

LSC Use Only  
Number: \_\_\_\_\_  
Submission Date: \_\_\_\_\_  
Action-Date: \_\_\_\_\_



UWUCC USE Only  
Number: 00-69a  
Submission Date: \_\_\_\_\_  
Action-Date: App 5/8/01  
App Senate 9/4/01

**CURRICULUM PROPOSAL COVER SHEET**  
University-Wide Undergraduate Curriculum Committee

**I. CONTACT**

Contact Person Dr. Dawn E. Woodland Phone 7-7782  
Department Technology Support and Training

**II. PROPOSAL TYPE (Check All Appropriate Lines)**

\_\_\_\_\_ **COURSE** \_\_\_\_\_  
Suggested 20 character title

\_\_\_\_\_ **New Course\*** \_\_\_\_\_  
Course Number and Full Title

\_\_\_\_\_ **Course Revision** \_\_\_\_\_  
Course Number and Full Title

\_\_\_\_\_ **Liberal Studies Approval +** \_\_\_\_\_  
for new or existing course Course Number and Full Title

\_\_\_\_\_ **Course Deletion** \_\_\_\_\_  
Course Number and Full Title

\_\_\_\_\_ **Number and/or Title Change** \_\_\_\_\_  
Old Number and/or Full Old Title  
New Number and/or Full New Title

\_\_\_\_\_ **Course or Catalog Description Change** \_\_\_\_\_  
Course Number and Full Title

**PROGRAM:** \_\_\_\_\_ Major  Minor \_\_\_\_\_ Track

\_\_\_\_\_ **New Program\*** \_\_\_\_\_  
Program Name

**Program Revision\*** Computer and Office Information Systems (COIS)  
Program Name

\_\_\_\_\_ **Program Deletion\*** \_\_\_\_\_  
Program Name

\_\_\_\_\_ **Title Change** \_\_\_\_\_  
Old Program Name  
New Program Name

**III. Approvals (signatures and date)**

Dawn E. Woodland 1/24/01  
Department Curriculum Committee

Wae Mae 1/25/01  
Department Chair

Jithu Smith 3/13/01  
College Curriculum Committee

R. Camps 3/13/01  
College Dean

+ Director of Liberal Studies (where applicable)

\*Provost (where applicable)

## Department of Technology Support and Training

### Part II. Description of Curriculum Change

#### 1. Catalog description

Associate of Arts – Business-Computer and Office Information Systems  
Specialization

Liberal Studies: As follows:

English: ENGL 101

Fine Arts: one course from list

Humanities: HIST 195 and one course from LBST list of  
Philosophy and Religious Studies

Liberal Studies Electives: (1)

BEDU/COMM/COSC/IFMG/LIBR 201,  
COSC/IFMG 101, ECON 122

**Math: MATH 115 or MATH 121**

Social Sciences: PSYC 101 and one course from non-western cultures  
LBST Social Science list

#### 2. Summary of changes

MATH 115, Applied Mathematics for Business, is substituted for BEDU  
111, Foundations of Business Mathematics

#### 3. Rationale for Change

The Math Department developed MATH 115 to provide a course particularly suited to the needs of business majors. This course covers virtually the same material as is presented in BEDU 111.

### Part III. Implementation

1. Students already in the program will not be affected. Credit for either MATH 115 or BEDU 111 will be accepted until those students currently in the program have completed their courses of study.

2. Faculty loads in Technology Support and Training will not be affected adversely. Those faculty teaching BEDU 111 will be used to teach other already existing courses.

3. Not applicable.

4. Not applicable.

Part IV. No course proposals required.

Part V. A Letter of Support from the Math Department is attached.

## Old program

### Associate of Arts—Business-Computer and Office Information Systems Specialization

<b>Liberal Studies:</b> As follows:	<b>31</b>
English: ENGL 101	
Fine Arts: one course from list	
Humanities: HIST 195 and one course from LBST list of Philosophy and Religious Studies	
Liberal Studies Electives: (1) BEDU/COMM/COSC/IFMG/LIBR 201, COSC/IFMG 101, ECON 122	
Math: BEDU 111 or MATH 121	
Social Science: PSYC 101 and one course from non-western cultures LBST Social Science list	
<b>Major: Business (Associate) Core</b>	<b>12</b>
<b>Required Courses:</b>	
ACCT 201 Accounting Principles I	3 sh
ACCT 202 Accounting Principles II	3 sh
ADMS 101 Introduction to Business	3 sh
ADMS 221 Business Technical Writing	3 sh
<b>Other Requirements:</b>	
<b>Computer and Office Specialization:</b>	<b>12</b>
BEDU 250 Electronic Office Procedures	3 sh
BEDU 273 Word Processing Applications	3 sh
IFMG 205 Foundations of MIS	3 sh
Advisor-Approved Elective	3 sh
<b>Free Electives:</b>	<b>6</b>
<b>Other Requirements:</b>	<u>0</u>
<b>Total Degree Requirements</b>	<b>61</b>

(1) Students can not repeat the same prefix in this category.

## New program

### Associate of Arts—Business-Computer and Office Information Systems Specialization

<b>Liberal Studies:</b> As follows:	<b>31</b>
English: ENGL 101	
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Liberal Studies Electives: (1) BEDU/COMM/COSC/IFMG/LIBR 201, COSC/IFMG 101, ECON 122	
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Advisor-Approved Elective	3 sh
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<b>Other Requirements:</b>	<u>0</u>
<b>Total Degree Requirements</b>	<b>61</b>

(1) Students can not repeat the same prefix in this category.

**Dawn woodland**

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**From:** "Jerry Buriok" <jburiok@grove.iup.edu>  
**To:** <woodland@grove.iup.edu>  
**Cc:** "Jerry Buriok" <jburiok@grove.iup.edu>  
**Sent:** Saturday, November 18, 2000 11:06  
**Subject:** MATH115  
Professor Woodland,

Thank you for informing me of the proposal by the Department of Technology and Training to allow MATH115 Applied Mathematics for Business to serve as a substitute for BEDU111 Foundation of Business Mathematics.

You mentioned in your correspondence that you would delay submitting your paper work for this change until approval of MATH115 by the University Senate. For your information, MATH115 has been approved by the Natural Sciences and Mathematics Curriculum Committee and is in the hands of the UWUCC.

The faculty of the Mathematics Department support your proposal. MATH115 was developed as a result of a request by faculty of the College of Business, and is required by most of the other departments in that college. It seems reasonable that some of your students could benefit from this course. You indicated the number of your majors taking this course would be small, estimating it to be approximately 10. Since our plan is to offer at least six sections of MATH115 each semester, we will be able to accommodate your students without the need for additional resources.

If I can be of further assistance, don't hesitate to ask.

Gerald Buriok, Chairman  
Mathematics Department