees Other Points of View							
	Enjoys Learning							

WHAT DISTINGUISHES THIS STUDENT?

Grades and test scores will give us one kind of information, but only your thoughtful, concrete and candid evaluation will help us distinguish this student from others with similar academic records. Please be as specific as possible in sharing with us what this person is really like. (Response may be continued on a separate sheet.)

PLEASE RETURN THIS EVALUATION TO THE STUDENT IN AN ENVELOPE WITH YOUR SIGNATURE OVER THE SEAL. THE STUDENT IS RESPONSIBLE FOR MAILING THIS EVALUATION WITH OTHER APPLICATION MATERIALS.

Signature : _____ Date _____

CCAC/IUP COLLABORATIVE EARLY CHILDHOOD WITH SPECIAL EDUCATION SUGGESTED COURSE SEQUENCE (Four Year Plan)

CCAC courses may be taken at anytime and in any semester during the freshman and sophomore years, depending on pre-requisites. IUP courses are bold and enclosed in boxes – these courses must be taken in the semester indicated. CCAC pre-requisites for IUP courses are listed in parenthesis beside each course unless otherwise indicated as a condition of starting the junior year.

FRESHMAN – Students should apply to the CCAC/IUP Collaborative Program during their fall semester.

	FALL SEMESTER			SPRING SEMESTER	
ECD 101	Intro to Early Ed & Child Development	3	ECD 202	Children with Special Needs	3
ENG 101	English Composition I	3	ECD 212	Language, Literacy & Lit.	3
GEO 101 or 103	Geography	3	MAT 107	Math for Elementary Teachers	3
PHS 101	Earth Science	3	PHL 111	Religions of the World	3
PSY 101	Intro to Psychology	3	PSY 201	Educational Psychology	3

Submit application during this semester

TOTAL CREDITS		15	TOTAL CREDITS	15

Suggested Summer Courses: ENG 102 English Comp 2 (ENG 101), .HPE 171-Health and Wellness, SOC 101-Intro to Sociology

SOPHOMORE – Students must take PRAXIS I Exams before the end of their sophomore year.

	FALL SEMESTER			SPRING SEMESTER	
ECD 135P*	Practicum: Observation & Assessment	3	BIO 133	Environmental Science	3
ECD 211	Family Systems	3	ECD 214	Curriculum for Early Childhood	3
EDU 202	Educational & Assistive Tech	3	EDU 205	English Language Learners	3
ENG 115	General Literature	3	MAT 110	Math Elementary Education 2 (MAT 107)	3
ECSP 112	**Growth & Dev: Typical & Atypical**	**3**	**ECED 221**	**Literature for Child/Adolescent**	**3**
TOTAL CREDITS		15	TOTAL CREDITS		15

Suggested Summer Courses: Fine Arts Req. (ART 106, MUS 101 or THE 101), HIS 104-US History 1, PHY 100-Basic Physics

JUNIOR – Students must complete EDU 202, ENG 101, ENG 115, MAT 107, MAT 110, and PSY 201 before starting junior year. Any CCAC courses taken in the spring semester must be evening, weekend or distance education.

	FALL SEMESTER			SPRING SEMESTER	
ECED 280	**Maximizing Learning**	**3**	**ECED 310**	**Science, Health & Safety for Learners**	**3**
ECED 351	**Literacy for the Emergent Reader**	**3**	**ECED 411**	**Social Studies for all Learners**	**3**
ECSP 340	**Intro to Classroom & Behavior Management.**	**3**	**ECED 451**	**Literacy for Dev. Readers Grades 2-4**	**3**
EDSP 477	**Assess. of Student Learning (PSY 201)**	**3**	**EDEX 469**	**Educ. Persons w/EBD/LD/TB**	**3**
MATH 320	**Math for Early Childhood (MAT 107)**	**3**	**EDEX 478**	**Educ. Persons w/MR/DD/PMD**	**3**
			EDUC 342	**Pre-Student Teaching Clinical Exp II (ECD 135P)**	**1**
TOTAL CREDITS		15	TOTAL CREDITS		16

SENIOR – Any remaining CCAC courses taken in the fall semester must be evening, weekend or distance education.

	FALL SEMESTER			SPRING SEMESTER	
EDUC 442	**School Law**	**1**	**ECSP 440**	**Professional Seminar**	**2**
EDEX 425	**Assessment & Expository Reading**	**3**	**EDUC 461**	**Student Teaching**	**5**
EDEX 435	**Methods & Curriculum (Severe & Profound)**	**3**	**EDUC 471**	**Student Teaching**	**5**
EDEX 460	**Family Persp. on Learners & Disability**	**3**			
ELED 313	**Teaching Math in Elementary School**	**3**			
TOTAL CREDITS		13	TOTAL CREDITS		12

MINIMUM CREDITS TO GRADUATE: *132

CCAC CREDITS: 73 **IUP CREDITS: 61**

*ECD 135P fulfills both CCAC and IUP requirements but is worth a different credit amount at IUP. IUP requires a minimum of 132 credits for this program. Note: Three-letter prefix courses are CCAC courses; four-letter prefix courses underlined in bold are IUP-delivered courses.

Frequently Asked Questions

GENERAL INFORMATION

Q. Do I have to go to Indiana to take classes?

A. No. All of the IUP courses are delivered on-site at CCAC's Allegheny Campus.

Q. How many students do you accept?

A. Each year a maximum of 35 students will be admitted. We begin our admission process at the end of each fall semester and admissions are made on a rolling basis.

Q. How long will it take to finish?

A. It will take a minimum of three years from the point of admission.

Q. How many credits are required?

A. There are a total of 132 credits. IUP delivers 61 credits. There are 73 specific credits required from CCAC.

Q. Do you offer summer courses?

A. You will most likely take CCAC courses offered in the summer. IUP courses will not be offered in the summer.

Q. What about financial aid?

A. If accepted into the program, you will continue with CCAC for financial aid the first year of the collaborative program. Thereafter, if you continue on track, you may claim IUP as the primary institution.

Q. How do I register for classes?

A. You will register for IUP classes through IUP and CCAC classes through CCAC. Only students accepted into the program are allowed to register for IUP courses.

Q. How will I billed for IUP courses?

A. You will be billed electronically through IUP's student record system for your IUP courses.

Q. Do I get an IUP identification card?

A. Yes. During the first semester in the collaborative program, students will receive the IUP identification I-Card.

Q. Who teaches the IUP courses?

A. Faculty members from IUP teach the IUP courses in the collaborative program.

Q. What will it say on my university diploma?

A. Your diploma will reflect your degree, a Bachelor of Science from Indiana University of Pennsylvania.

Q. Do I get an associate degree from CCAC?

A. Yes. The collaborative agreement ensures that you will be eligible for the Associate Degree in Early Education from CCAC, coded CCAC/IUP.

Q. I have a B.A. Degree from another university. May I just get teacher certification in this program?

A. No. This is not a post baccalaureate teacher certification program. Please look into other teacher certification options in the area.

Q. May I major in either Early Childhood or Special Education?

A. No. The program is designed for a B.S. in Early Childhood with Special Education.

Q. What will I be certified to teach?

A. Upon successful completion of this program, you will be eligible to be certified in Pennsylvania as an early childhood teacher (pre-k – 4th grade) and as a special education teacher (pre-k – 8th grade).

Q. Who will be my advisor?

A. IUP has coordinators for the program who are located at the Allegheny Campus. They advise all students admitted to the program and are happy to talk with prospective students. For CCAC classes, you should continue to seek the advice of a CCAC counselor, but make sure the CCAC courses are those required for the collaborative program.

Q. What tuition do I pay?

A. You will pay the cost of CCAC tuition and fees for CCAC courses. You will pay the cost of IUP tuition and fees for IUP courses. Tuition must be paid by the deadlines or you will be dropped from your classes. The program's tuition is one half to one fifth the amount charged by other local institutions for a Bachelor's Degree.

Q. I am a student at IUP. May I take classes here in the CCAC/IUP collaborative program?

A. No. Courses in this program are limited only to CCAC students who are admitted to this program.

Q. Where will I graduate?

A. You will graduate with your Associate Degree in Early Education at the CCAC ceremony in Pittsburgh. You will graduate with your Bachelor of Science degree from IUP at the IUP ceremony in Indiana.

Q. Am I eligible for honors?

A. Yes. When you are in the collaborative program, you are eligible for IUP honors and honor societies, including Kappa Delta Phi and Phi Kappa Phi.

APPLYING FOR THE PROGRAM

Q. When should I apply?

A. You should apply during your first semester at CCAC. Applications will be accepted until 35 students are selected.

Q. Where do I get an application?

A. Please stop by your CCAC campus admissions or advising centers to pick up an application packet or you can go online at http://www.iup.edu/pse/ccac to download an application.

Q. What are the requirements for application?

A. It is recommended that you complete at least 39 applicable credit hours at CCAC before beginning the sophomore year in the program. However, students who have completed at least 36 applicable credit hours at CCAC may still be accepted. Developmental courses do not count towards the program. You must have a minimum GPA of 3.0 and be a U.S. citizen, or possess a resident green card. Applicants must submit a one-page statement outlining their goals in education and the teaching profession, the most recent transcript available from CCAC and any other colleges attended, and a confidential reference completed by a CCAC faculty member.

Q. I have a 2.2 GPA from CCAC. May I apply?

A. Yes, you may submit an application; however, you will not be considered for admission until you get your GPA up to the minimum 3.0 requirement or above.

Q. I took MAT 090. Does it count towards 30 credits needed for application?

A. No. Developmental courses (those numbered lower than 100) do not count toward the 36 CCAC credits required before beginning the sophomore year in the program.

Q. I have only 21 credits from CCAC so far, but I am taking 12 credits in the spring. Am I allowed to apply?

A. Yes. However, your acceptance will be contingent upon completion of 36 credits with a 3.0 GPA.

Q. Do I need a reference?

A. Yes. You will need to provide a CCAC faculty member with a confidential recommendation form from this booklet. The faculty member will complete it and seal it in an envelope so you may include it with your application.

Q. I have an Associate degree from CCAC already. May I apply?

A. Yes. But you should also be **currently** enrolled at CCAC and taking courses that count toward the CCAC/IUP Collaborative Program. If accepted, you will **not** be entering the program as a junior. Rather, you will still have a minimum of three years left in the program.

Q. Does it cost anything to apply?

A. There is no cost to apply.

Q. What happens when I apply?

A. The IUP Admissions staff will review your application to see that it is complete. If anything is missing, you will be informed. It is your responsibility to send complete application materials to the Admissions Office.

TRANSFER OF CREDITS

Q. Do all CCAC credits apply to the program?

A. Not necessarily. Unless you started taking CCAC credits with this program in mind and took only those accepted by the program, not all of the credits will apply. However, those additional credits will prepare you to be a better teacher. The coordinator will discuss with you which credits apply, if you are accepted into the program.

Q. What courses do I need to take?

A. There is a detailed suggested sequence of course work (included in this booklet) that clearly shows what CCAC courses and IUP courses to take.

Q. What about transfer credits from another university?

A. You must first have them transferred and evaluated by CCAC. The IUP coordinator then will see which of these apply to the program. There is a statute of limitations on the age of past credits and there is a maximum of 30 transfer credits from institutions other than CCAC.

Q. Should I send my CCAC transcript to IUP?

A. Yes. You should include with your application your recent transcripts from CCAC and all other colleges and universities you have attended.

ADMISSIONS

Q. I heard about a speech and hearing test. What is it?

A. Students admitted to the program receive speech and hearing screenings which are administered free of charge by the IUP Speech and Hearing Clinic. The screenings are required during your first year in the program, and are administered on the CCAC Allegheny Campus.

Q. How many students are accepted?

A. The program accepts a maximum of thirty-five students per year. The program is competitive, and not all minimally qualified applicants may be accepted due to the maximum class size of 35.

Q. What do I do when I find out that I've been accepted?

A. Students admitted to the program will receive a letter from the CCAC/IUP Program Coordinators and also from the IUP Admissions office. To formally accept the admission, students will pay a fee, which applies to their IUP tuition for fall semester. Information about this fee will be mailed to your home address.

COURSEWORK

Q. When are the courses offered and where?

A. IUP courses are weekday, daytime classes. All courses will be offered at the CCAC Allegheny Campus and a few may be offered online. The CCAC courses required for the program may be daytime, evening, distance education or weekend courses according to the schedule of classes for each campus.

Q. If I already have 60 credits from CCAC, how long will it take me to finish the program?

A. It depends on how many of those credits apply toward the program. If you are admitted into the program, it will take a minimum of three years.

Q. Where will I be placed for field experiences?

A. Field placements will be in a culturally-diverse, urban setting in the greater Pittsburgh area.

Q. Where will I student teach?

A. Student teaching placements will be in the greater Pittsburgh area. CCAC/IUP students may also student teach in Philadelphia as well as many international sites.

Q. How many math classes are required?

A. There are two college math courses required and two teaching of mathematics courses.

Q. Do I have to take CCAC classes only at the Allegheny Campus?

A. Students may take their CCAC credits at any of the campuses.

Q. Do I have to take summer courses?

A. Due to the intense schedule of this program, most students will need to take CCAC summer classes to keep pace with the sequence.

Q. How do I get books for IUP courses?

A. The program has coordinated book orders. You may purchase your books for IUP courses at the CCAC Allegheny Campus bookstore or online.

Q. What if I fall behind in my course work?

A. You need to keep pace with the IUP courses, or you will not graduate as expected. Additionally, you must take the CCAC courses in a timely manner.

Q. How many courses does IUP offer?

A. IUP offers 21 courses for a total of 61 credits. This includes student teaching.

Q. Is it possible to "fast track" the IUP coursework and finish earlier?

A. No. This is not possible due to pre-requisites.

Q. What about grades?

A. You must maintain a minimum of 3.0 to be retained in the program. There are no exceptions to this IUP College of Education requirement. Additionally, there are specific minimum grade requirements for some courses. Either one of the CCAC/IUP Coordinators can tell you more about those. You will receive separate grade reports for your CCAC and IUP courses.

CCAC'S COMMUNITY EDUCATIONAL MISSION

The Community College of Allegheny County is committed to providing an accessible and affordable college education, greater educational opportunities, comprehensive college programming, and high-quality programs that maintain an open-door institution. It provides pre-professional, university-parallel education for students who plan to achieve a baccalaureate degree, to serve the career needs of the community, and to assist students who are not yet ready for higher education. CCAC provides support services that will help students succeed in the academic, economic, and social community. It also enables students to become self-directed learners and capable problem solvers.

IUP's EDUCATIONAL MISSION

Indiana University of Pennsylvania is committed to the development of teachers who will function effectively in public school settings. An increasing number of children with varied needs and ethnic backgrounds in urban schools necessitates the training of teachers in special education and multiculturalism. There is also a significant need for teachers who demonstrate high expectations and enthusiasm for all children in urban public school settings. IUP demonstrates its commitment to the educational mission through consistent and active recruitment of high quality students in the College of Education. It supports an urban teacher training program that seeks to develop the highest standards of professional behavior and advocacy for all children. A commitment to public school equity is the foundation of the Professional Studies and Special Education departmental philosophies.

INDIANA UNIVERSITY OF PENNSYLVANIA

Indiana University of Pennsylvania is widely recognized for its excellent programs in teacher education. The Early Childhood with Special Education program is designed to provide learning experiences which will assist students in developing into highly competent and effective early childhood teachers in grades pre K-4 and special education teachers in grades pre K-8. Students are able to expand their knowledge through coursework and field experiences that embody content, knowledge of liberal studies, pedagogy, curriculum, human development and learning, and a historical and philosophical basis to undergird one's professional behavior. The College of Education is well known for its opportunities to practice "hands-on" learning.

A SHARED COMMITMENT TO URBAN EDUCATION

The CCAC and IUP partnership addresses the growing responsibilities that institutions of higher education face today. It has become increasingly difficult for colleges and universities to provide public schools with teachers who are familiar with and committed to improving the quality of urban education. In adhering to the community college's goals to provide students with an affordable and accessible education that will contribute to the betterment of the community, the partnership attempts to make teacher education more accessible. The goal of the CCAC/IUP program is to attract a population that, in terms of monetary and time constraints, could not pursue a teaching degree outside its immediate community. With the implementation of this collaborative program, faculty members of both CCAC and IUP, as well as public school educators, are viewed as equal partners who share a vested interest in students who are preparing to become teachers in an urban environment.

CCAC/IUP COLLABORATIVE EARLY CHILDHOOD WITH SPECIAL EDUCATION PROGRAM

The program is designed for students committed to teaching in urban public schools. Helping students meet future challenges in teacher education, the program emphasizes the diverse issues that influence education in early childhood pre K-4 and special education pre K-8. There are specific requirements for application, admission, and retention in the program.

For additional information, contact the CCAC advising center on your campus or call Academic Affairs (412) 237-3074 or visit our website at http: www.coe.iup.edu/ccac/. The IUP Coordinators' office is located in the Student Services Center, Room 173, CCAC Allegheny Campus (412) 237-4501.